March 24, 2020

Dear SEED Families,

The SEED School of Maryland (SEED MD) hopes that you and your family are doing well amidst this historic public health crisis. Since Governor Hogan announced the temporary closure of all Maryland schools last Friday, we have participated in multiple discussions about strategies for continuing to educate our students while also keeping them safe. We have participated in conference calls with Dr. Salmon, the State Superintendent, and other County Superintendents. In addition, we discussed possible next steps with the SEED Foundation, as well as the leaders from SEED MD, DC and Miami. All of these conversations have led us to the conclusion that there is no safe way to reopen our school at this time. While we anticipate the announcement of continued school closure for Maryland schools in the coming days, we are writing to you now to communicate our decision to remain closed through April 17th. Spring Break has been modified and school will close April 9th, 10th, and 13th in observance of Good Friday and Easter Monday. We believe this adjustment to the school calendar will allow the time necessary to prepare and ensure continued learning happens for SEED students during the school closure. Below are the steps that will be taken to launch virtual learning.

What Middle School Parents can specifically expect:
- **Chromebooks:** MS students will be assigned a SEED MD Chromebook to complete their learning. Wi-Fi hotspots will also be available for those students who do not have internet in their homes. Individual devices will be mailed to homes requiring a signature beginning March 27th. Each student will be responsible for any damaged or lost Chromebook. All Chromebooks are the property of SEED MD and should be returned at the end of the school year. If you do not need a SEED MD Chromebook for your student to use during this learning period or need a Wi-Fi hotspot, please contact Mr. Trayvon Harris, the Parent and Community Engagement Coordinator, at tdharris@seedschoolmd.org.

What Upper School Parents can specifically expect:
- **Chromebooks:** If for some reason your student did not come home with their Chromebook or a Wi-Fi hotspot is needed for internet access, please contact Mr. Trayvon Harris at tdharris@seedschoolmd.org. We will include you on our distribution list to make sure your child receives a device and/or a hotspot.

What All Parents can expect:
- **Training for parents:** During the week of March 30th, leaders from our middle school team will conduct virtual trainings for parents so that you know exactly what to expect from teachers and student life staff while school is closed.
- **Training for students:** During the week of March 30th, leaders from our middle school team will conduct virtual trainings for students so that they know exactly what to expect from teachers and student life staff while school is closed.
- **Student item pickup:** For safety reasons, access to campus must be restricted. Visits to campus must be submitted for approval. If you have an item that needs to be picked up from the dormitory, send a request via email to Mr. Trayvon Harris at tdharris@seedschoolmd.org.

Thank you again for your partnership. Stay healthy!

**Mrs. Asikoye and Ms. Evans**

Co-Heads of School