
Others Attending: Kevin Frye

Ms. Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen’s Public and Non-Public Meeting Minutes dated 05/09/16.

Ms. Pettinato MOTIONED to approve the Selectmen’s Public and Non-Public Meeting Minutes dated 05/09/16 as presented. Chairman Poelaert seconded. Motion carried 2-0.

CHECK REGISTERS/POLICE DETAILS: The Board reviewed the check register dated 05/11/16 – 05/20/16 in the amount of $69,143.71 and the police special detail list in the amount of $890.00 dated 05/09/16 – 05/14/16.

It was noted that Ms. Pettinato reviewed the accounts payable prior to its approval at this meeting.

Ms. Pettinato MOTIONED to approve and sign the check register dated 05/11/16 – 05/20/16 as presented based upon Ms. Pettinato’s prior review. Chairman Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve and sign the police special detail list as presented. Chairman Poelaert seconded. Motion carried 2-0.

MS-535: The Board reviewed the 2016 MS-535, Financial Report of the Town, City, or Village District Budget as prepared by the Town’s auditing firm, Plodzik & Sanderson, PA.

Ms. Pettinato MOTIONED to approve and sign the 2016 MS-535, Financial Report of the Town, City, or Village District Budget as prepared by the Town’s auditing firm, Plodzik & Sanderson, PA. Chairman Poelaert seconded. Motion carried 2-0.

DEP. HEALTH OFFICER: The Board reviewed a Deputy Health Officer Appointment Form for AnnaCarrie M. Ash that was signed and approved by the Health Officer, Peter J. Mahar for their approval and signature.

Ms. Pettinato MOTIONED to approve and sign the Deputy Health Officer Appointment Form for AnnaCarrie M. Ash that was signed and approved by the Health Officer, Peter J. Mahar. Chairman Poelaert seconded. Motion carried 2-0.

ABATEMENTS: The Board reviewed the following requests for abatement as well as the corresponding letters of approval dated May 17, 2016 from the Town’s assessing company, Avitar Associates of New England, Inc.:

#15-01, Mark & Karen Patnaude, Trustees, Patnaude Family Revocable Trust 28 Andrews Ln., MBL #12-02-04, $5.10 (including interest)
#15-03, 152 Epping Rd., LLC, 5 Depot Rd., MBL #09-03-10, $1,126.69 (including interest)
#15-07, Justin & Melissa Lyons, 52 Willow Rd., MBL #08-02-03, $563.97 (including interest)

Ms. Pettinato MOTIONED to approve the abatement requests as stated above based upon the letters of approval dated May 17, 2016 from Avitar Associates of New England, Inc. as presented. Chairman Poelaert seconded. Motion carried 2-0.
The Board reviewed the following request for abatement as well as the corresponding letter of denial dated May 17, 2016 from the Town’s assessing company, Avitar Associates of New England, Inc.:

#15-02, Barbara Colanton, Trustee, Colanton Real Estate Trust, 143 Depot Rd., MBL #04-01-16

Ms. Pettinato MOTIONED to deny the abatement request as stated above based upon the letter of denial dated May 17, 2016 from the Town’s assessing company, Avitar Associates of New England, Inc. as presented.
Chairman Poelaert seconded. Motion carried 2-0.

**TAX COLLECTOR’S WARRANT:** The Board reviewed the Tax Collector’s Warrant for the 1st billing of 2016 directing the Tax Collector to collect property taxes in the total amount of $3,788,598.

Ms. Pettinato MOTIONED to approve and sign the Tax Collector’s Warrant for the 1st billing of 2016 directing the Tax Collector to collect property taxes in the total amount of $3,788,598. Chairman Poelaert seconded. Motion carried 2-0.

**POLICE DEPT.:** The Board received quotes previously presented to them by the Energy Committee for the heating/HVAC system at the Police Station from Key Heating & Air Conditioning, Inc. and Palmer & Sicard, Inc.

**KEVIN FRYE:** Mr. Frye met with the Board at 6:40PM to discuss paving issues in Town.

Mr. Frye explained he attended Selectmen’s meetings for several years and it took three years to pave Forest Drive. He added the Town is going to have to look at paving more roads, especially those that are more heavily traveled.

Mr. Frye suggested hiring an engineer to produce a long-term master plan, adding the Town has no Capital Reserve Plan for paving.

Mr. Frye stated the roads are inadequate and get a little worse every year and the Town may not have the money at the time when it is needed most so they should put this into a master plan to go before the voters and avoid the risk of safety issues.

Mr. Frye went on to discuss various roads and issues with them and expressed his disappointment with the giant cracks on Forest Drive, adding he understands other roads may need repair more than his own.

Chairman Poelaert stated the pitch of the roads cause them to become saturated with water and the Road Agent must work to get the sides down and when the water gets under the roads it causes them to crack.

Mr. Frye thanked the Board for listening tonight and reiterated they should put out a master plan for a long-term solution.

Mr. Frye left the meeting at 7:05PM.

**MASS. STATE TAX:** Chairman Poelaert stated he wanted Ms. Hurteau to begin withholding Massachusetts State Income Tax from Town employees who reside in Massachusetts.

Following discussion, it was determined Ms. Hurteau would investigate this matter and it would be readdressed at the next meeting.

**ADMINISTRATIVE CLERK:** Chairman Poelaert stated “people” were asking where the ad was for the position of Administrative Clerk as they could not find it.

Ms. Hurteau retrieved the scrapbook she keeps for the Town and showed Chairman Poelaert the display ad from May 6th.
Chairman Poelaert asked which newspaper the ad was placed in and Ms. Hurteau replied the Exeter News Letter.

Following discussion at length, it was determined discussion on the subject would be tabled until the next meeting.

**CALENDAR:** The following dates were noted: 05/24-Fire Training 7:00PM, 05/25-Bills & Monthly Timesheets Due 8:00AM, 05/26-ZBA Meeting (as needed), 05/27-Grange Meeting, 05/30-Memorial Day Holiday Observed-Town Offices & Library Closed, 06/01-Bills & Bi-Weekly Timesheets Due 8:00AM, 06/05-Fire Association Meeting 7:00PM, 06/06-Selectmen’s Meeting 6:30PM.

Ms. Pettinato **MOTIONED** to adjourn this Selectmen’s Public meeting at 7:30PM. Chairman Poelaert seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau, Town Office Manager

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Richard S. Poelaert                               Matthew B. Dworman                             Erin J. Pettinato