
Others Attending: Police Chief Tim Connell.

Chairman Morales called this Selectmen’s Public meeting to order at 6:30PM.

It was noted that Mr. Sullivan cancelled his appointment for this evening.

MINUTES: The Board reviewed the Selectmen’s Public Meeting Minutes dated 01/04/16.

Chairman Morales MOTIONED to approve the Selectmen’s Public Meeting Minutes dated 01/04/16 as presented. Mr. Dworman seconded. Motion carried 3-0.

The Board reviewed the Selectmen’s Public Budget Hearing Minutes dated 01/12/16.

Chairman Morales MOTIONED to approve the Selectmen’s Public Budget Hearing Minutes dated 01/12/16 as presented. Mr. Poelaert seconded. Motion carried 2-0. (Mr. Dworman abstained as he was not present at the meeting).

The Board reviewed the Selectmen’s Non-Public Meeting Minutes dated 01/12/16.

Chairman Morales MOTIONED to approve the Selectmen’s Non-Public Meeting Minutes dated 01/12/16 as presented. Mr. Dworman seconded. Motion carried 3-0.

CHECK REGISTERS/POLICE DETAILS: The Board reviewed the check register dated 12/31/15 – 01/15/16 in the amount of $888,837.59 and the police special detail list in the amount of $980.00 dated 12/29/15 – 12/31/15.

It was noted that Chairman Morales reviewed the accounts payable prior to its approval at this meeting.

Mr. Dworman MOTIONED to approve and sign the check register dated 12/31/15 – 01/15/16 as presented based upon Chairman Morales’ prior review. Mr. Poelaert seconded. Motion carried 3-0.

Chairman Morales MOTIONED to approve and sign the police special detail list as presented. Mr. Dworman seconded. Motion carried 3-0.

TAX DEFERRAL APPLICATION: The Board reviewed an application PA-30 for an Elderly and Disabled Tax Deferral for George W. Boylen, III, Trustee, for property located at 5 Hickory Lane, MBL #10-02-10 for the total amount of $5,930 for 2015 property taxes.

Chairman Morales MOTIONED to approve the PA-30 for an Elderly and Disabled Tax Deferral for George W. Boylen, III, Trustee, for property located at 5 Hickory Lane, MBL #10-02-10 for the total amount of $5,930 for 2015 property taxes as presented. Mr. Dworman seconded. Motion carried 3-0.

CURRENT USE: The Board reviewed an A-10 Application for Current Use for Scott & Rebecca Cloutier, for property located at 196 South Road Rear, MBL #12-01-02 to place 14.90 acres into current use.
Mr. Dworman **MOTIONED** to approve the A-10 Application for Current Use for Scott & Rebecca Cloutier, for property located at 196 South Road Rear, MBL #12-01-02 to place 14.90 acres into current use as presented. Mr. Poelaert seconded. Motion carried 3-0.

**VETERANS’ EXEMPTIONS:** The Board reviewed the following application for a Veterans’ Exemption noting all the criteria has been met for approval:

Denis Kemball-Cook, 34 Autumn Lane, MBL #16-02-04-34, $500

Chairman Morales **MOTIONED** to approve the above application for Veterans’ Exemptions as stated above based upon all the criteria has been met for approval, as presented. Mr. Dworman seconded. Motion carried 3-0.

**2016 MS-6:** The Board reviewed the 2016 MS-6 for approval and signature.

Chairman Morales **MOTIONED** to approve and sign the 2016 MS-6 as presented. Mr. Poelaert seconded. Motion carried 3-0.

**2016 MS-DT:** The Board reviewed the 2016 MS-DT for approval and signature.

Chairman Morales **MOTIONED** to approve and sign the 2016 MS-DT as presented. Mr. Dworman seconded. Motion carried 3-0.

**2016 WARRANT:** The Board reviewed the 2016 warrant articles for approval and signature.

Chairman Morales **MOTIONED** to approve and sign the 2016 warrant articles as presented. Mr. Dworman seconded. Motion carried 3-0.

The Board members voted to recommend or not to recommend the 2016 warrant articles as follows:

1. To choose all necessary Town Officers for the year ensuing. (No vote needed).

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance. (No vote needed).

3. Operating budget totaling $2,792,808 and Default budget totaling $2,809,339. **MAJORITY VOTE REQUIRED** (No vote needed).

4. Raise and appropriate the sum of ten thousand dollars ($10,000) to be added to the existing Revaluation Capital Reserve Fund. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. Raise and appropriate the sum of eleven thousand dollars ($11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

6. Raise and appropriate the sum of one hundred thousand dollars ($100,000) to be added to the existing Fire Apparatus Capital Reserve Fund. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
7. Raise and appropriate the sum of ten thousand dollars ($10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term maintenance costs for the Police Department Building and to raise and appropriate the sum of fifteen thousand dollars ($15,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of long term equipment replacement for the Police Department and to raise and appropriate the sum of ten thousand dollars ($10,000) to be placed into this fund and further to name the Selectmen as agents to expend from said fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

10. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

<table>
<thead>
<tr>
<th>Position</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor of the Checklist</td>
<td>$125 per election</td>
<td>(1) (2)</td>
</tr>
<tr>
<td></td>
<td>$125 per purge of the Checklist</td>
<td></td>
</tr>
<tr>
<td>Moderator</td>
<td>$225 per election</td>
<td>(1)</td>
</tr>
<tr>
<td>Election Officers</td>
<td>$10.50 per hour</td>
<td>(1) (2)</td>
</tr>
<tr>
<td>Bookkeeper of the Trust Funds</td>
<td>$800 per year Actual Expenses</td>
<td>(3)</td>
</tr>
<tr>
<td>Treasurer</td>
<td>$1,700 per year Actual Expenses</td>
<td>(3)</td>
</tr>
<tr>
<td>First Selectman</td>
<td>$5,000 per year Actual Expenses</td>
<td>(3)</td>
</tr>
<tr>
<td>Second and Third Selectmen</td>
<td>$4,000 per year Actual Expenses</td>
<td>(3)</td>
</tr>
<tr>
<td>Town Clerk/Tax Collector</td>
<td>$45,000 per year Actual Expenses</td>
<td>(4)</td>
</tr>
</tbody>
</table>

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of $10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. These total hours shall include two weeks paid vacation per year.
This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2016.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2018 to make recommendations to the 2019 Annual Meeting of the Town.

**MAJORITY VOTE REQUIRED**

It was noted the only changes to this warrant article are an increase in salary for the Town Clerk/Tax Collector from $41,500 to $45,000 per year and an increase in salary for the Bookkeeper of the Trust Funds from $700 per year to $800 per year.

11. To see if the Town will vote to change the office of Road Agent from an elected position to an appointed position per RSA 231:62. Such appointment shall be made bi-annually (2-year term) before April 1 by the Board of Selectmen in writing and shall include the compensation to be paid. If approved, the current elected Road Agent may continue to serve until the March, 2017 annual Town Meeting, at which time the Road Agent shall be appointed.

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

12. To see if the Town will vote to authorize the Board of Selectmen to convey the Property described as “Parcel A” in a deed from LaNoria Development Corporation to the Town of East Kingston, recorded in the Rockingham County Registry of Deeds at Book 4007, Page 1759, previously intended as a subdivision road and now intended to allow for the construction of a driveway to a single family home.

**MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

13. On the petition of Joann E. Brandt and 38 other registered voters in East Kingston, “We the undersigned wish to have the following question added to the ballot: Do the residents of the Town of East Kingston want to keep the East Kingston Town Hall open as a functional Town Building, and to encourage the Selectmen to find ways to advertise the use of the Town Hall for residents and non residents as a functional town building and a rental building?”

**MAJORITY VOTE REQUIRED** (Citizens’ Petition – No vote required).

**WARRANT:** Chairman Morales **MOTIONED** to approve and sign the Warrant pages notifying the voters of East Kingston they are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on Tuesday, February 2, 2016 at 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

(a) Warrant Articles whose wording is prescribed by law shall not be amended.
(b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on Tuesday, the eighth Day of March, 2016, with polls open from 8:00AM – 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston.

Mr. Dworman seconded. Motion carried 3-0.
Police Chief Tim Connell submitted correspondence dated January 19, 2016 to the Board of Selectmen requesting to have his written response to statements made regarding the East Kingston Police Department (during a meeting that was held on January 4, 2016) entered into the minutes of this Selectmen’s Meeting (attached).

Chairman Morales MOtionED to enter Chief Connell’s response as described above into the minutes of this meeting held on January 19, 2016. Mr. Dworman seconded. Motion carried 3-0.

The Board requested Ms. Hurteau mail copies of this information to all who complained at the January 4th Selectmen’s Meeting.

Bell & Flynn: The Board acknowledged receipt of a proposal from Bell & Flynn, Inc. to pave Clark and Rodam Roads for the total amount of $31,000.

IRS Mileage Rate: The Board acknowledged receipt of and approved the Internal Revenue Services’ 2016 Standard Mileage Rate at 54¢ a mile.

Fire Department Estimate: The Board reviewed an estimate received from Edward A. LeClair for damage repairs to the Fire Station for the total amount of $11,500.

Thank You Card: The Board acknowledged receipt of a thank you card from the Town’s former Custodian Gene Madej’s daughters Midge, Wendy and Stephanie for the flowers sent to his funeral services.

Thank You Card: The Board acknowledged receipt of a thank you card from Doc Deacon of 3 Brandywine Drive expressing his thanks for “all the work which you authorized for Brandywine Drive.”

Doc Deacon states the road is beautiful and that the grading has been beneficial for the water problems. He goes on to thank not only the Town’s budget, but all of the Board members.

Police Dept.: The Board acknowledged receipt of information received from the Town’s insurance company, Property-Liability Trust, Inc. confirming the Town’s coverage for liability should the police canine bite someone at no charge to the Town. It was also noted they provide coverage for medical payments or loss of life for the canine free of charge, as well.

Healthtrust: The Board acknowledged receipt of email correspondence from the Town’s medical insurance provider stating that on Friday, December 18, 2015 the President signed into law H.R. 2029, which includes a two-year delay in the so-called Cadillac Tax on high-cost employer sponsored health plans. The Cadillac Tax will now become effective in 2020 instead of 2018.

Waste Management: The Board acknowledged receipt of correspondence dated January 5, 2016 from Waste Management in regard to their agreement provision for rate adjustment for changes in the cost of diesel fuel, which states the Town will receive a credit of $305.39 per month for six months for the period beginning January 1, 2016.

Conservation Commission: The Board acknowledged receipt of Conservation Commission Meeting minutes dated November 9, 2015 and December 14, 2015 for their review and information.

Trustees of the Trust Funds: The Board acknowledged receipt of the Trustees of the Trust Funds Meeting minutes dated December 15, 2015 and December 21, 2015 for their review and information.

Calendar: The following dates were noted: 01/20-Bills Due 8:00AM, Cemetery Trustee’s Meeting 7:00PM, Solid Waste & Recycle Meeting 7:00PM, 01/21-Planning Board Meeting 7:00PM, 01/26-Fire Training 7:00PM, 01/27-Bills Due 8:00AM, Bi-Weekly and Monthly Timesheets Due 8:00AM, 01/28-ZBA Meeting (as needed) 7:00PM, 02/01-Selectmen’s Meeting 6:30PM.
POLICE DEPT.: Police Chief Connell stated he appreciates the Board’s support on the warrant articles to establish a Capital Reserve Fund for the purpose of long term maintenance costs for the Police Department Building as well as vote to establish a Capital Reserve Fund for the purpose of long term equipment replacement for the Police Department, so they will have funds in place and the Town will not be blindsided with large costs down the road. He added everything requested so far is justifiably needed and the support of the Selectmen is most appreciated.

Chief Connell continued there are no new issues to report at this time. He added that Police Departments in many towns do not receive this level of support.

Chairman Morales MOTIONED to adjourn this Selectmen’s Public meeting at 7:20PM. Mr. Dworman seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Ronald F. Morales                                Richard S. Poelaert                               Matthew B. Dworman