Hunters Lane High School 2020-21
Student Handbook

ADMINISTRATIVE STAFF

EXECUTIVE PRINCIPAL: Dr. Susan Kessler
ASSISTANT PRINCIPALS:
  Dr. Scheniquah King
  Dr. Brad Meyers
  Mr. Lee Warbel
  Mrs. Melody McDonald
  Mrs. April Snodgrass

Academy Coach: Mr. Ethan Hansen

Dean of Students: Mr. Sewell

Dean of Instruction: Mr. Bloom

SCHOOL COUNSELORS:
  Ms. Sharika Starks
  Mr. Joe Levickis
  Ms. Alejandra Morales
  Ms. Pamela Williams
  Ms. Lisa Jordan

STUDENT ACADEMIES

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Virtual Day Schedule

4 x 4 Classes will meet MWF (they will not meet T/Th)

A/B Classes will meet M (A day) T (B day) Th (A day) F (B day)

All classes will begin at this time:

- 1<sup>st</sup> 8am
- 2<sup>nd</sup> 9am
- 3<sup>rd</sup> 12pm
- 4<sup>th</sup> 1pm

One Lunch Bell Schedules (when school is in person)

Regular Day – One Lunch
1<sup>st</sup>: 7:05-8:32
2<sup>nd</sup>: 8:44-10:10
3<sup>rd</sup>: 10:52-12:30
4<sup>th</sup>: 12:37-2:05

Warrior Time Day – One Lunch
1<sup>st</sup>: 7:05-8:22
2<sup>nd</sup>: 8:34-9:50
PLT & Lunch: 9:50-10:25
3<sup>rd</sup>: 10:32-12:00
4<sup>th</sup>: 12:07-12:32

Website: www.hunterslanehs.mnps.org
**Four Lunch Bell Schedules**  (when school is in person)

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<thead>
<tr>
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<tbody>
<tr>
<td><strong>Regular Day – Four Lunches</strong></td>
<td><strong>Four Lunches- WT</strong></td>
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<tr>
<td>1st: 7:05-8:35</td>
<td>1st: 7:05-8:29</td>
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<tr>
<td>2nd: 8:47-10:17</td>
<td>2nd: 8:41-10:05</td>
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<tr>
<td>3rd: 10:24-12:27</td>
<td>3rd: 10:12-12:19</td>
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<tr>
<td>Lunch 1: 10:28-10:58</td>
<td>Lunch 1: 10:16-10:46</td>
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<tr>
<td>Lunch 3: 11:30-12:00</td>
<td>Lunch 3: 11:18-11:48</td>
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<td>Lunch 4: 12:01-12:27</td>
<td>Lunch 4: 11:49-12:19</td>
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<td>4th: 12:34-2:05</td>
<td>Warrior Time: 12:26 – 12:19</td>
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<td>4th: 12:37-2:05</td>
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**Warrior Vision**

The faculty, staff, and students of Hunters Lane High School will provide a nurturing environment where personal growth and responsibility are valued and academic excellence is a daily pursuit.

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**ACADEMIC ACHIEVEMENT**

At Hunters Lane High School we offer a rigorous and relevant curriculum that will provide each one of our students many opportunities to increase their academic achievement and to pursue a college career.

**Academic Achievements**

The following criteria must be met in order for students to be considered for Honor Roll or Principal’s List.

- **Honor Roll** – Students must maintain a grade point average of 90 or above with no grade lower than 77.
- **Principal’s List** – Students must achieve a grade point average of 95 or above with no grade lower than 93.

**Credit Requirements**

Students can earn 8 academic credits per year. To graduate from Hunters Lane High School, students must earn 28 credits. Transfer students will need to talk to their guidance counselor to determine the number of credits needed for graduation.

**Senior EXAM EXEMPTION**

To be eligible for exam exemption a senior must meet both attendance and grade requirements, log into all class every day, and have no out-of-school suspensions. Students must have a 90 or above average with one of two nine-weeks grades being 93 or above AND have 93% attendance, which means a student can be absent no more than three days from class for the semester for A/B classes and no more than 2 days for 4 x 4 classes. Students who have been suspended out-of-school must take all exams. If a senior elects to take the exam, the grade must count and be recorded.

**INTERNATIONAL BACCALAUREATE PROGRAM IB**

Established in Geneva, Switzerland in the 1960’s, the International Baccalaureate Program is the most challenging educational option available to high school students in the State of Tennessee. Courses in this program taken during the junior and senior year require rigorous study in the following six subject areas:

- Language A1 (student’s spoken language; English)
- Language B (Student’s second Language; French or Spanish)
- Experimental Sciences (Biology)
- Mathematics (Math Studies or Mathematics)
- Histories (History of the Americas)
- Group 6 (Visual Art, Music, or Psychology)
- Theory of Knowledge

In addition, students are required to complete a course called “Theory of Knowledge”. This course is similar to a Philosophy course and
requires students to complete an essay about world problems. Also required is a 4,000 work essay, and 150 hours of community service. Students who complete the program gain valuable knowledge and communication skills that prepare them for college and life in the outside world.

Requirements for graduating in a black gown

International Baccalaureate Full Diploma Program students are eligible to graduate in a black gown if they meet the following requirements:

1.) Extended Essay completed and submitted on time. Extended essay must meet the minimum requirements of the rubric.
2.) TOK written assignment completed and submitted on time. Written assignment must meet the minimum requirements of the rubric.
3.) CAS hours must be turned in and CAS coordinator must sign off on CAS completion.
4.) All IA’s must be completed and submitted on time. All IA’s must meet the minimum requirements of the rubric.
5.) All IB Exams must be taken.
6.) All exam fees must be paid in full to the IB coordinator.

IB Honor Court

Students that exhibit unethical behavior such as cheating, disciplinary problems, plagiarism, or dishonesty are subject to a disciplinary hearing in front of a teacher and student elected honor court. Students who appear in honor court are expected to complete the decided corrective actions. Failure to follow the recommendations of the honor court may result in removal from the IB Program.

Academic Competencies

- The student strives for academic excellence achieving at the highest levels possible.
- The student self-advocates when additional help, support, or other assistance is needed.
- The student exhibits superior communication skills, oral and written.
- The student demonstrates self-motivation and self-discipline.
- The student displays attention to detail reading and following instructions.
- The student possesses integrity and acts ethically, completing work independently and without unauthorized help.
- The student can adapt and manage competing demands.
- The student takes responsibility for actions and keeps commitments.
- The student masters time management, completing work on-time, and remaining on-pace.
- The student dedicates the time necessary to master the course content successfully.
- The student makes no excuses and is continuously solution-focused.

Student’s Classroom Responsibility

1. Be present and on time to class each day.
2. Have all necessary materials for each class.
3. Be alert, positive, and attentive.
4. Take notes as needed.
5. Develop consistent study habits.
6. Follow classroom and school policies.
7. Treat teachers and other students with courtesy and respect.

Teachers’ Classroom Responsibility

1. Explain the course expectations, grading scale, and classroom discipline policies so that they are fully understood by parents and students.
2. Explain each day the objectives of the lesson, the standards to be covered, and the homework.
3. Provide students at various levels of achievement with a reasonable chance of successfully completing assignments.
4. Inform students and parents of student’s progress (academic and conduct).
5. Align curriculum with the K-12 and Graduate Standards.
6. Assess student’s progress regularly and use results to drive instruction.
7. Treat students and parents with courtesy and respect.
8. Communicate (phone, e-mail, etc) with parents on a regular basis.
9. Implement Individual Education Plans (IEPs).
Financial Obligations (when school is in person)

Laptops, books or other issued items that are damaged or lost must be paid for before a new book is issued. All financial obligations must be settled before receiving report cards, driver’s license forms, graduation, withdrawing, transferring, or any other school functions involving school records.

SCHOOL POLICIES AND PROCEDURES

Schedule Correction Policy
Schedule corrections will only be done for the following reasons:
- The class has already been passed.
- A counselor’s scheduling error.
- The student lacks prerequisite course.

Virtual Classroom Dress Code
Students are expected to dress appropriately during virtual class sessions. The following dress code will apply:
- Student will wear a tee-shirt, polo shirt, or sweatshirt.
- Student will wear appropriate shorts, pants or skirts.
- There is no need for virtual classroom attire to be SSA, just appropriate for a classroom setting.

Clothing Items Not Allowed:
- Tank Tops
- Halter tops
- Undershirts worn without the above mentioned shirts worn on top.
- Spaghetti strapped tops
- Any shirt or blouse exposing any area above the waist.
- Hats, Bonnets, Scarfs and Hoods on during class
- Any shorts, or skirts that could be considered revealing or distracting.

Any item of clothing with inappropriate writing (ie. Advertising alcohol, drugs, or any topic deemed by administration to be disruptive to the learning environment).

Dress Code (when school is in person)

Standard School Attire for 2020-21
- My shirt has a collar and sleeves or is official (not home-made) HL spirit wear with Hunters Lane logo.
- My shirt is solid white, blue, or orange.
- My logo is no larger than 4 inches.
- My pants, shorts, or dress, or skirt is navy, black, or khaki color. Denim jeans of any color and/or leggings are not permissible. Jogging/exercise pants/shorts of any type (including HL warm ups) are not allowed during school hours.
- My shorts, dress, or skirt extends below my fingertips.
- T-shirts with or without sleeves may be worn as undergarments. They must be solid white, blue or orange and may not display any writing, pictures or images.
- My pants are at my waist and have no holes or cuffs and my clothing is my size.
- My clothing is not sheer or “see through.”
- My clothing does not have any holes or tears.
- I am not wearing a hat or hood during school hours.
- If I am layering my clothing I have a collared shirt under my sweater, sweatshirt or jacket and my layers are solid white, blue or orange.
- Dresses must be solid color (orange, white, blue, khaki, or black) and have no logo or manufacturer trademarks larger than 4 inches. Dresses must extend beyond the fingertips when arms are extended. Dresses that appear to be long shirts and sweater dresses are prohibited. Dresses must have a collar. Leggings may not be worn with dresses/skirts because they are prohibited.

Arrival and Departure Times (when school is in person)

- On arrival to school, students must enter the building. The school does not open until 6:45 am. Students may NOT sit in their cars or gather outside the school building. After 2:35 pm, all students must leave the building or be under the direct supervision of an adult in an after-school activity. Please make sure you plan your transportation
accordingly. Students who are in the building after 2:35 pm. and not under the direct supervision of a teacher are subject to disciplinary action.

**Early Dismissal (when school is in person)**

- A student who wants to leave school early should bring a note of explanation from his/her parents and present it to the Attendance office by 8:40am. The note must include a telephone number where a parent can be reached. In an emergency, the student should report to his/her Academy Principal’s office for parental contact. A student may not wait in the front lobby. They will be called down to the office from class. Under no circumstances should a student leave school without prior written permission from his/her Academy Principal. All students will be dismissed through the attendance office. In order to protect the safety of each student, dismissions by phone will not be permitted. All students regardless of their age must be signed out by a parent/guardian or have approved prior permission from parent/guardian. Students may not be dismissed during the last 30 minutes of the school day.
- Leaving school without following the above procedure will result in disciplinary action.

**Driver’s License or Permit (when school is in person)**

The State of Tennessee has mandated that juveniles get a certification of compulsory school attendance signed by their assistant principal. The following criteria must be meet to get your compulsory attendance signed: (1) Passing seven out of eight classes as of the last quarter or progress report; (2) Have no more than 5 unexcused absences per semester. In order for students to get their permits, the school must verify that the student has satisfied the above requirements. Students who plan to get their permits need to fill out the student section and give to their academy principal at least 2 days prior to when you need it. Students who drive to school must register their car. Parking permits cost $5.00 and are valid until the end of the school year.

**Driving and Parking Privileges (when school is in person)**

Driving to school is a privilege granted to students in grades 10-12. Freshmen are not allowed to drive or park on campus. Students who drive to school must come into the building after parking their cars. No students are allowed to sit in their cars or stand in the parking lot after arriving at school. When school is dismissed students must get into their cars and exit school grounds. Students are not allowed to “hang out” in the parking lot after school.

Students who drive recklessly, leave school without permission, and/or take other students off campus without permission will have their driving privileges suspended for a specified period of time. PURSUANT to TCA 49-6-4204: Any vehicle driven on school property is subject to search at any time. There will be no loitering in the parking lot before or after school. Students in the parking lot without permission will be placed in In-School Suspension. Remember: Students making U-turns on Nesbitt Drive are subject to a moving violation involving a ticket, fine, and/or loss of driving privileges. Students must receive written permission from a Principal or Police Officer to go to their vehicles during school hours. No one is to park or be dropped off in the back parking lots, bus loops, and back driveway. The back parking lots are for employees, buses, and delivery persons only.

**Hall Passes (when school is in person)**

Students are not allowed to leave class unless there is an emergency. In the event of an emergency, hall passes from your teacher and your ID Badge are required. Hall Passes must be visible with teacher’s name, time and destination. Going to your locker, snack machines, or to the restroom are NOT emergencies. Students may not leave the classroom during the first/last 15 minutes of class. During the 2020-21 year all class exits will be escorted by school staff.

**Identification (when school is in person)**
All students must identify themselves with a correct name, address, and telephone number when requested. The student must have on their person an official HLHS ID badge which will be provided to the student at no cost. If this badge is lost, a replacement ID will cost $5.00. Students failing to respond or who give misinformation will be subject to further disciplinary action including suspension from school.

**Identification Badge (ID) Guideline** (when school is in person)

ID Badges help keep Hunters Lane safe. Parents are asked to support this policy by helping insure that your student has his/her ID badge every day.

1. Students must have an ID badge in their possession at all times while on school grounds during the school day. Students who do not have an ID badge may be denied admission to school grounds and other school events.
2. Students must present their ID badges to a school official upon request.
3. Students who repeatedly fail to have ID badges will be subject to more severe sanctions/consequences.
4. Hunters Lane will require ID badges to be used to access school programs such as library, food service, attendance, and other functions as technology-based applications increase.
5. The first student ID badge is free. A $5.00 replacement fee will be charged for lost ID Badges. However, if a student comes to school without their ID, he/she may purchase a temporary badge for $2.00 (good for one day only). This offer is good only one time during each semester.

**Illness** (when school is in person)

If a student becomes ill, the student must notify the nearest teacher or principal immediately. The nurse, when present in the building, will then be notified. Students are not to go directly to the restroom or to leave school.

**Absences** (when school is in person)

After an absence from class or school, the student should bring a note from his/her parent(s) stating the reason for the absence. The note from home should be given to the attendance secretary on the day the student returns to school. The student will then be given an official receipt showing they submitted an excuse. This note must be presented to and signed by the student’s other teachers. Absences will be considered unexcused if the student does not bring a note from home.

All absences must be verified in writing within three (3) days from the parent or guardian. All absences for which no written verification is received will be considered unexcused.

**EXCUSED ABSENCES ARE:**
1. Personal illness
2. Illness in the family requiring the student’s
3. Death in the family (not more than 3 days)
4. Recognized religious holiday regularly observed by persons of the child’s faith
5. Court appearances or legal mandates
6. Documented college visitations juniors or seniors (3 days per year)

**Student Communications**

Effective communication is required for a successful virtual learning experience. Students must maintain consistent and regular contact with teachers. The following expectations are required of all students enrolled at our school:

- Students need Internet access and a computer for learning purposes. If the student does not have access to a working computer or Internet access, the learner and parent may check these devices from the school.
- Students must read all teacher posts/announcements.
- Students must respond to teacher and executive leadership communications, within twenty-four (24) hours, Monday through Friday, except for Saturdays, Sundays, district holidays, and school
breaks. When responding, students must use the same method as the initial communication.

- Students are required to share teacher communication challenges with the executive principal of the school.
- Students must attend all synchronous class sessions or review recordings of synchronous class sessions.
- Students should email Mr. Hansen at ethan.hansen@mnps.org if they experience a technical challenge with Schoology or the course.
- Students must participate in discussion boards and group projects, if applicable, offering scholarly, academic-focused contributions.

**District Email**

Learners should check emails daily from teacher and other school communications. Students are required to utilize the district-issued mnpsk12.org email address when communicating via email. All other email addresses are prohibited. Students are further required to include the following information in the email signature line:

- Student’s First & Last Name
- Student’s Telephone Number
- Course Name

Students are also encouraged to utilize the "messages" function within Schoology, located on the top toolbar (i.e., envelope icon).

**Email Etiquette**

Many communications between students, parents, teachers, partners, and executive leadership are written and sent via email. Please remember that words are powerful choices that we make. Choose words with care. The following are etiquette expectations of all students, parents, teachers, partners, and staff of our school:

- Except for Saturdays, Sundays, district holidays, and school breaks, reply to emails within twenty-four (24) hours of receipt.
- Be aware of the “reply all” button. You might be inadvertently responding to everyone in the initial email. If so, consider whether the message is appropriate for everyone or not?
- Consider that anything you put in writing might be forwarded and shared with or without your permission. Therefore, be sure to reflect on what your email articulates about you (from someone who has never met you).
- Determine who needs the information you are sharing. Consider who should be carbon copied (CC) on your communication and be sure to include those individuals.
- Emailed communications represent our school and should always be professional and courteous.

Metropolitan Nashville Public Schools (MNPS) email communications are not private and, if needed, may be requested. Accordingly, please do not put anything in an email that would not be appropriate if posted on a bulletin board, used in a lawsuit, or shared with an adversary. Do use a professional, courteous language that represents our school in an honorable and professional way.

**Email Form & Structure**

Email is a quick method for sending messages from one person to another. Individuals often neglect the rules of structure when emailing that usually applies to more formal communications. Following a few simple rules will improve the structure and presentation of your emails, making them more readable and understandable. Consider the following:

- Provide a clear and concise subject line.
- Address the contact with the appropriate level of formality.
- Use correct spelling, punctuation, and grammar—do not use acronyms associated with social media.
- Proof the email to identify and correct (1) typos, (2) wrong or missing words, and (3) grammatical errors.
- Provide a signature line with contact information, including your first and last name, email address, and telephone number.
- Omit words spelled using all capital letters; readers frequently consider this the
equivalent of shouting. Instead, use color or bold font for emphasis.

- If you receive an email with multiple questions, respond in color, or bold font directly below each item.

Using the above tips will help ensure that emails are structured and presented professionally.

**Cell Phone and Personal Technology (when school is in person)**

Students may use a cell phone and personal technology during hours of lunch and transition. Personal technology includes, but is not limited to, cellular phones, wireless earpieces, iPods, iPads, other mp3 players, calculators, and portable gaming devices. These devices are not to be used during instructional hours unless it is used as an aid to classroom instruction. This will be determined by the classroom teacher and building administrator, not the student. The student who possesses a cell phone/personal technology shall assume responsibility for its care. If a student is in violation of this policy, the item will be confiscated and the student will face disciplinary action.

A student who brings his/her device to school shall do so at his/her own risk. No searches or investigations will be conducted for lost or stolen devices. **At no time shall Hunters Lane High School be responsible for theft, loss, or damage to cell phones brought onto its property.**

**Internet Usage (when school is in person)**

Students must have an Internet Agreement Form signed by their parent or legal guardian on file before being allowed to use the Internet. Internet agreement forms may be picked up at the circulation desk in the library.

**Discussion Board**

A discussion board is an online forum within the course. Students consider a question or topic and examine varying perspectives by reading, writing, and responding to other students (within a discussion thread). A discussion thread is written dialog on a single question or topic. When participating in discussion boards, students should engage in academically productive conversations. The below table provides characteristics of model student postings on a discussion board.

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<tr>
<th>Winning Discussion Postings</th>
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<td>1. Statements Backed Up with Reference &amp; Research</td>
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<td>2. Observations that Connect to the Issue</td>
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<tr>
<td>3. Reflections on a Posting that Connects to the Student's Own Experiences &amp; Knowledge</td>
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<tr>
<td>4. Feedback from a Personal Perspective</td>
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<tr>
<td>5. Responses that Build on the Ideas of Other Learners</td>
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<td>6. Postings that Demonstrate the Learner Understands the Lesson</td>
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<tr>
<td>7. Statements that Elicit Thoughtful Reflection &amp; Response from other Students</td>
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<tr>
<td>8. Postings that Integrate Multiple Views &amp; Demonstrate Respect for the Ideas of Other Learners</td>
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<tr>
<td>9. Reflections that Dig Deeper into the Assigned Question or Topic</td>
</tr>
</tbody>
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**Citations**

Students should be careful not to present the ideas of others as their own, original work. Learners must always cite another individual's ideas when using those ideas or words in their writings. In such instances, students must quote the individual's work using either the Modern Language Association (MLA) or American Psychological Association (APA) style. Failure to do so is a direct violation of the school's Academic Integrity Policy.

**Academic Integrity**

Academic integrity is fundamental to a successful learning experience as well as ultimate student mastery. Plagiarism of any kind is prohibited at Hunters Lane. Plagiarism is defined as copying or using ideas or words from another individual and presenting them as the student's own. Plagiarism includes any one (1) of the following:

- Directly copying the work of another person.
- Paraphrasing the ideas of another person without adequately crediting that individual.
- Using and failing to credit any work or answers of another individual appropriately.
- Recycling previously submitted work.
- Using artwork or pictures without adequately citing.
- Cheating is also strictly prohibited at our school. Cheating is influencing or leading by deceit or artifice in as well as practicing fraud or trickery.

Hunters Lane requires that learners act with integrity and, in doing so, protect the validity of the student's intellectual work as well as the intellectual work of others. A student must honor the following practices:
- The student completes each assignment/assessment independently and without help.
- The student does not practice plagiarism in any form.
- The student does not cheat in any form.
- The student does not allow another individual to access or copy work, nor does the learner access or copy another's work.
- The student does not misuse information from the Internet.
- The student always correctly cites sources consulted on each assignment/assessment. Collaboration with another individual on any assignment/assessment must be pre-approved by the teacher.

Course Syllabus
Students are required to submit completed assignments consistent with each due date outlined in the course syllabus. If you have any questions regarding the course syllabus, please contact your teacher.

Saving Assignments
Students are expected to save all assignments before submitting them within the course. Hunters Lane is not responsible for student work that does not upload correctly or lost during the submission process. It is the student's responsibility to save and save often, all completed work.

Restrooms (when school is in person)
Restrooms for students are located in four areas of the building and will be opened throughout the day. Restroom locations are bottom of the 100 ramp, bottom of 200 hallway, the cafeteria, and the main lobby.

** Hall Pass are required for use of the restroom during class time and a staff escort is required during class to minimize numbers of students in the hall or restroom.

Telephone (when school is in person)
No student is to miss class or leave the cafeteria to use the telephone without permission of a teacher or principal. In case of medical emergency, students are to call from their academy principal's office. All school offices are equipped with caller ID devices. Students are not allowed to use a teacher's phone for any reason.

Tardiness to Class (when school is in person)
Students have 7 minutes between classes. No student should be tardy to class unless they have a note signed by a teacher, counselor, or principal. Those who are tardy to class will volunteer for restricted lunch and/or face other disciplinary action.

Tardiness to School (when school is in person)
Students must sign in at the attendance office whenever they are late to school. Excessive tardies to school will result in disciplinary action.

Library Information (when school is in person)
If a student comes without his/her class, the student is expected to sign-in at the circulation desk and show his/her ID badge. Books are checked out for two weeks. Students may check out up to three books at a time. Food or drink is not permitted in the library.

Lockers (when school is in person)
Every student has access to a locker and they are not to be shared. Lockers are the property of the school and are subject to random search by school principals. Students are responsible for all contents of their assigned lockers. The school is not responsible for personal belongings or valuables. A locker can be obtained from Ms. Primm in Mrs. McDonald's office before and after school and are free.

Lost and Found (when school is in person)
Any article found in the building will be placed in the “Lost & Found” located in the main office. If such items are not claimed within a reasonable length of time, they will be donated to charity.

**Lunch Schedule (when school is in person)**

The lunch schedule will consist of a one-hour lunch (approximately). Students will have the luxury of eating in areas outside of the cafeteria (must be on campus, no one is to leave) and participating in teacher-supervised clubs, intramural sports, tutoring, and taking advantage of other opportunities such as going to the library, guidance department, etc.

**Only food purchased in the school or brought from home may be eaten in the lunchroom. No food from outside vendors (McDonald’s, Wendy’s, Subway, etc.) will be allowed during school hours from 7:05-2:05 pm. No visitors will be allowed to come to the campus to partake in lunch.**

**Deliveries (when school is in person)**

Student deliveries including balloons, gift baskets, flowers and food are not allowed at Hunters Lane High School. Such items cause disruptions to the learning environment. Food from delivery Apps and outside vendors (Uber Eats, Door Dash, McDonald’s, Sonic, etc.) will not be permitted at any time during regular school hours. The above mentioned items are also not allowed on campus regardless if they were delivered or not.

**Insurance (when school is in person)**

School insurance is available for a nominal fee. The main office will have the applications.

**Fund Raisers (when school is in person)**

All fund raising activities must be sponsored by a faculty member and have prior approval from executive principal, Dr. Kessler. There will be no private solicitation on school grounds. Private solicitation items will be subject to confiscation.

**Money to School (when school is in person)**

As a safety issue, it is recommended that students do not bring more than $25.00 in cash to school. The school is not responsible for money that is lost or stolen.

### Selective Services

Federal Law requires all 18-year old males to register with the Selective Service System within 30 days of their 18th birthday. To register for the draft, male students need to go to the Attendance office, the Guidance office, or the library to register on-line (using the Internet).

### Athletic Eligibility

In order to be eligible to participate in TSSAA sanctioned sports or activities, students must pass 3 out of 4 classes during the semester prior to participation and not be 19 years-old before August 1st. All students, parents, and spectators are expected to display good sportsmanship at all times. Failure to do so may result in disciplinary action from TSSAA, the coach, and / or the school.

### Sports Information

Below is a list of sports teams. If a student wishes to try out for a sports team, they need to contact the appropriate coach.

- **Football** – Preston Scott
- **Boys Basketball** – Sewell
- **Boys Baseball** – Brandon Wright
- **Girls Basketball** - Moore
- **Boys Cross Country** – Sewell
- **Girls Softball** - Summay
- **Girls Cross Country** - Villagomez
- **Wrestling** - Levickis
- **Boys & Girls Golf** - Hansen
- **Boys Soccer** - Fleck
- **Varsity & Freshman Cheerleading** – Summay
- **JROTC Color Guard** – Major Jason Stockton
- **Fall Production** – Mrs. Ashby Boze
- **Chorale** – Ms. Morris
- **Marching and Concert Bands** – Mr. William Brooks
- **Spring Musical** – Mrs. Ashby Boze
- **JROTC Color Guard** – Major Jason Stockton
- **Fall Production** – Mrs. Ashby Boze
- **Chorale** – Ms. Morris
- **Marching and Concert Bands** – Mr. William Brooks
- **Spring Musical** – Mrs. Ashby Boze
**Bus Transportation** *(when school is in person)*

Any student needing to ride a bus different from his/her assigned bus or to get off at a different location from his/her assigned stop must bring a note to their alpha principal in the morning. The note must contain the student’s name, parent’s signature, and phone number for verification. No notes will be approved after 9:00 AM. Students are expected to obey the rules and regulations of the bus. Failure to follow the above procedures could result in temporary suspension of bus riding privileges. The use of cell phones on the bus is strictly prohibited.

**Transfer and Withdrawal Procedures** *(when school is in person)*

If a student is withdrawing or transferring from school, he/she must secure a check-out form from his/her academy principal’s office the day before the withdrawal. Parents must write a note requesting withdrawal from school. All financial obligations must be paid before graduating, transferring, or withdrawing from school.

**Visitors** *(when school is in person)*

All visitors (including parents and former students) must check in at the main office to obtain a visitor’s pass. Visitors must have a valid driver’s license. No one is permitted to visit the school or attend classes unless prior permission is granted by the principal. Parents may observe classes with a 24 hour notice to a principal and teacher. NO ONE UNDER THE AGE OF 21 WILL BE PERMITTED IN THE BUILDING DURING SCHOOL HOURS. NO PARENTS, GUARDIANS, RELATIVES OR FRIENDS MAY VISIT A STUDENT DURING THE SCHOOL DAY.

**Safety and Security**

We all want to attend a school that is safe. Towards that goal, we must all work together to assure that safe practices exist at our school. If a student knows or suspects another student may be carrying a weapon, otherwise indulging in illegal activities or acting in an unsafe manner, they need to notify the school resource officers or the nearest teacher or principal. The student’s identity will be protected.

**Weapon Reporting**

School safety is everyone’s issue. It is very important that students report the presence of any weapon on school grounds, school buses, etc. They may report this to any teacher, administrator, campus supervisor, bus driver, or school resource officer at any time. These reports will remain confidential. **To report a weapon call 232-AGUN.**

**Conflict Resolutions**

When students encounter conflicts with other students, they are expected to consult one of their teachers immediately. If this does not resolve the issue, then talk with your school counselor. The next step, if a resolution cannot be found, is to consult with your Academy Principal. Dr. Kessler is the final person to consult within the school.

**Fighting** *(when school is in person)*

Fighting will not be tolerated at Hunters Lane High School. Students who fight will be suspended or expelled and may be excluded from extracurricular events: Prom, senior week, graduation and any other event/activity based upon the principal’s discretion.

**Gambling** *(when school is in person)*

Gambling on school property is prohibited. Dice and playing cards are not allowed at school.

**Gang Activity** *(when school is in person)*

Gang activity will not be tolerated at Hunters Lane High School (see Metropolitan Nashville Public Schools’ Student –Parent Handbook). Students participating in such activities as identical dressing, turf ownership, tagging, intimidation, using gang signs, handshakes, bandanas, footwear advertising gang-related colors, and other such activities can be suspended.

**Website:** http://www.hunterslanehs.mnps.org