BUILDING PERMIT REQUIREMENTS FOR NEW CONSTRUCTION & ALTERATIONS

1. For construction of a new home the East Kingston Zoning Ordinance under Article XIII, Section D.7 states, "In order to be complete, Applications must include: 1) a copy of the deed of the land on which the new dwelling will be located; 2) Subdivision Approval number and Septic Design approval from NHDES Water Division; 3) a set of plans for the new dwelling; 4) a driveway permit (from NHDOT on a State Highway, from the Town on a Town Road); and 5) for manufactured housing, the notarized bill of sale.

2. The cost of a building permit is $0.15 per square foot for living space and $0.10 per square foot for non-living space. (3-season rooms are considered living space). The permit fees do include the electrical, plumbing, & mechanical, etc. (Zoning Ordinance Book Building Code Fee Schedule 114.3.1)

3. Inspections by the Building Inspector & Fire Dept. are required, but not limited to, the following:
   
   Septic System, Footings, Pad, Foundation, Chimney, Electrical, Plumbing, Rough Framing, Furnace, Gas burning, Oil burning, Solid fuel burning equipment, Propane or Oil storage, Driveway

4. All Fire Dept. Inspections will be made per State Fire Codes by the authority having jurisdiction.

5. There is a 48-hour response policy for inspections to be completed from the time of notification.

6. Required Set Backs: 30 feet back from the front property line, 25 feet from adjacent side and rear property lines. All other buildings (garages, sheds, etc.) at least 10 feet from adjacent side and rear property lines. (Zoning Ordinance Book Article IX, Section C)

7. For any alteration to an existing home a building permit is required for any project, which exceeds $1,000.00 in value, including materials and labor. (Zoning Ordinance Book Article XVII, Section A-2)

8. A request for a building permit to be issued may take up to seven (7) working days.

9. Upon the Fire Dept. inspection and approval, and the final inspection performed and approved by the Building Inspector, an Occupancy Permit will be issued for all new homes. Failure to comply with these inspections could result in removal of structure and/or a fine.

   Any person requiring an inspection or further information may contact the Selectmen's Office at 24 Depot Road at 642-8406 Monday to Friday between the hours of 8:00AM – 3:00PM, John E. Moreau, Jr., Building Inspector at 770-6818 (e-mail: jmoreau301@aol.com), or the Fire Department at 642-3141.