

Ms. Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

BILL GANNON: Mr. Dworman stated Mr. Gannon is here to speak about the possibility of purchasing a different camera to video record the Selectmen’s Meetings and he found a good camera priced under $300 with a remote control.

Mr. Gannon explained he recommends a mic feed plus a remote control and there will be a light so you will know when it is recording.

Ms. Pettinato replied it sounds great and thanked Mr. Gannon for doing the research.

Mr. Dworman MOTIONED to grant permission to Mr. Gannon to purchase a camera, remote control plus the ancillary equipment at a cost up to $500. Ms. Pettinato seconded. Motion carried 3-0.

The Board members discussed possible options such as one mic in the back of the room or a fisheye camera and Mr. Gannon suggested a mic feed and keeping it simple.

Mr. Dworman agreed it would be easy enough to upload the video to YouTube and it could also double as the voice recorder instead of the current audio recorder.

Mr. Gannon promised to put together the details adding they would be able to obtain a view count once the meetings are uploaded online.

The Board thanked Mr. Gannon for meeting with them and he left at 7:42PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting Minutes dated 03/28/16.

Mr. Dworman MOTIONED to approve the Selectmen’s Public Meeting Minutes dated 03/28/16 as presented. Chairman Poelaert seconded. Motion carried 3-0.

CHECK REGISTERS/POLICE DETAILS: The Board reviewed the check register dated 03/30/16 – 04/08/16 in the amount of $442,026.82 and the police special detail list in the amount of $1,800.00 dated 03/30/16 – 04/02/16.

It was noted that Ms. Pettinato reviewed the accounts payable prior to its approval at this meeting.

Chairman Poelaert MOTIONED to approve and sign the check register dated 03/30/16 – 04/08/16 as presented based upon Ms. Pettinato’s prior review. Mr. Dworman seconded. Motion carried 3-0.

Chairman Poelaert MOTIONED to approve and sign the police special detail list as presented. Ms. Pettinato seconded. Motion carried 3-0.

ABATEMENTS: The Board reviewed the following requests for abatement as well as their corresponding letters of recommendation from the Town’s assessing company, Avitar Associates of New England, Inc. dated March 22, 2016 and March 29, 2016.
Ms. Pettinato **MOTIONED** to deny the requests for abatement as stated above for 2015 based upon the letters of recommendation from the Town’s assessing company, Avitar Associates of New England, Inc. dated March 22, 2016 and March 29, 2016. Mr. Dworman seconded. Motion carried 3-0.

**APPOINTMENT:** The Board reviewed a State Health and Deputy Health Officer Appointment Form for Peter J. Mahar for their approval and signatures as approved at their last meeting held on Monday, March 28, 2016.

Ms. Pettinato **MOTIONED** to approve and sign the State Health and Deputy Health Officer Appointment Form for Peter J. Mahar as approved at their last meeting held on Monday, March 28, 2016 as presented. Chairman Poelaert seconded. Motion carried 3-0.

**SQUARESPACE:** Mr. Dworman stated he spoke with Kathy Weise, the webmaster and she was on board with switching the Town website to SquareSpace. He added he will choose the template and during the transition will go back one year on all meeting minutes posted to the new site and when he receives a quote, he will run it by the other Board members.

**TOWN TOUR:** The Board discussed possible dates to conduct the annual Town Tour and determined it will be held on Monday, May 9th to begin at 8:30AM.

Mr. Brinkerhoff and Mr. Quintal arrived at the meeting at 6:50PM.

**ROAD AGENT:** Chairman Poelaert asked Mr. Brinkerhoff what his plans were for 2016 and he listed the roads he would like to see paved this year adding he is going to hold off a year on top coating Brandywine Drive.

Officer Charles Rodolakis arrived at the meeting at 6:53PM.

Mr. Brinkerhoff continued with his plans for paving, ditch work and brush cutting on various roads in Town.

Mr. Brinkerhoff discussed the possibility of hiring a part-time helper for the Road Agent and it was determined they will seek applicants at a later date.

Fire Chief Warren was asked about the current state of cisterns located in Town and he responded that three dry hydrants are currently out of service and he will work with the Road Agent to repair them with the Fire Department paying for the necessary materials.

Mr. Dworman suggested creating a Capital Reserve Fund for the upkeep and repairs of cisterns.

Mr. Quintal stated he and Mr. Brinkerhoff will put together a scope of services to begin the bid process for paving and Mr. Dworman added they will need to advertise for bids in the newspaper.

Chairman Poelaert stated each contractor needs to bid based on the same specs and Mr. Quintal replied they will be included in the Requests for Proposal in order for them to bid “apples to apples.”

Mr. Brinkerhoff and Officer Rodolakis left the meeting at 7:45PM.

**CONSERVATION COMMISSION:** Mr. Quintal spoke with the Board about the area near the rope swing as he had noted more erosion there since he last spoke with them about it.

Mr. Quintal stated he would come up with an RFP and look into the State permitting process as the Conservation Commission would like to get the ball rolling with a design and a plan, adding the permit from the Department of Environmental Services would be good for 5 years.
Mr. Quintal stated he would also come up with a scope of services so this plan could be presented to the voters, adding the engineering study would likely cost between $3,000 and $5,000.

Mr. Quintal stated this could also possibly be added as a line item in the budget and he does not want this project to become an emergency.

The Board thanked Mr. Quintal for meeting with them and he left at 7:50PM.

**ELECTRONIC SIGN:** Chairman Poelaert presented a quote from Preferred Sign Installers from Plaistow, NH for the labor and materials to install the recently purchased electronic sign to be installed in front of the Fire Station/EOC buildings for the total amount of $1,510. He added ditch work to run the wiring would also be required.

Mr. Dworman **MOTIONED** to approve the quote from Preferred Sign Installers from Plaistow, NH for the labor and materials to install the recently purchased electronic sign to be installed in front of the Fire Station/EOC buildings for the total amount of $1,510. Chairman Poelaert seconded. Motion carried 3-0.

**POLICE DEPT.:** Chairman Poelaert stated he has arranged a meeting between the Selectmen and Reinhold Security at the Police Department for this coming Wednesday and he hopes they can all attend.

Chairman Poelaert stated the Humvee intended to be utilized for Police Details has not been used lately and as a taxpayer, a cost of over $8,000 was spent on the vehicle and he wants it used. He added he will talk to the Police Chief about this.

**TOWN HALL:** Chairman Poelaert stated he would like to get moving with the Town Hall Committee and Hank Lewandowski is interested in participating. He added he will look for a few others to complete the committee.

**POUND SCHOOL:** Ms. Pettinato noted the Pound School building looks terrible as it is covered with mildew and something should be done about it.

Chairman Poelaert replied he purchased mildew remover and was going to test it on his own house, but whoever applies it will have to wear protective clothing and a mask.

**CALENDAR:** The following dates were noted: 04/12-Fire Training, 04/13-Bills Due 8:00AM, Fire Officers Meeting, 04/14-Friends of the Library Meeting 7:00PM, 04/15-Town Hall Re-opens, Cemeteries Re-open, 04/17-Power of the Past Meeting, 04/19-EMS Training/Kingston Fire Station 7:00PM, 04/20-Bills and Bi-Weekly Timesheets Due 8:00AM, 04/21-Planning Board Meeting, 04/22-Grange Meeting 7:30PM, 04/25-Selectmen’s Meeting 6:30PM.

Ms. Pettinato **MOTIONED** to adjourn this Selectmen’s Public meeting at 8:15PM. Chairman Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager