
Ms. Pettinato called this Selectmen’s Public meeting to order at 5:00PM at the East Kingston Elementary School.

MINUTES: The Board reviewed the Selectmen’s Public Meeting Minutes dated 02/27/17.

Ms. Pettinato MOTIONED to approve the Selectmen’s Public Meeting Minutes dated 02/27/17 as presented. Mr. Dworman seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 03/01/17 – 03/14/17 in the amount of $514,673.92 and the police special detail list in the amount of $780.00 dated 02/23/17 – 02/23/17.

It was noted that Ms. Pettinato reviewed the accounts payable prior to its approval at this meeting.

Ms. Pettinato MOTIONED to approve and sign the check register dated 03/01/17 – 03/14/17 in the amount of $514,673.92 based upon Ms. Pettinato’s prior review. Mr. Dworman seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve and sign the police special detail list as presented. Mr. Dworman seconded. Motion carried 2-0.

REQUEST FOR DISBURSEMENT: The Board reviewed a Request for Disbursement from the Town Clerk/Tax Collector for the total amount of $59.50 in regard to Stephen & Carole Abbott, 50 Joslin Road, MBL #17-02-13, for a refund of interest charged on their 2nd tax billing for 2016 as the postmark on the envelope was dated November 28, 2016, but the payment was not received by the Town Clerk/Tax Collector until 42 days later.

Ms. Pettinato MOTIONED to approve and sign the Request for Disbursement from the Town Clerk/Tax Collector in regard to Stephen & Carole Abbott, 50 Joslin Road, MBL #17-02-13 for the total amount of $59.50 as described above. Mr. Dworman seconded. Motion carried 2-0.

2017 APPOINTMENTS: The Board reviewed five 2017 Appointments effective April 1, 2017 through March 31, 2020 and one 2017 Appointment effective April 1, 2017 through March 31, 2018 as follows for their approval and signature:

Joseph M. Cacciatore, Planning Board Member, April 1, 2017-March 31, 2020
William R. Caswell, Planning Board Member, April 1, 2017-March 31, 2020
Joshua D. Bath, Planning Board Member, April 1, 2017-March 31, 2020
Dennis G. Quintal, Conservation Commission Member, April 1, 2017-March 31, 2020
Karen Quintal, Conservation Commission Member, April 1, 2017-March 31, 2020
Deborah L. Hobson, Alternate Trustee of the Library, April 1, 2017-March 31, 2018

Ms. Pettinato MOTIONED to approve and sign the 2017 Appointments as presented. Mr. Dworman seconded. Motion carried 2-0.

WEBSITE PROPOSAL: The Board readdressed a proposal from John Guilfoil Public Relations, LLC for a complete website redesign for the Town with hosting, security, IT, nightly backups and software updates that was tabled at the last meeting.

Mr. Guilfoil offered two options as follows: 1. Complete website design with hosting, IT, backups and security for a one-time fee of $7,500 plus $49.99 per month for the hosting (first year hosting is free). 2. Complete website design with hosting plus their public relations services and unlimited “website tweaks” for a $5,000 one-time fee plus $399 per month.
Following discussion, Mr. Dworman MOTIONED to pass on this project this year. Ms. Pettinato seconded. Motion carried 2-0.

DEPT. OF LABOR: The Board acknowledged receipt of correspondence dated February 28, 2017 from the NH Department of Labor advising there are no longer outstanding violations concerning Inspector Schofield’s Safety Inspection Report dated April 20, 2016 and the audit is now closed.

PLODZIK & SANDERSON: The Board acknowledged receipt of email correspondence dated March 9, 2017 from the Town’s auditing firm, Plodzik & Sanderson, PA in regard to the Trustees of the Cemetery.

Mr. Dworman requested Ms. Hurteau place the Trustees of the Cemetery on the agenda for the next Selectmen’s Meeting scheduled for Monday, March 27th.

LEGAL: The Board acknowledged receipt of correspondence dated March 2, 2017 from Town Counsel regarding compensation.

TRUSTEES OF THE TRUST FUNDS: The Board acknowledged receipt of Trustees of the Trust Funds meeting minutes of their meetings held on November 7, 2016, November 17, 2016, January 17, 2017 and February 19, 2017 for their review and information.

CALENDAR: The following dates were noted: 03/14-Election Day 8:00AM-7:00PM EKES, Fire Training 7:00PM, 03/15-Bills Due 8:00AM, Town Hall Committee Meeting 7:00PM, 03/16-Planning Board Meeting 7:00PM, 03/17-Happy St. Patrick’s Day! 03/21-EMS Training Kingston Fire Station 7:00PM, 03/22-Bills and Bi-Weekly Timesheets Due 8:00AM, 03/23-ZBA Meeting (as needed) 7:00PM, 03/24-Grange Meeting 7:30PM, 03/27-Selectmen’s Meeting 6:30PM.

Mr. Dworman MOTIONED to adjourn this Selectmen’s Public Meeting at 5:25PM. Ms. Pettinato seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Richard S. Poelaert                               Matthew B. Dworman                             Erin J. Pettinato