TOWN OF EAST KINGSTON, NH
SELECTMEN’S PUBLIC MEETING MINUTES
MONDAY, AUGUST 14, 2017

5:30PM – Mark Brinkerhoff, Road Agent
5:45PM – Barbara Clark, Town Clerk/Tax Collector


Others Attending: Road Agent, Mark Brinkerhoff, Stephen McMillan, Dennis Quintal & Barbara Clark.

Chairman Dworman called this Selectmen’s Public meeting to order at 5:00PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting minutes dated 07/31/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Public Meeting minutes dated 07/31/17 as presented. Ms. Pettinato seconded. Motion carried 3-0.

The Board reviewed the Selectmen’s Non-Public Meeting minutes A & B dated 07/31/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Non-Public Meeting minutes A & B dated 07/31/17 as presented. Ms. Pettinato seconded. Motion carried 3-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 08/02/17 – 08/11/17 in the amount of $722,871.61 and the police special detail list in the amount of $2,380.00 dated 7/25/17 – 08/04/17.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Dworman MOTIONED to approve and sign the check register dated 08/02/17 – 08/11/17 in the amount of $722,871.61 based upon Mr. Poelaert’s prior review. Ms. Pettinato seconded. Motion carried 3-0.

Chairman Dworman MOTIONED to approve and sign the police special detail list as presented. Mr. Poelaert seconded. Motion carried 3-0.

MS-535: The Board reviewed the 2017 MS-535, Financial Report of the Town Budget for the Period Ending December 16, 2016 as prepared by the Town’s auditing firm, Plodzik & Sanderson, PA.

Chairman Dworman MOTIONED to approve and sign the 2017 MS-535, Financial Report of the Town Budget for the Period Ending December 16, 2016 as prepared by the Town’s auditing firm, Plodzik & Sanderson, PA as presented. Mr. Poelaert seconded. Motion carried 3-0.

WASTE MANAGEMENT: The Board acknowledged receipt of correspondence dated August 2, 2017 from Waste Management stating their agreement for Solid Waste & Recyclables Collection, Transportation and Disposal for the Town of East Kingston includes a provision for rate adjustments for changes in the cost of diesel fuel. Effective July 1, 2017, the Town of East Kingston will see a decrease in their FSC adjustment from $365.32 per month to $315.53 per month for six months.

The Board also acknowledged receipt of correspondence dated August 1, 2017 from Waste Management in regard to “Elimination of PPI/OBM #8 ONP and #2 Mixed Paper Index,” stating effective July 1, 2017, they will be using SRP #56 to replace ONP #8 and Mixed Paper (54) when completing monthly calculations for the value of the recyclable materials they process and market under their Agreement.

Mr. Poelaert MOTIONED to approve and for the Chairman to sign the Customer Acknowledgement and Consent line of the correspondence from Waste Management as described above. Ms. Pettinato seconded. Motion carried 3-0.

Chairman Dworman stated he would like to meet with the Solid Waste & Recycling Committee to discuss the possibility of weekly recycling vs. bi-weekly recycling for the next contract.

Mr. Poelaert stated he is in favor of ceasing to charge fees after 2017 for the white goods and electronic waste pick-ups.
Mr. McMillan arrived at the meeting at 5:20PM.

**YOUTUBE:** Mr. Poelaert stated they needed to look at possibly ceasing the videos of Selectmen’s Meetings.

Chairman Dworman brought up the last Selectmen’s Meeting posted on YouTube and determined there were only nine views of the meeting documented so there seemed to be very little interest.

Following discussion, the Board determined they would discontinue videos of future Selectmen’s Meetings based upon a lack of interest.

**CLARK & RODAM ROADS:** Mr. McMillan stated he was wondering when Clark and Rodam Roads would be paved this year as his neighbor is waiting to pave his driveway until after the roads are top coated and the ditch and drainage work has been completed.

Chairman Dworman responded the Department of Transportation (DOT) is requesting an as built plan minus the deceleration lane before they will grant a waiver for the deceleration lane and the Town Attorney has advised them not to conduct the public hearing to take over ownership of the roads without the waiver in hand.

Mr. Poelaert offered to drive to Concord and meet with the DOT in order to expedite the waiver for the deceleration lane.

Chairman Dworman stated that when the Board last met with the DOT, they were in favor of the waiver.

Chairman Dworman directed Ms. Hurteau to schedule the Public Hearing and send the notifications for the hearing out and they will, hopefully, have the waiver in hand before the Public Hearing.

Mr. McMillan stated he understood the red tape, thanked the Board for their efforts and left the meeting at 5:25PM.

**TOWN CLERK/TAX COLLECTOR:** Barbara Clark, Town Clerk/Tax Collector, met with the Board at 5:25PM to discuss tax deeds.

Ms. Clark stated that this coming Friday, August 18th is the deed date for unpaid 2014 property taxes and one of the properties formerly belonged to Henry Mullen, (120 Depot Road, Lot #5) and Mr. Mullen had passed away several years ago leaving a mobile home, but had no next of kin. She added if the Town takes the mobile home for tax deed, lot rent will be due and the Board of Selectmen has the authority to waive going to tax deed.

It was noted Mr. Mullen owned the mobile home only and the lot it was located on belongs to Robert W. Griggs, Sr., Trustee of Griggs Trust 2008.

Following discussion, Mr. Poelaert MOTIONED to waive going to tax deed on the mobile home formerly belonging to Henry Mullen, (120 Depot Road, Lot #5). Chairman Dworman seconded. Motion carried 3-0.

The Board thanked Ms. Clark for meeting with them and she left at 5:45PM.

Mr. Brinkerhoff arrived at 5:50PM and Mr. Quintal arrived at 5:52PM.

**CLARK & RODAM ROADS:** The Board met with Mark Brinkerhoff, Road Agent and Dennis Quintal, Town Engineer at 5:52PM to further discuss Clark and Rodam Roads.

Mr. Quintal explained that as built plans are normally done when the project is completed, but he will use the driveway permit originally obtained for the road cut for Clark and Rodam Roads and its plans to obtain the waiver for the deceleration lane from the DOT. He added there is drainage, shoulder and brush clearing work to be completed before the roads can be top coated.

Mr. Brinkerhoff expressed concern with the window of opportunity for paving in 2017 and his desire to possibly utilize the balance of the money in the road bond of $19,500 to complete the drainage, shoulder and brush clearing as soon as possible.

Chairman Dworman MOTIONED to expend the balance of the road bond for Clark and Rodam Roads of $19,500 for drainage and site work pending the approval of Town Counsel. Ms. Pettinato seconded. Motion carried 3-0.
Chairman Dworman requested Ms. Hurteau contact Bart Mayer, Town Counsel tomorrow to consult on this issue.

Mr. Brinkerhoff left the meeting at 6:25PM.

**WETLANDS:** Mr. Quintal stated the Code Enforcement Officer reported a possible wetlands issue at 119 Willow Road. He added a Dredge & Fill Permit was obtained for the property, but based upon a drive-by inspection, there seems to be a lot of fill there.

Mr. Quintal continued he had a discussion with other members of the Conservation Commission and they suggested the Board of Selectmen write a letter to the homeowners and ask them to explain what’s been done to the property as they recently purchased it.

Mr. Quintal stated the Board could also schedule an appointment to meet with the homeowners to try to ascertain whether or not the work is within the rules and regulations of the filed Dredge & Fill permit.

The Board thanked Mr. Quintal for meeting with them and he left the meeting at 6:40PM.

**NONPUBLIC SESSION:** Chairman Dworman MOTIONED to go into a nonpublic session at 6:40PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of August 14, 2017. The results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman MOTIONED to adjourn this Selectmen’s Non-Public meeting at 6:45PM. Mr. Poelaert seconded. Motion carried 3-0.

**PLODZIK & SANDERSON:** The Board acknowledged receipt of the Governance Letter dated August 7, 2017 from the Town’s auditing firm, Plodzik & Sanderson, PA for their review and information.

**ZBA:** The Board acknowledged receipt of Zoning Board of Adjustment minutes of their meeting held on Thursday, July 27, 2017 for their review and information.

**CALENDAR:** The following dates were noted: 08/15-Bills Due 12:00PM, EMS Training/Kingston Fire Station 7:00PM, 08/16-Cemetery Trustees Meeting 7:00PM, 08/17-Planning Board Meeting 7:00PM, 08/19-Power of the Past Meeting, 08/22-Fire Training 7:00PM, 08/23-Bi-Weekly & Monthly Timesheets Due 8:00AM, 08/24-ZBA Meeting 7:00PM (as needed), 08/25-Grange Meeting 7:30PM, 08/28-Selectmen’s Meeting 5:30PM.

Chairman Dworman MOTIONED to adjourn this Selectmen’s Public meeting at 6:50PM. Mr. Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Matthew B. Dworman   Erin J. Pettinato   Richard S. Poelaert

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