
Others Attending: Roby Day, Dan Guilmette, Sharon Marston & Ed Warren.

Mr. Poelaert MOTIONED to nominate Matthew B. Dworman as Chairman of the Board. Ms. Pettinato seconded. Motion carried 2-0.

Chairman Dworman called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting Minutes dated 03/15/17.

Ms. Pettinato MOTIONED to approve the Selectmen’s Public Meeting Minutes dated 03/15/17 as presented. Chairman Dworman seconded. Motion carried 3-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 03/22/17 – 03/24/17 in the amount of $54,239.01 and the police special detail list in the amount of $440.00 dated 03/16/17 – 03/16/17.

It was noted that Ms. Pettinato reviewed the accounts payable prior to its approval at this meeting.

Ms. Pettinato MOTIONED to approve and sign the check register dated 03/22/17 – 03/24/17 in the amount of $54,239.01 based upon Ms. Pettinato’s prior review. Chairman Dworman seconded. Motion carried 3-0.

Ms. Pettinato MOTIONED to approve and sign the police special detail list as presented. Chairman Dworman seconded. Motion carried 3-0.

VETERANS’ EXEMPTION: The Board reviewed the following application for a Veterans’ Exemption noting all the criteria has been met for approval:

John R. Cote, 11 Maplevale Road, MBL #08-02-46-21, $500

Ms. Pettinato MOTIONED to approve the above application for a Veterans’ Exemption as stated above based upon all the criteria has been met for approval, as presented. Chairman Dworman seconded. Motion carried 3-0.

SOLAR EXEMPTION: The Board reviewed an application for a solar property tax credit/exemption for Ben and Angela Pitman, 124 Burnt Swamp Road, MBL #11-03-02 equal to the total amount of the assessed value of the solar panels, which will be determined by Avitar Associates of New England, the Town’s assessing company.

Ms. Pettinato MOTIONED to approve and sign the application for a solar property tax credit/exemption for Ben and Angela Pitman, 124 Burnt Swamp Road, MBL #11-03-02 equal to the total amount of the assessed value of the solar panels, which will be determined by Avitar Associates of New England, the Town’s assessing company. Chairman Dworman seconded. Motion carried 3-0.

ALZHEIMER’S ASSOC.: The Board acknowledged receipt of correspondence from the Alzheimer’s Association informing them they will be sponsoring the 21st annual Ride to End Alzheimer’s charity bicycle event to benefit Alzheimer’s disease research to take place on Saturday, June 24, 2017. Their insurance company requires proof that all towns along the route have been notified and they request a signed copy of their letter be returned by both the Police Department and the Board of Selectmen.
Ms. Pettinato **MOTIONED** to approve and for the Chairman to sign the letter on behalf of the Board of Selectmen as stated above. Mr. Poelaert seconded. Motion carried 3-0.

**MS-232:** The Board reviewed the 2017 MS-232, Report of Appropriations Actually Voted with total voted appropriations of $2,966,041 for their approval and signatures.

Ms. Pettinato **MOTIONED** to sign the 2017 MS-232, Report of Appropriations Actually Voted with total voted appropriations of $2,966,041, as presented. Chairman Dworman seconded. Motion carried 3-0.

**VETERANS’ EXEMPTIONS:** Mr. Poelaert suggested putting up a sign to inform Veterans (that were previously denied exemptions due to not serving in the correct years according to State statute) they can now apply in light of the recently passed warrant article as follows:

13. Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, or is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be $500, the same amount as the standard or optional veterans’ tax credit voted by the Town under RSA 72:28.

Ms. Pettinato agreed and suggested placing a notice on the Town Facebook page.

**SECURITY SYSTEM:** Mr. Poelaert reported that Reinhold Security will not be submitting a bid for the proposed security systems for the Town Offices building and the Pound School as it isn’t really his area of expertise and asked if the Board should just go ahead with the quote they already received from another vendor.

Chairman Dworman replied this is a big project and they need to solicit other quotes, adding he is surprised to hear Reinhold Security isn’t interested in this project as he sold himself strongly to him earlier on the whole project.

Mr. Poelaert stated Reinhold Security doesn’t do door with fobs. He added he will research other vendors.

Chairman Dworman offered to contact Reinhold Security tomorrow to discuss it further.

**NONPUBLIC SESSION:** Chairman Dworman **MOTIONED** to go into a nonpublic session at 6:36PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman – Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of March 27, 2017. The results of the poll were: Matthew B. Dworman – Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Non-Public meeting at 6:42PM. Mr. Poelaert seconded. Motion carried 3-0.

**AREAS OF LIAISON:** The Board addressed the Areas of Liaison for the Board of Selectmen. Following discussion, the liaisons will be as follows:

Chairman Dworman: Auditors, Conservation Commission, Financial Administration/Budget, Police Department, Town Moderator, Trustees of the Trust Funds and the Website.

Ms. Pettinato: Auditors, Emergency Management, Financial Administration/Budget, Health Officer, Historical Committee, Recreation Committee, Road Agent, Supervisors of the Checklist and Welfare.
Mr. Poelaert: Auditors, Building Inspector/Code Enforcement, Cemetery Trustees, Financial Administration/Budget, Fire Department, Legal Counsel, Library Trustees, Planning Board/ZBA & Town Clerk/Tax Collector.

Roby Day arrived at the meeting at 6:50PM.

**TRUSTEES OF THE TRUST FUNDS:** Mr. Day provided the Board members with correspondence dated March 17, 2017 from the Trustees of the Trust Funds outlining their concerns about whether additional work at the Pound School building will be necessary to create suitable records storage space for them and that the modifications accommodate wheelchair access for any future uses of the building.

The correspondence also listed the following observations: the vestibule to the emergency exit door would be the space for their file cabinets and currently that space is filled with items from the Grange, once cleared out that space would be difficult to navigate in a wheelchair unless it could be opened up for access perhaps from the main room, the emergency door needs to be widened and a wheelchair ramp with railing added, the interior door needs to be widened, the main entrance door is part of the contracted scope, has the work to re-do its ramp and railing been contracted, as well, the three interior doorways in the main vestibule need to be widened to allow the wheelchair access to what is currently the Friends of the Library storage, what is currently the Historical Committee and the main room and what are the plans for the bathroom modifications as it seems that the entire outer sink room will need to be incorporated into the toilet room to become a single bathroom functional for wheelchair access. Photographs were also provided.

Ed Warren arrived at the meeting at 6:52PM.

Mr. Day explained that Mr. Dittman was sick and unable to attend this evening and Mr. Lloyd will also not be in attendance.

Mr. Day stated he recently met with Mr. Poelaert, Mr. Dittman and the contractor Jamie Cook at the Pound School and Mr. Cook seems focused and to understand the situation.

Mr. Day stated he looked at the bathroom facility and the plans for renovation make sense. He added the file cabinets will be tough for Mr. Dittman to access and they had discussed either removing some shelves to provide more room or moving the Grange items. Chairman Dworman assured Mr. Day they can move items to accommodate Mr. Dittman.

Mr. Day stated they can make changes for items belonging to the Friends of the Library, as well.

Mr. Dworman explained that although the primary use of the Pound School building is the used book store, it is a shared space and the Selectmen will work with the Trustees of the Trust Funds to make this happen.

Ms. Pettinato suggested moving the desk to another location to accommodate Mr. Dittman.

Mr. Day stated Mr. Cook can widen the doorway area and perhaps a partition wall can be moved.

Mr. Poelaert stated they must have two points of egress with handicap ramps and Mr. Day agreed at the heart of this is access.

Chairman Dworman stated if code requires anything, they must do it even if they didn’t budget for it and added he didn’t realize that both doors needed ramps.

Mr. Day stated he will be happy to work with Mr. Cook to move things along. Mr. Poelaert replied the project should be done in three weeks.

Chairman Dworman stated they don’t want to interrupt the Friends of the Library too long either.

Mr. Day stated he will be in touch and he thinks they are pointed in the right direction, adding the Pound School building is a Town asset and they should take care of it.
Mr. Day thanked the Board for meeting with him this evening and left the meeting at 7:02PM.

Dan Guilmette arrived at the meeting at 7:02PM.

**TOWN HALL COMMITTEE:** Mr. Guilmette explained Ms. Marston will also be attending tonight and he is waiting for her arrival.

Sharon Marston arrived at 7:04PM.

Mr. Guilmette stated they are here to update the Selectmen as they sent out 40 surveys to 35 towns in Rockingham County plus 5 others and got a good response of 31 out of 40 surveys returned. He added they got a lot of good information from the surveys.

Mr. Guilmette continued the challenges are some towns use their Town Halls for their town offices, police station and fire station all in one unit. He added New Castle had a similar situation to East Kingston’s and their proposal to refurbish their Town Hall was turned down by the voters.

Mr. Guilmette stated the next step will be to hold some type of public forum at the Town Hall so residents can tour the facility, listen to their ideas and to keep this project on their radar screen. He asked when it is time to look at costs, do the Selectmen take care of it or does the Town Hall Committee take care of it.

Chairman Dworman replied the costs will be so use specific they will vary tremendously so it will require lots of research and Mr. Guilmette agreed there may be many options.

Chairman Dworman stated he had spoken with Eckman Construction when he was working in Plaistow and they are interested in the project.

Mr. Poelaert stated the biggest number is for life safety.

Mr. Guilmette stated they need to further refine the future use of the Town Hall.

Mr. Poelaert stated he was on the committee for the East Kingston Elementary School addition and the realtor was able to provide them with the potential value. He added the Town Offices will remain here and asked Mr. Guilmette if they would need some money. He replied he should know by June 1st.

Mr. Guilmette noted that the towns surveyed helped tremendously with some sending four or five pages of information that were interesting to delve into, adding they also got contact information from the surveys.

Ms. Marston asked the Board if there was interest in reviving the Historical Society and Chairman Dworman responded there is a committee, but there are no members at this time.

Mr. Poelaert stated he is interested in participating and he believes Hank Lewandowski is also interested.

Ms. Marston stated if the Town votes to save the Town Hall, then a Historical Society would be the next step.

Mr. Poelaert replied there is still stuff in the old Selectmen’s Office at the Town Hall and it could be culled through in a day.

Ms. Pettinato stated they could place something on the Town’s Facebook page looking for volunteers to join and Ms. Marston added they could tap into the 55+ community.

Mr. Guilmette stated they will proceed with this as long as they have the blessing of the Selectmen to go forward. He added they will keep the Selectmen posted.
Mr. Guilmette and Ms. Marston thanked the Board for meeting with them and left at 7:20PM.

**NONPUBLIC SESSION:** Chairman Dworman **MOTIONED** to go into a nonpublic session at 7:20PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman – Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

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Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Non-Public meeting at 7:40PM. Mr. Poelaert seconded. Motion carried 3-0.

**THANK YOU CARD:** The Board acknowledged receipt of a thank you card from Carole & Stephen Abbott for approving the refund of interest paid on a property tax payment due to its late arrival in the mail by the US Postal Service.

**CONSERVATION COMISSION:** The Board acknowledged receipt of Conservation Commission meeting minutes of their meeting held on January 9, 2017 for their review and information.

**CALENDAR:** The following dates were noted: 03/28-Fire Training 7:00PM, 03/29-Bills & Monthly Timesheets Due 8:00AM, 03/16-Planning Board Meeting 7:00PM, 03/17-Happy St. Patrick’s Day! 03/21-EMS Training Kingston Fire Station 7:00PM, 03/22-Bills and Bi-Weekly Timesheets Due 8:00AM, 03/23-ZBA Meeting (as needed) 7:00PM, 03/24-Grange Meeting 7:30PM, 04/02-Fire Association Meeting 7:00PM, 04/05-Bills & Bi-Weekly Timesheets Due 8:00AM, Town Hall Committee Meeting 7:00PM, 04/10- Conservation Commission Meeting 5:00PM, Selectmen’s Meeting 6:30PM.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Public Meeting at 7:45PM. Mr. Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau  
Town Office Manager

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Matthew B. Dworman                               Erin J. Pettinato                                 Richard S. Poelaert  

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