Subject: Minutes of Energy Committee Meeting of May 19, 2015
Submitted By: Steve Smith
Attendees: Ron Morales-Chairman, Steve Smith-Recording Secretary
Absent: Bob Nigrello

Chairman Morales called the meeting to order at 7:04 pm.

Old Business

Steve reviewed the April electricity bills for all 13 town meters, and it was determined that none of the meters had yet been converted to ENH Power. It is anticipated that the conversion will be reflected in the May bills, but this will be verified at that time. The electricity bill tracking worksheet maintained by the Selectmen’s Office has been modified to automatically calculate the total savings each month resulting from the conversion to ENH Power.

Steve met with Brian Nash of Nash Heating & Air Conditioning at the Police Station to review the status of the HVAC system. Brian’s company has been involved in the servicing of the system since its installation. A number of undocumented modifications to the system have been made in response to complaints of excessive propane usage, poor thermostat location, and continuous ventilation unit operation. In its current state, the system’s compliance to building ventilation requirements and energy efficiency are uncertain. The following actions are recommended:

1. Perform a comprehensive review of the current building HVAC requirements (temperature requirements for each area by hour and by day to support the usual staff population distribution within the building)  [Actionee: Steve]

2. Have an independent trusted HVAC contractor conduct a competent technical assessment of the status of the current system.  [Actionee: TBD]

3. Have the same contractor then provide detailed recommendations to modify the system as required to meet the stated requirements in step 1 above.  [Actionee: TBD]

In contrast to the Committee’s prior understanding, a preliminary review of several relevant State purchasing contracts online did not clearly indicate that all State municipalities were able to enjoy the same pricing that the contractor provided to the State. Further investigation is required.
New Business

Ron reported that the Rockingham County Complex was again getting ready to solicit new bids for electricity, and he was asked if the Town would care to participate in this exercise again. It was decided that the Town would participate provided that no additional new inputs from the Town were required.

The Town consumption of heating oil and propane was briefly discussed, but no specific actions were identified at this time.

The meeting adjourned at 7:48 pm.