TOWN OF EAST KINGSTON, NH
SELECTMEN'S PUBLIC MEETING MINUTES
MONDAY, JULY 31, 2017

6:00PM – Tim Connell, Police Chief


Others Attending: Police Chief, Tim Connell.

Chairman Dworman called this Selectmen’s Public meeting to order at 5:30PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting minutes dated 07/17/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Public Meeting minutes dated 07/17/17 as presented. Ms. Pettinato seconded. Motion carried 3-0.

The Board reviewed the Selectmen’s Non-Public Meeting minutes A, B & C dated 07/17/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Non-Public Meeting minutes A, B & C dated 07/17/17 as presented. Ms. Pettinato seconded. Motion carried 3-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 07/19/17 – 07/28/17 in the amount of $235,819.68 and the police special detail list in the amount of $2,655.00 dated 07/11/17 – 07/25/17.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Dworman MOTIONED to approve and sign the check register dated 07/19/17 – 07/28/17 in the amount of $235,819.68 based upon Mr. Poelaert’s prior review. Ms. Pettinato seconded. Motion carried 3-0.

Chairman Dworman MOTIONED to approve and sign the police special detail list as presented. Mr. Poelaert seconded. Motion carried 3-0.

RPC: The Board reviewed an Agreement for Professional Planning Assistance between Rockingham Planning Commission and the Town of East Kingston with respect to a minor update of the Vision and Land Use Chapters of the Town’s Master Plan for the total amount of $2,000, which has been approved and recommended by the Planning Board.

Chairman Dworman MOTIONED to approve and for the Chairman to sign the Agreement for Professional Planning Assistance between Rockingham Planning Commission and the Town of East Kingston with respect to a minor update of the Vision and Land Use Chapters of the Town’s Master Plan for the total amount of $2,000, based upon the recommendation of the Planning Board. Mr. Poelaert seconded. Motion carried 3-0.

PLODZIK & SANDERSON: The Board reviewed the 2016 Audit Representation Letter from Plodzik & Sanderson, PA, the Town’s auditing firm in connection with the Town’s audit of the financial statements of the Town of East Kingston, which comprise the respective financial position of the governmental activities, major fund and the aggregate remaining fund information as of December 31, 2016 for their signature and approval.

Chairman Dworman MOTIONED to approve and for the Chairman to sign the 2016 Audit Representation Letter from Plodzik & Sanderson, PA, the Town’s auditing firm as described above, as presented. Ms. Pettinato seconded. Motion carried 3-0.

DEPT. OF HEALTH & HUMAN SERVICES: The Board acknowledged receipt of correspondence dated July 21, 2017 from the NH Department of Health and Human Services in regard to Biomonitoring New Hampshire, a program within the Health and Human Services Department to study environmental chemicals in humans such as arsenic and uranium in Hillsborough, Rockingham and Strafford County as these contaminants have been found to leach into groundwater. Some residents from East Kingston have been randomly selected to participate in this study and they will...
receive a recruitment postcard in the mail this month and have the option to contact them if they are interested in participating. Participants will have both their private well water and their urine tested for arsenic and uranium.

**TELEPHONE POLE ASSESSMENT LAW:** The Board reviewed correspondence dated July 20, 2017 from Gary Roberge of the Town’s assessing company, Avitar Associates of New England, Inc. Mr. Roberge is working with NNETC (Northern New England Telephone Communications) to develop what he believes is a better way to look at valuing the PRW (private right-of-way) assessments and proposing using this approach going forward with NNETC.

Mr. Roberge seeks the approval of the Board of Selectmen to go ahead with his new approach as outlined.

Chairman Dworman **MOTIONED** to grant approval to Gary Roberge to proceed with his new approach as outlined. Mr. Poelaert seconded. Motion carried 3-0.

**BEAVER DAM:** Mark Damsell is seeking permission from the Board of Selectmen to trap the beaver and replace the culvert located on Old Philbrick Road as discussed at the last Selectmen’s Meeting held on July 17th, which was closed subject to gates and bars in 1973 via warrant article #14. Mr. Damsell stresses he believes this to be a health issue. Mr. Poelaert stated that the beaver dam has been taken care of today. Mr. Brinkerhoff went over there and cleaned it up since the culvert went under the Town’s road.

**SB-38:** The Board acknowledged receipt of information from the New Hampshire Municipal Association in regard to SB 38 whereby the NH Department of Transportation is distributing an additional $30 million appropriated by the Legislature for road work, which is in addition to the normal highway block grant and will come in a lump sum in a separate check. East Kingston’s portion of this grant is $45,044.75.

The Town must hold a public hearing pursuant to RSA 31:95-b in order to accept and expend these anticipated funds this year and the money may not be used to supplant any locally budgeted and approved funds for road or bridge maintenance or construction and it must be documented the money is spent on new projects not included in the Town’s 2017 budget.

Mr. Poelaert stated that the Road Agent, Mark Brinkerhoff suggested building a new salt shed. Chairman Dworman stated we could look into purchasing a Town truck for the Highway Department.

**NONPUBLIC SESSION:** Chairman Dworman **MOTIONED** to go into a nonpublic session at 5:55PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of July 31, 2017. The results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Non-Public meeting at 6:32PM. Ms. Pettinato seconded. Motion carried 3-0.

**NONPUBLIC SESSION:** Chairman Dworman **MOTIONED** to go into a nonpublic session at 6:35PM under RSA 91-A-3, II: para (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of July 31, 2017. The results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Non-Public meeting at 6:45PM. Ms. Pettinato seconded. Motion carried 3-0.
CLARK & RODAM ROADS: It was noted that based upon advice of Town Counsel, the Town should have the unequivocal written waiver by the Department of Transportation for the deceleration lane for the Clark and Rodam Road subdivision in hand prior to conducting a public hearing to accept them as Class V, Town maintained roads in accordance with RSA 231:8. The DOT requires submission of as built plans before they will issue the waiver for the deceleration lane.

SOLID WASTE & RECYCLING COMMITTEE: The Board acknowledged receipt of Solid Waste & Recycling Committee minutes of their meeting held on Wednesday, July 19, 2017 for their review and information.

CALENDAR: The following dates were noted: 08/01-Bills Due 12:00PM, 08/06-Fire Association Meeting 7:00PM, 08/08-Bills Due 12:00PM, Fire Training 7:00PM, 08/09-Bi-Weekly Timesheets Due 8:00AM, Fire Officers Meeting 7:00PM, 08/11-Grange Meeting Town Hall 7:30PM, 08/14-Conservation Commission Meeting 5:00PM, Selectmen’s Meeting 5:30PM.

Mr. Poelaert MOTIONED to adjourn this Selectmen’s Public meeting at 6:50PM. Ms. Pettinato seconded. Motion carried 3-0.

Respectfully submitted,

Deborah R. Aubert
Administrative Assistant

_____________________________   ______________________________   _____________________________
Matthew B. Dworman                               Erin J. Pettinato                                 Richard S. Poelaert