Subject: Minutes of Energy Committee Meeting of June 16, 2015
Submitted By: Steve Smith
Attendees: Ron Morales-Chairman, Steve Smith-Recording Secretary
Absent: Bob Nigrello

Chairman Morales called the meeting to order at 7:00 pm.

Old Business

The conversion of all 13 Town electrical meters to ENH Power as of the May billing period was confirmed resulting in a $650 cost savings for the period. However, a $33 cost increase (ENH Power vs. Unitil) was experienced for June due to the recent Unitil rate reduction. The May savings alone should result in a net cost savings for 2015. It was decided to continuously track electricity rates from the competing local companies and to only consider making a change in electricity supplier if a net positive cost benefit for the next contractual period is virtually assured.

Regarding the Police Station’s HVAC system remediation, the original builder’s plans were obtained and used to construct a simplified layout of the station’s first floor. Using this layout, police staff members identified the time period during which each specific area was usually occupied thus creating an occupation profile for the building. This profile will be used to establish the goal for improved HVAC performance. The contractor responsible for the station’s construction, Hampshire Development Corporation, was contacted and asked to provide drawings which describe the station’s HVAC ductwork, but there has been no response to date.

**ACTION:** 
- Ron will ask the other Selectmen if they know the specific HVAC contractor that installed the HVAC system in the Police Station
- Ron will ask John Moreau if he can recommend qualified and reliable HVAC contractors who may participate in later system remediation efforts.

The Rockingham County Complex representative indicated that the Town electricity consumption information that was submitted for the last bid solicitation activity would be sufficient for the Town to be included in the upcoming solicitation for electrical service.

There is still interest in trying to take advantage of cost effective fuel contracts that may have been negotiated by the State.

**ACTION:** Bob will address the following:
- Identify the State contact most familiar with existing State contracts
- Inquire as to the existence of State propane contracts
- Determine if there is an upcoming State plan to solicit propane bids
- Determine if the Town can participate in any upcoming State solicitation
- Determine if there a State operated depot for gasoline and diesel fuel

Ron - Ask Jude Gates at the Rockingham County Complex if that facility has any plan to solicit bids for propane or fuel oil
- Determine if the Town can participate in any such solicitations

New Business

No new business was discussed.

The meeting adjourned at 7:55 pm.