Ms. Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

**MINUTES:** The Board reviewed the Selectmen’s Public Meeting Minutes dated 05/24/16.

Ms. Pettinato **MOTIONED** to approve the Selectmen’s Public Meeting Minutes dated 05/24/16 as presented. Chairman Poelaert seconded. Motion carried 3-0.

The Board reviewed the Selectmen’s Public Meeting Minutes dated 06/07/16.

Ms. Pettinato **MOTIONED** to approve the Selectmen’s Public Meeting Minutes dated 06/07/16 as presented. Chairman Poelaert seconded. Motion carried 3-0.

The Board reviewed the Selectmen’s Non-Public Meeting Minutes dated 06/07/16.

Mr. Dworman stated the Non-Public Meeting Minutes require less detail. Ms. Pettinato agreed stating there should be uniform minutes for both Public and Non-Public Meeting Minutes with little detail written.

Ms. Pettinato **MOTIONED** to approve the Selectmen’s Non-Public Meeting Minutes dated 06/07/16 as presented. Mr. Dworman seconded. Motion carried 3-0.

**CHECK REGISTERS/POLICE DETAILS:** The Board reviewed the check register dated 06/08/16 – 06/17/16 in the amount of $138,803.06 and the police special detail list in the amount of $3,975.00 dated 06/01/16 – 06/10/16.

It was noted that Ms. Pettinato reviewed the accounts payable prior to its approval at this meeting.

Mr. Dworman **MOTIONED** to approve and sign the check register dated 06/08/16 – 06/17/16 as presented based upon Ms. Pettinato’s prior review. Chairman Poelaert seconded. Motion carried 3-0.

Ms. Pettinato **MOTIONED** to approve and sign the police special detail list as presented. Chairman Poelaert seconded. Motion carried 3-0.

**PRIMEX:** The Board reviewed a Contribution Assurance Program (CAP) for Calendar Year 2017 through Calendar Year 2019 for the Town’s Workers’ Compensation Program through Primex.

It was noted for members who have demonstrated commitment to the Primex3 pool, CAP provides stability by creating a limit on the Town’s Workers’ Compensation contributions for future renewals and a maximum 10% increase over January 1, 2017 to December 31, 2017, January 1, 2018 to December 31, 2018 and January 1, 2019 to December 31, 2019 contributions.

It was noted the percentage listed is a maximum and actual increases will not exceed that percentage, but could actually be lower, based on each member’s and the pool’s risk management performance and exposure changes.
Ms. Pettinato **MOTIONED** to approve and sign the Primex Workers’ Compensation Program CAP Agreement as described above as presented. Mr. Dworman seconded. Motion carried 3-0.

**MS-232:** The Board reviewed the revised MS-232, following the Department of Revenue Administration’s East Kingston appropriations review to reflect the $100,000 added to the budget at the 1st Deliberative Session.

Ms. Pettinato **MOTIONED** to approve and sign the revised MS-232, following the Department of Revenue Administration’s East Kingston appropriations review to reflect the $100,000 added to the budget at the 1st Deliberative Session as presented. Chairman Poelaert seconded. Motion carried 3-0.

It was noted that based upon DRA’s review of the warrant and minutes, they have to disallow the naming of agents in Article 6 because that intent was not warned in the posted warrant and this is not an allowable amendment to make from the floor because it is something that could have made a difference for a person when deciding to attend the Deliberative Session.

Article 6 originally read as follows: To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars ($100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Article 6 was amended at the 1st Deliberative Session to read: To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars ($100,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus and further to name the Selectmen as agents to expend from said fund. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

**HOME OCCUPATIONS:** The Board reviewed Home Occupation Permit renewals effective July 1, 2016 through June 30, 2017, noting they have paid their fees and there have been no changes since 2015 for the following:

- Daniel T. Bodwell, Dan Bodwell & Sons, Biological Recycling Co., 79 North Road, MBL#15-01-08
- Glenn P. Clark, Glenn Clark Remodeling, 2 Clark Road, MBL#10-04-08
- Donna Reed Davis, Therapeutic Massage, 73 South Road, MBL#13-03-11
- James R. Keegan, Keegan Concrete, Inc., 59 North Road, MBL#15-01-05
- Keri J. Marshall, Marshall Law Office, 53 Depot Road, MBL#09-04-03
- Anthony W. Moulton, Millpond Development Corp/MBW, Inc., 6 Pine Woods, MBL#12-03-21
- David F. Sullivan, Sullivan Logging, LLC, 42 Clement Lane, MBL#11-03-08
- Edward G. Warren, Warren’s Auto Repair, 31 Main Street, MBL#09-07-12

The Board further acknowledged the following Invisible Businesses noting they have paid their fees and there have been no changes since 2015:

- Mark Chetwynd, Capture Your Action, 112 North Road, MBL#15-03-13
- Mark Cook, MAC Tactical, 73 Burnt Swamp Road, MBL#11-04-03
- Scott DePanfilis, Bodytech Strength Promotions, 7 Clark Road, MBL#10-04-8-7
- Cheryl Doucette, The Still River Shop, 174 North Road, MBL#16-03-03
- Christopher Mierswa, Sea of Green Lawn Care LLC, 61 Main Street, MB #14-02-01

Ms. Pettinato **MOTIONED** to approve the Home Occupation Permit Renewals as listed above as well as the Invisible Businesses effective July 1, 2016 through June 30, 2017, noting they have paid their fees and there have been no changes since 2015. Chairman Poelaert seconded. Motion carried 3-0.
**APPOINTMENTS:** The Board reviewed the following appointments effective June 20, 2016 through December 31, 2016:

Daniel L. Guilmette, Town Hall Committee Member  
Henry F. Lewandowski, Town Hall Committee Member  
Amy MacDonald, Town Hall Committee Member  
Sharon Marston, Town Hall Committee Member

Ms. Pettinato **MOTIONED** to approve and sign the appointments as stated above effective June 20, 2016 through December 31, 2016 as presented. Chairman Poelaert seconded. Motion carried 3-0.

**CARMEN’S RESTAURANT:** The Board acknowledged receipt of correspondence dated June 20, 2016 from the East Kingston Planning Board recommending the Board sign a letter to the New Hampshire State Liquor Commission at the request of the owner of Carmen’s Restaurant, Julian Dunlop stating they have no objection to the service of food and alcohol on the deck of the restaurant, noting this is not a separate license, but is covered by the liquor license for the establishment and they have complied with all mandatory Fire and Building Codes in regard to the deck.

Ms. Pettinato **MOTIONED** to approve and sign the correspondence dated June 20, 2016 to the New Hampshire State Liquor Commission at the request of the owner of Carmen’s Restaurant, Julian Dunlop stating they have no objection to the service of food and alcohol on the deck of the restaurant, noting this is not a separate license, but is covered by the liquor license for the establishment and they have complied with all mandatory Fire and Building Codes in regard to the deck. Mr. Dworman seconded. Motion carried 3-0.

**RAILROAD DEPOT:** Ms. Hurteau noted that LCHIP will be conducting their final inspection of the Railroad Depot Building in accordance with their 10-year Stewardship Agreement that expired in March of 2016 on Wednesday, June 22, 2016 at 12:00 noon.

Chairman Poelaert offered to attend the inspection in Ms. Hurteau’s place.

**NHDOT:** The Board acknowledged receipt of correspondence from L. Robert Landry, P.E., Consultant Design Chief of the New Hampshire Department of Transportation noting they will conduct an informational meeting in regard to the upcoming bridge repair on Route 107A on Wednesday, June 29, 2016 at the Pound School, 41 Depot Road, East Kingston. The doors will open at 6:30PM and the presentation will begin at 7:00PM.

**DEPT. OF LABOR:** The Board acknowledge receipt of correspondence dated June 14, 2016 from the State of New Hampshire, Department of Labor granting an extension until August 17, 2016 to complete the violations cited on Inspector Schofield’s Safety Inspection Report dated April 20, 2016, as requested on June 6, 2016.

Chairman Poelaert stated this is an unfunded mandate and Ms. Pettinato offered to contact the Department of Labor and requested that Ms. Hurteau send her the contact information.

**POUND SCHOOL:** Ms. Pettinato discussed power washing the Pound School building to remove the mildew and Chairman Poelaert and Mr. Dworman agreed it is worth trying.

Ms. Pettinato agreed to contact the power washing company tomorrow.

**CONSERVATION COMMISSION:** The Board acknowledged receipt of Conservation Commission meeting minutes of their meeting held on April 11, 2016 for their review and information.

**TRUSTEES OF THE TRUST FUNDS:** The Board acknowledged receipt of Trustees of the Trust Fund meeting minutes of their meetings held on March 14, 2016 and March 24, 2016 for their review and information.
CALENDAR:  The following dates were noted:  06/21-EMS Training 7:00PM, 06/22-Bills Due 8:00AM, 06/23-ZBA Meeting 7:00PM (as needed), 06/24-Grange Meeting 7:30PM, 06/28-Fire Training, 06/28-Monthly Timesheets Due 8:00AM, Fire Training 7:00PM, 06/29-Bills & Bi-Weekly Timesheets Due 8:00AM, 06/30-Home Occupation Renewals Due, 07/04-July 4th Holiday Observed/Town Offices & Library Closed, 07/05-Selectmen’s Meeting 6:30PM.

Mr. Ross and Mr. Gannon left the meeting at 7:00PM.

It was noted the 7:00PM appointment did not attend tonight’s meeting.

NONPUBLIC SESSION:  Mr. Dworman MOTIONED to go into a nonpublic session at 7:00PM under RSA 91-A-3, II: para. (b) The hiring of any person as a public employee. The Board was polled & the results of the poll were:  Richard S. Poelaert –Yes, Matthew B. Dworman – Yes, & Erin J. Pettinato - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of June 20, 2016. The results of the poll were:  Richard S. Poelaert –Yes, Matthew B. Dworman – Yes, & Erin J. Pettinato - Yes.

Mr. Dworman MOTIONED to adjourn this Selectmen’s Non-Public meeting at 7:17PM. Chairman Poelaert seconded. Motion carried 3-0.

Ms. Pettinato MOTIONED to adjourn this Selectmen’s Public meeting at 7:17PM. Chairman Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

_____________________________   ______________________________   _____________________________
Richard S. Poelaert                               Matthew B. Dworman                             Erin J. Pettinato