ATTENDING: Matthew B. Dworman & Richard S. Poelaert. Erin J. Pettinato-absent

Others Attending: Ed Warren

Chairman Dworman called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen’s Public and Non-Public Meeting minutes A & B dated 05/22/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Public and Non-Public Meeting minutes A & B dated 05/22/17 as presented. Mr. Poelaert seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 05/24/17 – 06/02/17 in the amount of $447,761.02 and the police special detail list in the amount of $240.00 dated 05/26/17 – 05/26/17.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Dworman MOTIONED to approve and sign the check register dated 05/24/17 – 06/02/17 in the amount of $447,761.02 based upon Mr. Poelaert’s prior review. Mr. Poelaert seconded. Motion carried 2-0.

Chairman Dworman MOTIONED to approve and sign the police special detail list as presented. Mr. Poelaert seconded. Motion carried 2-0.

HOME OCCUPATIONS: The Board reviewed Home Occupation Permit renewals effective July 1, 2017 through June 30, 2018, noting they have paid their fees and there have been no changes since 2016 for the following:

Mark F. Brinkerhoff, Brink’s Firewood, 32 Burnt Swamp Road, MBL #10-06-09
Howard E. George, Lilac Patch Farm, 96 Depot Road, MBL #14-02-13
Keri J. Marshall, Marshall Law Office, 53 Depot Road, MBL #09-04-03
Lisa McCarthy, Compass Point Quilts, 59 Sanborn Road, MBL #08-02-27
David F. Sullivan, Sullivan Logging, LLC, 42 Clement Lane, MBL #11-03-08

The Board further acknowledged the following Invisible Businesses noting they have paid their fees and there have been no changes since 2016:

Mark Cook, MAC Tactical, 73 Burnt Swamp Road, MBL #11-04-03
Scott DePanfilis, Bodytech Strength Promotions, 7 Clark Road, MBL #10-04-08-7

Chairman Dworman MOTIONED to approve the Home Occupation Permit Renewals as listed above as well as the Invisible Businesses effective July 1, 2017 through June 30, 2018, noting they have paid their fees and there have been no changes since 2016. Mr. Poelaert seconded. Motion carried 2-0.

ABATEMENTS: The Board reviewed the following requests for abatement as well as their corresponding letters of recommendation from the Town’s assessing company, Avitar Associates of New England, Inc. dated May 19, 2017.

Rebecca Karner, 41 Sanborn Road, MBL #08-02-28, $509.30, including interest
Michael D. & Patricia J. MacDonald, 23 North Road MBL #14-03-07, $0.00 (-$1,300 shed removal, +$1,300 roof material correction)
Alexander J. & Geraldine A. Murray, Trustees, Murray Family Revocable Trust, 45 South Road, MBL #13-03-07, $742.31, including interest

Chairman Dworman MOTIONED to grant the requests for abatement as stated above for 2016 based upon the letters of recommendation from the Town’s assessing company, Avitar Associates of New England, Inc. dated May 19, 2017. Mr. Poelaert seconded. Motion carried 2-0.
DEPUTY TREASURER: The Board acknowledged receipt of and accepted with profound regret a letter of resignation dated May 31, 2017 from Anne M. Rossi as Deputy Treasurer.

Chairman Dworman MOTIONED to approve and sign a letter of thanks to Mrs. Rossi for her years of faithful service to East Kingston. Mr. Poelaert seconded. Motion carried 2-0.

ID CARD MACHINE: Mr. Warren informed the Board of the need for identification cards for the Fire Department. Mr. Poelaert thought that all employees should have identification cards. Chairman Dworman opined the Police Department and Election workers could make good use out of them also. This purchase could be a shared use item and the purchase price be split amongst the departments. Mr. Warren will look into the purchase of the identification machine.

Chairman Dworman MOTIONED to approve the purchase of an Identification Card Printing Machine and accessories. Mr. Poelaert seconded. Motion carried 2-0.

FIRE DEPT.: Ms. Aubert informed the Board that the Town’s auditing company, Plodzik & Sanderson, PA, notified Ms. Hurteau that the balance of the appropriation to purchase the new fire engine approved by the voters required a vote of the Selectmen to authorize the withdrawal from the Capital Reserve Fund by the Trustees of the Trust Funds as follows:

Chairman Dworman MOTIONED to authorize the withdrawal of $363,691 from the Fire Apparatus Capital Reserve Fund, which represents the balance due on the HME Sales Agreement signed and executed on November 18, 2016 for a total of $363,080 plus change order #23023 dated February 10, 2017 for an additional cost of $611, which will be due and payable upon delivery. Mr. Poelaert seconded. Motion carried 2-0.

FLORAL ARRANGEMENT: The Board was very sorry to hear of the passing of Selectman Erin Pettinato’s father, Stephen P. McGrath on June 4, 2017.

Mr. Poelaert MOTIONED to approve the expenditure of $150.00 for a floral arrangement to be sent to the Pettinato’s residence to express our deepest condolences. Chairman Dworman seconded. Motion carried 2-0.

AUTUMN LANE: It was noted that Peter Gilligan of 4 Autumn Lane (Country Hills) submitted a complaint on May 30th of vehicles using the entrance and emergency lane to Country Hills as a turn around and to make U-turns, the school bus was formerly using it as a turn around, but was asked not to and have complied and the UPS truck parks and shifts packages to other UPS trucks at the entrance, creating safety, noise and inconvenience for the residents living there.

Mr. Gilligan stated he has alerted the Police Department of these issues and he realizes there isn’t much that either the Police Department of the Selectmen can do about it, but he wanted them to be aware of the ongoing issues.

TRUSTEES OF THE CEMETERY: The Board acknowledged receipt of and accepted with regret, a copy of a letter of resignation addressed to the Trustees of the Cemetery dated May 23, 2017 from Ronald W. Metcalf as a Trustee of the Cemetery.

CALENDAR: The following dates were noted: 06/06-Bills Due 8:00AM, 06/09-Grange Meeting Town Hall 7:30PM, 06/12-Conservation Commission Meeting Town Offices 5:00PM, 06/13- Bills Due 8:00AM, Fire Training 7:00PM, 06/14-Bi-Weekly Timesheets Due 8:00AM, 06/15-Planning Board Meeting Pound School 7:00PM, 06/18-Father’s Day, 06/19-Selectmen’s Meeting 6:30PM.

Chairman Dworman MOTIONED to adjourn this Selectmen’s Public meeting at 7:22PM. Mr. Poelaert seconded. Motion carried 2-0.

Respectfully submitted,

Deborah R. Aubert, Administrative Assistant