



AIA Westchester Hudson Valley

AIAWHV 2017 ARE SCHOLARSHIP PROGRAM ***Submission Deadline is November 3, 2017***

The AIA Westchester + Hudson Valley (AIAWHV) Emerging Professionals Committee is proud to provide its annual scholarship program to encourage participation in the Architect Registration Examination (ARE). This scholarship is intended to recognize Associate AIA members in the AIA Westchester + Hudson Valley Chapter who have made significant contributions at an early stage in their careers to the profession and to encourage their pursuit of licensure.

Scholarships are awarded based on both a demonstration of financial need and the merits of the individual's contributions to the profession, his/her community and/or the AIA.

A jury composed of distinguished professionals from the AIAWHV Board of Directors, the AIA College of Fellows and AIAWHV Emerging Professional Committee will select the recipients based on the criteria below.

AWARD DETAILS

Scholarship recipients will receive:

- Recognition for their achievements at the AIAWHV Soiree.
- A one-time reimbursement for the cost of passing each single division of the ARE
The full amount of the scholarship (\$1,470.00) will be presented to the recipient after successful completion of all exams and acknowledged at the 2017 Soiree. This scholarship is subject to all applicable local, state, and federal taxes.

CRITERIA

Applicants should demonstrate more than one of the following attributes:

- Outstanding achievement in the creation, development and delivery of creative programs for interns, Associates, and/or young architects of the AIA Westchester + Hudson Valley Chapter;
- Significant contributions at an early stage of their career to the profession and/or community;
- Exemplary involvement in community and/or professional organizations;
- A passion for the pursuit of professional registration

ELIGIBILITY

Applicants must demonstrate they meet the following requirements:

- Actively participating Associate AIA Member, in good standing, of the AIA Westchester + Hudson Valley Chapter
- By submitting this application, the Applicant attests that he/she has not previously received any Scholarship or a similar award providing reimbursement for the ARE.
- Candidate's most recent Authorization to Test form must be submitted as verification.



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SUBMISSION INFORMATION

In order to ensure the fair and thorough evaluation of all candidates, applicants should submit the following materials in the manner described below. Any entries submitted without the required materials will be disqualified.

Submission materials must be within an 8 1/2" x 11" electronic PDF format submitted as **ONE** file, limited to no more than the page specifications stated below.

APPLICATION

Each Candidate's application must include:

- Letters demonstrating that candidate has met the required prerequisites (See Eligibility Above)
- One letter of nomination written by an AIAWHV Chapter member (1 page limit)
- One statement of contribution written by the applicant (1 page limit)
- One biography and/or resume (2 page limit)
- Two letters of recommendation from individuals who can speak to the candidate's accomplishments as outlined in his/her personal statement (1 page limit per letter)

SCHEDULE

Official call for nominations was sent by email to all AIAWHV Associate Members and posted on www.aiawhv.org on October 06, 2017.

Any questions regarding the submission requirements, guidelines, and eligibility requirements should be submitted to **Valerie Brown, HON. AIANYs, AIAWHV Executive Director** at vbrown@aiawhv.org.

November 3, 2017

Applications are due electronically by **5 PM EST**. All submissions should be emailed to Valerie Brown, Executive Director, AIAWHV, at vbrown@aiawhv.org as **one** PDF. Email subject line should read "AIAWHV ARE Scholarship Application."

NO SUBMISSIONS WILL BE ACCEPTED AFTER THIS DATE.

November 8, 2017

Scholarship Recipient Notified

December 1, 2017

Recipient announced publicly at the 2017 AIAWHV Soiree.

Recipient will receive two admission tickets to the 2017 AIAWHV Soiree.

WAIVERS

The AIA assumes no responsibility for the delivery of application materials. It is the responsibility of the nominating individual to see that the submission is delivered to AIAWHV by the appropriate date. By making a submission, the applicant grants permission to AIAWHV to reproduce and publicly display submission material if the applicant receives an award. Submission materials will not be returned to applicants.



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2017 AIAWHV ARE Scholarship Application

To apply for the 2017 AIAWHV ARE Scholarship Application, please complete the following form. This form/supporting materials must be submitted to vbrown@aiawhv.org by November 3, 2017 by 5:00 pm EST

Applicant Information

Mr. Mrs. Miss. Ms.	First Name	Middle Initial	Last Name
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Address

City	State	Zip
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Phone	Email
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Applicant Eligibility

In order for an applicant to be eligible for the AIAWHV ARE Scholarship, they must be an active participating Associate AIA Member of the AIAWHV. Please provide your member number _____

Primary Recommendation

Applicants must provide a primary recommendation letter from an AIAWHV Chapter Member. This recommendation letter is limited to one page and must be collected by the applicant and supplied with the additional supporting materials. Please provide the following information for the individual who will provide your primary recommendation:

Mr. Mrs. Miss. Ms.	First Name	Middle Initial	Last Name
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Title

Business Phone	Email
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Supporting Materials

In addition to this completed form and primary recommendation letter, please submit the following:

- Statement of contribution to the profession (limited to one page)
- One biography and/or resume (limited to two pages)
- Two additional letters of recommendation (limited to one page each)
- "Authorization letter to test," showing proof of eligibility to sit for the ARE

The complete application packet must be submitted as a single PDF document with materials organized as noted above (with this completed form and primary recommendation letter appearing as pages one and two, respectively). **All application submitted without all of the required materials will be disqualified.**

Please submit your complete application packet to vbrown@aiawhv.org with the subject line "AIAWHV ARE Scholarship Application."

Signature

I have read and agree to the application guidelines. The information provided on this form and in the accompanying materials is true and accurate.

Signature of Applicant	Date
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