Arizona Center for Youth Resources
For over 40 years, we have been providing Phoenix youth with the resources they need to become successful adults who are both educated and employed.

Services Available
- City View Charter School - Alternative Education
- City View Now Online High School
- Adult Basic Education - GED services

Eligibility
- High school: Must be 15 to 21 years of age
- Online High School: Must be 16 to 21 years of age and must be a high school drop-out (30 days)
- Adult Basic Education (GED): Must be 16 or older and be legal resident

Required Documents
- City View High School and City View Now-Dropout Recovery Program: Proof of age and identity, proof of residency, immunizations, transcripts and withdraw form
- Adult Basic Education Program: Must be 16 or older with 2 valid ID’s

Cost of Services
Most of our programs are free. For more details, call our main line at 602-252-6721

Times/Days Program Offered
- City View High School
  - Monday – Thursday; 8:30 AM – 3:00 PM (make up day F-8:30-12 per school term year)
- Adult Basic Education Program
  - Monday – Thursday; 9 AM – 12 PM, Monday – Wednesday; 1 PM - 4 PM, Monday – Wednesday; 5 PM – 9 PM
  - 10 week session (5 sessions throughout the year)

Workshops:
- Customer Service: TBD, please call our main line at 602-252-6721 for information
- Financial Literacy - Monthly mornings 11:30-12:30 and evenings from 6-8 pm
- Starbucks Barista Training - monthly
- Open Mic Night - At Starbucks once a month weekend/evenings
- Social Support - Varies per individual
Languages our institution has translators for:
Spanish - for enrollment process

Contact
Name: Genny Malachowski
Title: Social Support Manager
Email: gennym@acyraz.org
Phone: 602-721-9243

Website Links:
City View High School
http://www.cityviewhighschool.org/

Adult Basic Education Program
https://acyraz.org/programs/adult-basic-education-program/

ACYR Social Support Programs
https://acyraz.org/programs/social-support-program/
https://acyraz.org/youth-workshops/
ARIZONA@WORK City of Phoenix

ARIZONA@WORK serves job seekers of all backgrounds, all skill levels—and all ages.

Services Available

- Pathways to Success
  - Services include: Advice and planning; College preparation; Leadership programs; Basic skills training; Tutoring; Career readiness; Support services; Education planning; and Career guidance.

- JEM
  - The Leadership Academy was developed to commemorate the leadership, service, and legacy of Jerome E. Miller, former Phoenix Deputy City Manager. The goals of the academy are to expose high school 11th and 12th grade students to careers in public service, fuel and diversify the pipeline for public service, and prepare students for college, career and life success.

- Phoenix Youth RISE (Reach and Invest in Summer Employment)
  - The purpose of the RISE program is to provide youth participants with the knowledge and skills needed to obtain a job and advance in employment, while providing opportunities for career exploration and skill development. The program design for the summer program engages business to sponsor and pay for the work experience of the youth enrolled in the program. The program recruits youth, ages 16-24, who reside in Phoenix, have the right to work and are available for a 5-week paid work experience/internship. Youth are selected through a lottery process and scheduled to attend a 2-day work readiness workshop to prepare them for the world-of-work, prior to their start date of the work experience. All participants are paid minimum wage during their participation in the program.

- For Adult Job Seekers:
  - From career counseling and skills development to comprehensive job search and placement services, there are many ways we can help find the right employment opportunity for you.

- Soar Work Readiness Classes
- Self-assessment, other assessments, active research, redesign career path.

Eligibility

WIOA Eligibility: Out-of-school youth (OSY) and in-school youth (ISY)

- An OSY is an individual who is:
  - Not attending any school (as defined under State law); Not younger than age 16 or older than age 24 at time of enrollment; and one or more of the following:
    - A school dropout; A youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter; A recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is either basic skills deficient or an English language learner; An offender; A homeless individual, a homeless child or youth, or a runaway; An individual in foster care or who has aged out of the foster care system or who has attained 16 years of age and left foster care for kinship guardianship or adoption, a child eligible for assistance under sec. 477 of the Social Security Act (42 U.S.C. 677), or in an out-of-home placement; An individual who is pregnant or parenting; An individual with a
disability; or a low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.

- An ISY is an individual who is:
  - Attending school (as defined by State law), including secondary and post-secondary school; Not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21 at time of enrollment; A low-income individual; and (d) One or more of the following:
    - Basic skills deficient; An English language learner; An offender; A homeless individual, a homeless child or youth, or a runaway; An individual in foster care or who has aged out of the foster care system or who has attained 16 years of age and left foster care for kinship guardianship or adoption, a child eligible for assistance under sec. 477 of the Social Security Act (42 U.S.C. 677), or in an out-of-home placement; An individual who is pregnant or parenting; An individual with a disability; or an individual who requires additional assistance to complete an educational program or to secure or hold employment.

**Required Documents**
Social Security Card, Government Issued ID, Birth Certificate, Selected Service, High School diploma or transcripts

**Cost of Services**
No cost for participant

**Times/Days Program Offered**
Monday - Friday 8am - 5pm

**Languages our institution has translators for**
Spanish

**Contact**
Name: Abby Garcia
Title: Admin Assistant I
Email: abby.garcia@phoenix.gov
Phone: 602-534-9425

**Website Link:** [https://arizonaatwork.com/job-seekers-overview](https://arizonaatwork.com/job-seekers-overview)
ARIZONA@WORK Maricopa County
ARIZONA@WORK serves job seekers of all backgrounds, all skill levels—and all ages.

Services Available
- Eligible youth enrolled in our program have access to:
  - Tutoring & Study Skills Training
  - Dropout Recovery or Alternative Secondary School Services
  - Work Experiences, Occupational Skills Training
  - Leadership Development
  - Support Services
  - Adult Mentoring
  - Follow Up Services
  - Comprehensive Guidance and Counseling
  - Financial Literacy Education
  - Entrepreneurial Skills Training
  - Labor Market Information
  - Activities to Help Transition to Postsecondary Education and Training
  - Workshops including:
    - Resume Writing; Igniting Your Interview; LinkedIn; and the Employment Academy

Eligibility
- Out-of-School:
  - Youth ages 16-24, and Not Attending or Registered in any School, and Have at least one of the following barriers: A High School Dropout; Justice Involved; Homeless/Runaway; In or aged out of Foster Care; Pregnant or Parenting; or Has a Disability, Registered for Selective Services (Males over age 18), Be Eligible to Work in the United States

- In-School:
  - Ages 14-21, and Low Income, and Have at least one of the following barriers: Justice Involved; Homeless/Runaway; In or aged out of Foster Care; Pregnant or Parenting; or Has a Disability, Registered for Selective Services (Males over age 18), Be Eligible to Work in the United States

Required Documents
Photo ID with Birthdate, Social Security Card, Documentation of Barrier(s): Evidence of Selective Service Registration (Males age 18 or older), Evidence of Low Income Status (If applicable), Evidence of School Status

Cost of Services
No cost to the participant. Services are made available through federal funding provided by the Workforce Innovation and Opportunity Act.

Times/Days Program Offered
- Maricopa East:
  - Monday - Friday, 8:00 am - 5:00 pm
  - Phone (602) 372-9700
  - Fax (602) 372-9794
- Maricopa West:
Monday - Friday, 8:00 am - 5:00 pm  
Phone (602) 372-4200  
Fax (602) 372-4290

- Mesa Library:  
  Monday - Thursday, 9:00 am - 5:00 pm  
  Phone: 480-644-4074

- Peoria Community Resource Center:  
  Mondays only, 9:00 am - 4:00 pm (By Appointment Only)  
  Phone 602-751-0645

- Tempe Escalante Center:  
  Monday - Thursday, 8:00 am - 5:00 pm  
  Phone: 480-350-5824

**Languages our institution has translators for**

We are an Equal Opportunity Program. Translators for languages other than English will be arranged as needed.

**Contact**

Name: Tina Luke  
Title: Program Manager  
Email: tina.luke@maricopa.gov  
Phone: 602-372-9741

**Website Link:** [www.ARIZONAatWORK.com/Maricopa](http://www.ARIZONAatWORK.com/Maricopa)
Vocational Rehabilitation

The Vocational Rehabilitation program provides a variety of services to persons with disabilities, with the ultimate goal to prepare for, enter into, or retain employment.

Services Available

- Career Exploration to help individuals determine their strengths and interests and explore via a variety of activities the possible careers that might fit their strengths and interests;
- Training on the soft skills needed for successful employment, including resume writing, interviewing skills, and appropriate workplace behavior (often called “job readiness training”);
- Work Adjustment Training, which is intended to give the individual a simulated work experience during which they can learn the expectations of work and identify their additional needs for successful employment;
- Assistive Technology for successful training and/or employment
- Training as appropriate to the individual and their career goal. This can include post-secondary education, vocational skills training, or on-the-job training;
- Adjustment to Disability, which is learning about one's diagnosis, how it impacts them, and the accommodations they might need to be successful in employment and training.
- There are many other services that are individually determined, based on the needs of the client; please reach out for additional information.

Eligibility

- Individual must have a documented disability (physical, mental health, intellectual, chronic disease, sensory) that creates a barrier to employment.
- Individual must be seeking competitive, integrated employment and require Vocational Rehabilitation (VR) services to prepare for, obtain, or maintain employment.
- We do have one service for STUDENTS, age 14-22, who have a disability. Those potentially eligible students do not have to be VR clients to receive Pre-Employment Transition Services.

Required Documents

- Documentation of disability from medical doctor, psychologist, school psychologist, or behavioral health clinic (if an individual receives SSI or SSDI, we can make them presumptively eligible with proof of benefits, but will still need info on the diagnosis and its impact)
- State or other government identification document (Driver’s license, passport, school ID, military ID); Copy of birth certificate or Social Security Card (must have the SSN for application, or proof that individual has one);
- Documentation of functional limitations. If the individual is a student in secondary school, we like to have their IEP and most recent school psychological evaluation or Multidisciplinary Education Team report.

Cost of Services

The services provided by Rehabilitation Services Administration/Vocational Rehabilitation are provided on a needs-basis, and do not cost the client anything.

Times/Days Program Offered

Monday - Friday, 8 am - 5 pm except State and Federal holidays. Telephone: (602) 771-1850.
Languages our institution has translators for
We utilize the Language Line for most of the usual foreign languages, and can get American Sign Language interpreters for individuals who use that language.

Contact
Name: Betty Schoen
Title: Regional Transition Specialist
Email: bschoen@azdes.gov
Phone: 602-542-6282

Website Link: https://des.az.gov/vr
Chicanos Por La Causa Workforce Solutions
CPLC Workforce Solutions provides education and employability services for Phoenix youth and young adults ages 14 through 24. Through a network of business and inter-agency collaborations we serve as a pathway for young people to succeed in the workforce.

Services Available
- WIOA Youth Program:
  - High school completion/GED
  - Occupational skills training/college and career readiness
  - Work Experience (paid internships)
  - Job Development & Direct Job Placement
  - Academic/Vocational Skills Assessment
  - Development of Academic and Career Goals/Strategies
  - Academic and Career Counseling
  - Mentorship, Case Management
  - Direct Supportive Services (books, bus passes, gas cards, etc.)

Eligibility
- 14-24 years old who experience one or a combination of these barriers:
  - High School dropout/Youth below school grad, Basic skills deficient, English Language learner, Need help to complete your education, Need help to find and keep a job, Pregnant or parenting, Resident of high poverty zip code, Low income, Homeless/runaway, Foster child, Offender, Has a disability, On SNAP, Is a veteran or spouse of veteran

Required Documents
- Date of Birth Verification/Proof of Citizenship, Right to Work documentation, Social Security Verification, if under 18 years of Age (School Record or Report Card AND Social Sec Card or School Record or Report Card AND Birth Certificate), School Status Verification, Proof of Income.
- Will also need to fill out CPLC Program enrollment packet.

Cost of Services
We do not charge for our services

Times/Days Program Offered
Monday - Friday from 8:30 am to 5:30 pm

Languages our institution has translators for
Spanish in-house; for other languages we partner with a translating agency and pay per project.
Contact
Name: Reeta Devi
Title: Program Manager
Email: reeta.devi@cplc.org
Phone: 928-699-0506

Website Links: https://www.cplcworkforce.org | https://www.cplcworkforce.org/youth_services
College Depot
College Depot is a free, full-service college access center located at the Burton Barr Central Library in Phoenix, Arizona. ReEngage Phoenix within College Depot connects adults and youth who have not completed high school to educational opportunities and resources that lead to a high school diploma or the equivalent (GED preparation).

Services Available
- ReEngage: We connect adults and youth who have not completed high school to educational opportunities and resources that lead to a high school diploma or the equivalent (GED preparation). These resources and opportunities are located in Phoenix, Arizona, and the Greater Valley of Phoenix in general. For help connecting with the location that best meets your individual needs, please call 602.261.8847, email reengage.phoenix@phoenix.gov, or request an appointment at tiny.cc/CDrequest.
- Free Full Service College Planning College Depot is a free, full-service college access center located at the Burton Barr Central Library in Phoenix, Arizona. College Depot is a program of the Phoenix Public Library. Our team of college planning advisors and assistants offer one-on-one appointments and workshops regarding admissions, financial aid, and scholarships.
  - Craft a Profession: Apprenticeships College Depot at Phoenix Public Library is proud to offer personalized advice and guidance to those interested in pursuing learning, education, and employment possibilities through an apprenticeship. Our services include one-on-one, customized support walking you through all the details of what an apprenticeship program is, whether an apprenticeship is the right fit for you, what options are currently available and how to enroll.
  - Financial Aid: There are many different types of Financial Aid and it can come from many different sources, which is why we are trying to make it easier to understand! We offer individualized assistance, FAFSA small groups and group workshop sessions to help find funding and apply for financial aid.
  - Workshops and Events College Depot at Burton Barr Central Library provides free year-round programming targeting various topics of the college planning process such as creating a college timeline, preparing scholarship essays, and applying for financial aid. Check out our upcoming events here at https://www.phoenixpubliclibrary.org/collegedepot/Pages/Workshops---Events.aspx

Eligibility
There is no eligibility criteria. Open to all pursuing higher education.

Required Documents
There are no required documents needed to receive services but we recommended: HS Transcripts (if available), Out-of-Country Transcripts (if available)

Cost of Services
Free

Times/Days Program Offered
Monday: 9 am-5 pm, Tuesday-Thursday: 11 am-7 pm, Friday & Saturday: 9 am-5 pm, Sunday- Closed
However due to Covid-19 College Depot is currently not taking in-person appointments. Advisors are still available for appointments over the phone or via video conferencing.

Languages our institution has translators for
Spanish - on hand; others - available upon timely request

Contact
Name: Narda Aldaco
Title: Reengagement Coordinator
Email: Narda.Aldaco@phoenix.gov
Phone: 602-534-7429

Friendly House

Friendly House is a multi-service organization with wide-ranging programs aimed at addressing the pressing needs of our diverse community. Their efforts have resulted in building resilient communities that are helping spur economic development, stabilize neighborhoods and revitalize our city.

Services Available

- College & Career Readiness Program
- Emergency Support Services
- Immigration Legal Services
- Parenting Education and Drug Prevention Programs
- Workforce Development Rise Up Reentry Program
- Adult Education

Eligibility

- College & Career Readiness Program: 11-21 years old. Must be first generation/low income. Show proof of legal residency.
- Emergency Support Services
  - Food Boxes
  - Utilities/Rental Assistance
  - Hygiene Boxes
- Immigration Legal Services: Depending on the service they need. Must call office to set up an appointment (602-257-1840)
- Parenting Education and Drug Prevention Programs are available for those who can commit to classes. Attendance is mandatory.
  - Parenting Guiding Good Choices
  - Active Parenting of Teens
  - Parent 360RX
  - Community 360RX
  - Youth 360
  - Catch My Breath
- Workforce Development Rise Up Reentry Program: 18-24 years old. Must show proof of legal residency. Current or prior justice involvement at any given point. Never been convicted of a sexual offense. Must reside in one of the following zip codes: 85003, 85004, 85006, 85007, 85008, 85009, 85015, 85017, 85019, 85021, 85031, 85003, 85034, 85035, 85040, 85041, 85043, 85035, 85040, 85041, 85043, 85301.
- Adult Education
  - GED Preparation Classes (English) Must show proof of legal residency, Valid ID ad must be 16+ years old
  - English Language Acquisition for Adults (ELAA) Must show proof of legal residency, Valid ID ad must be 16+ years old
- English Language Training (ELT) for Refugee must be working with Refugee Resettlement and referred by case worker. Must be asylee, refugee or SIV. Be in the U.S. for less than 5 years. Provide proper documentation.
- Citizenship Classes Must show proof of legal residency, Valid ID ad must be 16+ years old
- Spanish GED (faster) and English classes on weekends fee for service (8-12 Saturday)

**Required Documents**

- College & Career Readiness Program: Enrollment Application
- Parenting Education and Drug Prevention: Register with facilitator, must complete survey and post survey.
- Emergency Support Services: Must show state ID and complete application. Show proof of need. Must call 602-345-0167 and leave a voicemail with detail message on what utility you need help with.
- Immigration Legal Services: Depending on need, must call 602-257-1840
- Adult Education
  - GED Preparation Classes (English), Valid Residency or state ID. Attend 3 day orientation and placement assessment;
  - Faster GED Preparation Classes (Spanish & English) on weekends fee for service (8-12 Saturday), Any form of ID and complete assessment.
  - English Language Acquisition for Adults (ELAA), Valid Residency or state ID, Attend orientation and complete placement assessment;
  - English Language Training (ELT) for Refugee, Must show proof of asylee, refugee and SIV status, provide residency card, registration paperwork, take placement assessment;
  - Citizenship Classes, Valid Residency or state ID, Attend orientation and complete placement assessment;
- Workforce Development
  - Rise Up Reentry Program, Proof of residency such as a green card, social security card, and state ID. Must provide record information. Complete enrollment application.

**Cost of Services**

- College & Career Readiness Program: Free of charge
- Parenting Education and Drug Prevention: Free of charge
- Emergency Support Services: Free of charge
- Immigration Legal Services: Prices vary depending on need. Must call for prices (602-257-1840).
- Adult Education
  - GED Preparation Classes (English) are free of charge based on eligibility requirements, Book $35;
  - English Language Acquisition for Adults (ELAA) are free of charge based on eligibility requirements, Book $35
  - English Language Training (ELT) for Refugee are free of charge based on eligibility requirements
  - Citizenship Classes are free of charge based on eligibility requirements, Book $25
  - Spanish GED (faster) and English classes on weekends are fee for service, must call for prices.
- Workforce Development
  - Rise Up Reentry Program: Free of charge, must meet requirements

**Time/Days Program Offered**

Note: Due to COVID-19 employees have been providing services from home
- College & Career Readiness Program is offered Monday through Friday from 8am-5pm year-round. They offer a summer camp in July, specific dates are TBD. Workshops are yet TBD as well.
• Parenting Education and Drug Prevention classes are offered throughout the year. It depends on school or community organizations availability and numbers. Classes are weekly for an hour.
• Emergency Support Services must call 602-345-0167 for information.
• Immigration Legal Services are available Monday through Friday from 8am - 5pm.
• Adult Education
  o GED Preparation Classes (English) Monday through Thursday from 9am-12pm or 6pm-8pm;
  o English Language Acquisition for Adults (ELAA) Monday through Thursday from 9am-12pm or 6pm-8pm;
  o English Language Training (ELT) for Refugee are Monday through Thursday and based on testing level, there are classes at 9:30am, 1:00pm and 6:00pm
  o Citizenship Classes are Monday through Thursday from 9am-12pm or 6pm-8pm;
  o Spanish GED (faster) and English classes on weekends fee for service (8-12 Saturday)
• Workforce Development
  o Rise Up Reentry Program Monday through Friday from 8am - 5pm

**Languages our institution has translators for**
All program have translators for English and Spanish except the English Language Training (ELT) for Refugee Program under Adult Education. If needed and meet eligibility requirements, translator from partner agencies can be called for ELT program.

**Contact**
Name: Yesenia Diaz
Title: Case Manager
Email: yesenia.diaz@friendlyhouse.org
Phone: 602-416-7212

**Website Link:** https://www.friendlyhouse.org/
Foster360

Foster360 is a Helen's Hope Chest program aiming at facilitating wraparound services to young adults ranging between the ages of 16-24 through the establishment of key and strategic partnerships with community partners. The program acts as a facilitator between all services provided to each individual youth they serve and ensures that connections are made with the right people, at the right time and in the right place around every aspect of an individual's life.

Services Available
- Wraparound navigation services for youth aging out of foster care

Eligibility
Youth must have been in foster care by the age of 16; must be between the ages of 18-24

Required Documents
No documents needed for intake

Cost of Services
No cost for participant

Times/Days Program Offered
Weekdays from 9am - 5pm; contact with clients is done on a weekly basis at a minimum.

Languages our institution has translators for
Not available at this time

Contact
Name: Candice Liozu
Title: Program Director
Email: candice.foster360@helenshopechest.org
Phone: 412-259-0003

Website Link: www.foster360az.org
Direct Referral Link: https://www.mesaunitedway.org/helenshope/foster360-agency-referral-form/
Jewish Family & Children’s Service

Jewish Family and Children’s Service is a non-profit, non-sectarian 501(c) (3) organization dedicated to strengthening the community through quality behavioral health social services, and primary medical care to children, families and adults.

**Services Available**
- **Real World Program:**
  - Our program specifically provides WIOA workforce development services for ages 16-24.
- The agency as a whole offers many services ranging from Behavioral Health to Domestic Violence. Refer to the agency website for additional information services: [https://www.jfcsaz.org/](https://www.jfcsaz.org/)

**Eligibility**
WIOA Eligible: low income, zip code in poverty area, or if barrier is foster care.

**Required Documents**
Birth certificate, social security card, state ID or school id OR passport; school transcript or withdrawal letter or a letter from a social service agency with the SS# on it.

**Cost of Services**
No cost; once WIOA eligible, services are included.

**Times/Days Program Offered**
Monday - Friday; 8 am - 5 pm. Weekends and evenings may be available upon client need and by appointment only.

**Languages our institution has translators for**
JFCS provides translation services as needed

**Contact**
Name: Gina Harper
Title: Director
Email: gina.harper@jfcsaz.org
Phone: 602-279-0084

**Website Links:** [www.jfcsaz.org](http://www.jfcsaz.org) | [https://www.jfcsaz.org/programs-services/teens/real-world-job-development/](https://www.jfcsaz.org/programs-services/teens/real-world-job-development/)
one•n•ten Downtown Phoenix Youth Center

one•n•ten envisions a world where all LGBTQ youth and young adults are embraced for who they are, actively engaged in their communities, and empowered to lead.

**Services Available**

- one•n•ten enhances LGBTQ youth and young adults by providing empowering social and service programs that promote self-expression, self-acceptance, leadership development, and healthy life choices.
  - Please reach out for information on our programs (see contact section) or visit our website:  
    - [www.onenten.org](http://www.onenten.org)

**Eligibility**

Youth ages 14 to 24.

**Required Documents**

Identification Document such as license, school ID, must have photo and birth date.

**Cost of Services**

No cost for services

**Times/Days Program Offered**

The Center is open Monday through Friday 3 PM to 7 PM.

**Languages our institution has translators for**

Occasionally Spanish

**Contact**

Name: Gina Read  
Title: Program Manager  
Email: gina@onenten.org  
Phone: 602-373-9490

**Website Link**: [www.onenten.org](http://www.onenten.org)
Onward Hope

Onward Hope is a family-centered, trauma-informed organization, which uses best-practice curriculum and techniques to meet the needs of youth in and from foster care, in addition to the needs of foster and adoptive families.

Services Available
- Independent Living University: Independent Living & Coping Skills Course
- Design-On-A-Dime Kit: $250 new home starter kit
- Hope Fund: Financial Support for individual needs
- Career Readiness Credential and Youth Development Worker Certification along with Paid Internships through our partners at JFCS and YMCA.
- GED testing, studying and tutoring

Eligibility
No eligibility requirements.

Required Documents
None, we can help youth get the appropriate documentation, such as ID's, birth certificates if they do not have them.

Cost of Services
Free

Times/Days Program Offered
Open Monday-Friday 9:00am-5:00pm, Sat & Sun by Appointment

Languages our institution has translators for
Spanish (in-house), Any-Via Telephone translation

Contact
Name: Eshawn Peterson
Title: Founder, President & CEO
Email: eshawn@onwardhope.org
Phone Number: 602-441-2723

Website Link: https://www.onwardhope.org
Phoenix College

Phoenix College is a public institution in Phoenix, Arizona. Its campus is located in a city with a total enrollment of more than 17,000. The school utilizes a semester-based academic year. The student-faculty ratio is 18-to-1. The highest degree offered at Phoenix College is an associate degree. The school has an open admissions policy and offers credit for life experiences.

Services Available

Career Services available at the main campus:
- Services available for finding a career path: self-assessment, career research, educational planning, decision making and goal setting.
- Services available for finding a job: resume writing, interviewing skills, networking, and finding job leads.
  - You do not have to be an enrolled student to access the services provided in the office. Register on the Maricopa Career Link: https://maricopa-csm.symplicity.com/

Food Resources
- Phoenix College provides food resources to students and community members who are faced with the challenges of food insecurities.
- Food Pantry: There is a sack lunch program where you can grab a cup of noodles if you are in need and there is a food pantry available for food to take home and cook if you are unsure where your next meal will come from.
- It is located in the Student Union where you can get information from the front desk. We also offer St. Mary's Food Bank Mobile Pantry Days at least once a month on the north side of the Student Union available to everyone.

Emergency Support Services
- Phoenix College in partnership with the Department of Economic Security will assist -income families, seniors and homeless individuals to help stabilize their personal and home environments through emergency relief. The Emergency Services Coordinator meets with each individual or family to conduct an intake assessment and design a plan to address their specific needs. Together, the Coordinator and the client determine the best course of action to resolve their crisis situation. Follow-up services are provided to the fullest extent possible.
  - Food Boxes
  - Food Stamps
  - Utilities/Rental Assistance
  - Hygiene Boxes

College Prep
- Adults can take advantage of the GED® program – with access to MyGED™: This will provide access to the Official Practice Test, the only start-to-finish program focused on helping adult learners.
- Bridging Success - Foster Youth Program - The purpose of the Maricopa County Community College District (MCCCD) Foster Youth Student Success Initiative is to increase college attendance and completion rates among students aging out of the foster care system.

Child Care
- Southwest Human Development provides Early Head Start and Head Start early childhood education programs for children of Phoenix College students. The programs include classrooms for infants, toddlers and preschoolers, up to age 5.
Extended programs hours are provided during the fall, spring and summer Phoenix College academic semesters

Eligibility
For educational opportunities: High School Diploma or GED

Required Documents
Please see Phoenix College Student Admissions Application for educational opportunities
•  https://www.phoenixcollege.edu/become-student/enroll/step-1

Cost of Services
Please see the link below for a rough estimate of costs
•  https://www.phoenixcollege.edu/become-student/tuition-and-fees

Times/Days Program Offered
Education opportunities vary based on the class schedule

Languages our institution has translators for:
All languages; please reach out for additional information.

Contact
Name: Che’ Jones
Title: Recruiter
Email: che.jones@phoenixcollege.edu
Phone: 602-285-7777

Website Link: www.phoenixcollege.edu
Direct Referral Link: https://www.phoenixcollege.edu/become-student/ready-become-student
Phoenix Indian Center
For seventy years, the Phoenix Indian Center has enriched the lives of American Indian people through the long-standing services we provide and through our several relationships.

**Services Available**
Areas of programming include:
- Workforce Development
- Youth Development
- Prevention Services
- Cultural Enrichment

**Eligibility**
Each service area has different eligibility criteria. It is best to contact us to determine what this is depending upon the program of interest (see contact section).

**Required Documents**
Each service area has different enrollment documentation. It is best to contact us to determine what this is depending upon the program of interest (see contact section).

**Cost of Services**
The majority of our programs and services are free.

**Times/Days Program Offered**
Our office is open Monday-Friday; 8 am - 5 pm. We do offer some programs and services during the evenings and weekends, please reach out for additional information.

**Languages our institution has translators for**
Navajo, Spanish

**Contact**
Name: Olivia Hendricks
Title: Workforce Specialist
Email: ohendricks@phxindcenter.org
Phone: 602-264-6768

**Website Link:** [www.phxindcenter.org](http://www.phxindcenter.org)
Rio Salado College

Rio Salado College’s (RSC) award-winning Adult Education program partners with the Arizona Department of Education (ADE) to provide GED® test preparation classes for students 16-years-of-age and older seeking a High School Equivalency Diploma and English language proficiency. In addition to these services, students receive workforce preparation and employment skills training, take industry-specific workforce training classes, and get help transitioning to college. RSC is the sole provider of Adult Education services for the Maricopa County Community College District and the largest provider of Adult Education in the state of Arizona, serving more than 4,000 students each year at six locations throughout Maricopa County. ADE has recognized RSC with the ABE/ASE Excelling Program award and as Program of the Year for two years in a row.

Programs Available

In-person GED® test preparation classes
- Classes for students who did not complete high school and for high school graduates who need to review basic reading, writing, and math skills.
- In Partnership with Chicanos Por La Causa
  - Location: CPLC Engagement Center, Desert Sky Mall
  - For More Information including cost and eligibility, call 480.517.8116
- In Partnership with South Mountain Community College
  - Location: Main Campus & Guadalupe Center
  - For More Information including cost and eligibility, call 480.517.8116
- We also offer In-person GED® Test Preparation Classes in Spanish
  - Location: Varies
  - For More Information including cost and eligibility, call 480.517.8116

Online GED® test preparation classes
- Online GED® classes prepare students for the GED® test to obtain their high school equivalency diploma.
  - For more information including cost and eligibility, call 480-517-8116

In-person English language classes
- Classes for non-native English speakers that focus on reading, writing, listening, and speaking the English language.

Industry-Specific Workforce Training:
- Students enrolled in GED® test preparation and English language classes also have the opportunity to engage in workforce preparation, employment skills training, and industry-specific training courses in:
  - Business Entrepreneurship
  - Retail Industry Fundamentals
  - Computer Applications
  - Advanced Manufacturing
  - Food Preparation

Eligibility
- Open to students 16 years and older, who are not enrolled in a K-12 school
- Must be able to provide proof of lawful presence (Arizona Revised Statute 15-232)
Required Documents

- Open to students 16 years and older, who are not enrolled in a K-12 school. Students must also provide proof of lawful presence (Arizona Revised Statute 15-232)
- Students are required to provide two forms of identification if they do not have one of the following:
  - AZ State Driver's License
  - AZ Identification Card
  - Enhanced Driver's License from another State
  - A Current U.S. Passport, U.S. Military ID Card, or a Permanent Resident ID Card

Cost of Services

- Students pay a registration fee of $25 to $70 based on a sliding scale (income and number in the household) for 16-weeks of instruction

Times/Days Program Offered

- Program is year-round and offers multiple start dates
- Classes run in 16-week curriculum blocks
- Morning and evening class schedules are available with days and times varying depending upon location
- Minimum of nine hours of classroom instruction/support per week

Languages our institution has translators for:

TBD

Contact

Name: Marizol Singleton
Title: Administrative Assistant
Email: marizol.singleton@riosalado.edu
Phone: 480-517-8116

Additional Services Provided:

- Wrap-around support services are provided at all locations providing students access to Advisors, Counselors, College Navigators, Disability Resources and Services, Career Services, and College Transition
- Tutoring Services also available
- Integrated Education and Training (IET) or career training offered in the following areas:
  - Business Entrepreneurship - CCL Entrepreneurial Studies Level I
  - Computer Applications - Microsoft Office Specialist Certification
  - Food Preparation
  - Mill Operator - Coming Soon
  - Retail Industry Fundamentals - NRF Foundation® - RISE Up Retail Industry Fundamentals Credential
- Scholarship and Transition Opportunities
  - Students are eligible for scholarships through Adults Achieving a College Education (Adult ACE) and Distinguished Transitions (DT). Students must attend a recruitment information session and continue working on their GED credential. Adult ACE can be both online and in-person. DT is online only.
- Adult ACE is a college and career pathways program based on the Maricopa Colleges ACE cohort model. Adult ACE students simultaneously attend in-person, web-enhanced, or online college courses
and their GED® test preparation or high-level English language classes. The Adult ACE program is offered at RSC Northern, RSC Thomas, and RSC Southern while students from all six Rio Salado College adult education locations are eligible to participate. Benefits of the program include scholarships and support services provided by a dedicated student services specialist.

- Students may transfer seamlessly to 100s of certificate and degree programs through Rio Salado College and the 10 Maricopa Community Colleges

Website: [https://www.riosalado.edu/adult-education](https://www.riosalado.edu/adult-education)
Direct Referral Link: [https://www.riosalado.edu/adult-education/webforms/request-information](https://www.riosalado.edu/adult-education/webforms/request-information)
The UCCAN program forms partnerships with entities such as the State, County, local school districts, non-profit organizations local Higher Education institutions, Juvenile Court systems, Foster and Group homes and many more. The goal of the program is to identify individuals who are having a turbulent transition into adulthood and offer programming in conjunction with a positive support system to avoid the obstacles that can further derail their lives.

Services Available
- Workplace/Employability Skills Readiness
- Personal Health and Wellness
- Financial Literacy
- Post-Secondary Readiness
- FAFSA Assistance
- Offer the Arizona Career Readiness Credential

Eligibility
Must be at least 16 years of age with access to the internet and technology device.

Required Documents
Please register at www.uccangroup.org or reach out for information.

Cost of Services
No cost for services

Times/Days Program Offered
Monday - Friday; 10am - 1:30pm or 3:30pm - 6:30pm

Languages our institution has translators for
Not available at this time

Contact
Name: Notiosha D’Addabbo
Title: CEO
Email: ndaddabbo@uccangroup.org
Phone: 480-634-0006

Website Link: www.uccangroup.org
Direct Referral Link: https://www.uccangroup.org/registration
Watts Family Maryvale YMCA

Y Achievers targets youth from across the Valley, who are in need of support to achieve their goals. At the Y, we recognize that every individual’s needs are different. While many may seek intensive assistance with enrolling in high school or alternative education, others may seek leadership development, or internship opportunities.

Services Available
- WIOA Youth Services
  - Youth Workforce Development
  - Bridge to College and Career Success
- Foster Care Youth Services

Eligibility
- Participants need to be between the ages of 16-24; in-school youth need to be 16-21, out of school 16-24.
- Barriers that qualify for enrollment:
  - Low income
  - High poverty zip code
  - Pregnant or parenting
  - Youth with a disability
  - Dropout
  - Basic Skills Deficient
  - Need for additional assistance to complete education program
  - Foster Youth

Required Documents
Photo ID, SS card, Birth Certificate, Selective Service (males 18+), school status at enrollment documents, work status at enrollment documents, proof of barriers listed about (examples: child’s birth cert, IEP, doctors designation, dropout letter)

Cost of Services
No cost for services

Times/Days Program Offered
Monday - Friday; 8 AM – 6 PM

Languages our institution has translators for
Spanish
Contact
Name: Stacey Ramirez
Title: WIOA Supervisor
Email: sramirez@vosymca.org
Phone: 602-212-6156

Website Link: https://valleymca.org/get-involved/community-programs/youth/youth-workforce-development/
Facebook: https://www.facebook.com/Ymca-Achievers-106074077752161
Twitter: @YachieversAZ
Instagram: https://www.instagram.com/y_achievers_phoenix/
YouTube Channel: Y Achievers Phoenix
Year Up

Year Up is a one-year, intensive training program that provides talented and motivated, yet under-served young adults, ages 17.5-24, with a combination of hands-on skills development, coursework eligible for college credit, corporate internships, and wraparound support.

Services Available
- Career Exploration Methods
- Case Management for Basic Needs
- College/Career Readiness Workshops
- Education/Career Planning Services
- Internship Programs with Local Businesses/Entities
- Mentorship
- STEM Workshops/Programs
- Success Coaching
- Work-based Learning

Eligibility
Participants need to be 17.5 - 24 years old and have authorization to work documentation

Required Documents
None at intake but employment documents will be needed by start of program

Cost of Services
No cost for services

Times/Days Program Offered
Monday - Friday, year round

Languages our institution has translators for
Spanish

Contact
Name: Meghan McGilvra
Title: Director of Admissions
Email: mmcgilvra@yearup.org
Phone: 602-483-1466

Website Link: https://www.yearup.org/
Direct Referral Link: https://www.yearup.org/seize-opportunity/