Addendum #2 – 10/30/2015
Submitted Questions

Area: Applicant Eligibility

1. Our organizations physical location is in Baltimore County and not Baltimore City but we have a system-wide partnership with Baltimore City Public Schools. Are we still eligible to submit an application?
   Answer: Yes, you can still apply if the program for which you are requesting funds if the population it serves is opportunity youth and if the program itself is located in Baltimore City.

2. Do you have to have current program funding to be eligible to apply for the grant?
   Answer: The grant is to expand or diversify a current program that has been operating for at least one year. If there is no current funding for an existing program you must explain how the program has been operating over the past year.

3. Our workforce development program is open to individuals ages 18 and over. Given that the RFP focuses on disconnected youth between the ages of 18-24, would our program still suffice? Individuals within that age range would still be enrolled in the program alongside individuals who are over the age of 24. We understand that the funding cannot be used to support program enrollment and completion by anyone outside of the 18-24 age range.
   Answer: This funding is to support program specifically serving 18-24 years.

Area: Proposal Submission

4. Is there a page limit for our responses to Sections 1-2 outlined on p. 9 of the RFP? Oftentimes, there will be requirements such as page limits, single- or double-spaced, 1" margins, font size, etc.
   Answer: There is no page limit, font, or margin requirements. We ask that you do follow the section breakdown detailed on page 9 and that you make your proposal clear and readable.

5. On bottom of p. 10 of the RFP, Section 4 requests 2014 audited financial statements. What if an organization does not yet have audited financial statements completed for 2014?
   Answer: You must have a completed 2014 audited financial statement before consideration for funding.

6. Will there be any alteration in the schedule of award notification?
   Answer: There will be no alteration of the award schedule as of this time.

7. Can you confirm that you do not want any electronic versions of the proposal (no flash drive, disc or email version).
   Answer: Correct. We only want hard copies submitted.
8. Do you want the following information submitted with the 3 copies or with the 1 original:
   - Audited financial statement
   - IRS 501(c)(3) status
   - Certificate of good standing
   - By-laws & Charter
   - Certificates of insurances
   Answer: We would like this information submitted with the original AND the 3 copies.

9. If the ED of ABC sits on our board is this a conflict of interest?
   Answer: No. Please note any possible conflicts of interest in your proposal.

10. What type of program evaluation is ABC looking for organizations to include with their proposals?
    Answer: We are looking for program evaluations that show your organization has achieved intended outcomes. We are not looking for anything in a specific format.

11. Would an assessment of the program suffice as a type of program evaluation?
    Answer: Yes. Program evaluations are not mandatory, but you should provide a reason why evaluations were not done in the past or what the program did instead of evaluations.

12. If an organization hasn’t had a formal evaluation of its program, can some of the proposed funds be used to cover the costs of a program evaluation?
    Answer: No.

Please Note: The questions that were asked that needed to be confirmed by the city are still in the process of being answered. Thank you for your patience! We will send them out as soon as we get them.