Date: May 22, 2014
Subject: Minutes of Energy Committee Meeting of May 20, 2014
Submitted By: Steve Smith
Attendees: Ron Morales-Chairman, Steven Smith-Recording Secretary
Absent: Bob Nigrello (Excused), Tim Allen

Chairman Morales called the meeting to order at 7:00 PM

Discussion

Due to the limited Committee member attendance, the discussion was basically an extension of that from the prior meeting. In addition to the potential areas of electrical service and vehicle fuels that were already identified, aggregate purchasing opportunities could also include electronics waste recycling and regional waste management. The gasoline and diesel purchase agreement for the Police and Fire Department vehicles will be in place shortly. A The Solid Waste Removal & Recycle Committee is already in place to address the regional waste and recycling opportunity. Any significant purchased goods or services can be examined to see if they are a candidate for aggregate purchasing.

In order to take advantage of work already done in the area of aggregate purchasing, it was decided that the initial Committee actions should be as follows:

1. Obtain additional available reports and articles which provide more information regarding aggregate purchasing. [ACTION: Ron Morales]

2. Identify all mutual sharing and cooperative (“aggregate purchasing”) agreements currently in place within the Southern New Hampshire Planning Commission Region. This information has allegedly already been compiled and should be available upon request. It should also include a contact person for each cooperative agreement and the participating purchasing entities (towns, school districts, etc.) [ACTION: Ron Morales]

3. Review the list of existing agreements and identify those that could potentially benefit the Town. [ACTION: Committee discussion]

4. Systematically contact the administrative coordinators for each group identified in Action #3 and determine what is necessary for a new town to qualify to join the cooperative purchasing group. [ACTION: to be distributed among all Committee members]
In addition to the actions above intended to “piggy back” on existing agreements if possible, work to identify relatively local purchasing entities (towns and school districts) that could potentially participate in a cooperative agreement will proceed as Committee resources allow. Funding to set up a new cooperative purchasing group and manage the bidding process may be available from the Energy Technical Assistance and Planning Program (ETAP), but pursuing this line of funding will be deferred at this time.

The following additional actions were also identified:

- Contact the appropriate individual within SAU 16 to see if the district has an existing contract with an electric utility covering the various school buildings that may be joined by a municipality [ACTION: Bob Nigrello]

- Contact the Nashua Regional Planning Commission and ask how a new town can qualify to join their cooperative agreement for the purchase of electricity that presently includes 13 towns and school districts. [ACTION: Steve Smith]

- Make contact with the New Hampshire Local Energy Work Group through their web site (http://www.nhenergy.org/contact-us.html) and request all available information on existing cooperative energy purchasing groups in New Hampshire [ACTION: Bob Nigrello]

The meeting adjourned at 8:10 pm.