

Chairman Dworman called this Selectmen’s Public meeting to order at 5:30PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting minutes dated 09/25/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Public Meeting minutes dated 09/25/17 as presented. Mr. Poelaert seconded. Motion carried 2-0.

The Board reviewed the Selectmen’s Non-Public Meeting minutes dated 09/25/17.

Chairman Dworman MOTIONED to approve the Selectmen’s Non-Public Meeting minutes dated 09/25/17 as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato abstained from voting on the minutes as she was not present at the September 25th meeting.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 09/29/17 – 10/06/17 in the amount of $876,693.69 and the police special detail list in the amount of $200.00 dated 09/21/17 – 09/21/17.

It was noted that Chairman Dworman reviewed the accounts payable prior to its approval at this meeting.

Chairman Dworman MOTIONED to approve and sign the check register dated 09/29/17 – 10/06/17 in the amount of $876,693.69 based upon his prior review. Ms. Pettinato seconded. Motion carried 3-0.

Chairman Dworman MOTIONED to approve and sign the police special detail list as presented. Ms. Pettinato seconded. Motion carried 3-0.

2017 APPOINTMENT: The Board reviewed a 2017 Appointment effective October 10, 2017 through March 13, 2018 as follows for their signature:

Stephen McMillan, Interim Trustee of the Cemetery, October 10, 2017-March 13, 2018

Chairman Dworman MOTIONED to sign the 2017 Appointment as presented (as approved at the 9/25/17 Selectmen’s Meeting). Mr. Poelaert seconded. Motion carried 3-0.

DONATION: The Board reviewed a letter of thanks to Ernie Landry for the donation of two watercolor paintings, one of the East Kingston Railroad Depot building and another of the outbuilding painted by his late mother who lived in Kingston, NH.

Chairman Dworman MOTIONED to approve and sign the letter of thanks to Ernie Landry for the donation of two watercolor paintings. Ms. Pettinato seconded. Motion carried 3-0.
ROUTES 107A & 108: The Board reviewed correspondence dated September 29, 2017 from William and Margaret Sullivan of Kingston, NH, which was forwarded by the Police Department in regard to “the very dangerous intersection of Routes 108 & 107A” in East Kingston and requesting installation of a blinking red & yellow overhead warning light at this intersection.

Chairman Dworman MOTIONED to approve and sign a letter of response to Mr. & Mrs. Sullivan dated October 10, 2017 strongly encouraging them to contact the NHDOT, District VI with their complaint as they are both State roads. Ms. Pettinato seconded. Motion carried 3-0.

LETTER OF COMMENDATION: The Board acknowledged receipt of correspondence received from Fire Chief, Ed Warren on October 5, 2017, commending East Kingston Police Officer Jerry Heywood for his assistance on a medical call the Fire Department was dispatched to on September 13, 2017.

Chief Warren reported that “Officer Heywood did not stand back or in the shadows. He jumped right in to work with us. He was as much a part of the team as any of us. He wanted and asked what he could do to help, which was important for us. He did in fact assist with all the gear we used, help load the stretcher and genuinely cared about us and the outcome of the patient. Several members of the Fire Department went to great lengths to make sure I was aware of the efforts and help of Officer Heywood. Officer Heywood is a great addition to our Police Department and the Town.”

TRUSTEES OF THE TRUST FUNDS: Roby Day asked Ms. Hurteau to present the 2018 proposed budget for the Trustees of the Trust Funds.

The Board acknowledged the 2017 Trustees of the Trust Funds budget was at $1,163, and the proposed budget is at $1,163, reflecting no increase for 2018.

Chairman Dworman MOTIONED to approve the 2018 proposed Trustees of the Trust Funds budget in the total amount of $1,163. Mr. Poelaert seconded. Motion carried 3-0.

PLANNING BOARD: Mr. Joe Cacciatore asked Ms. Hurteau to present the 2017 proposed budget for the Planning Board.

The Board acknowledged the 2017 Planning Board budget was at $26,153 and the 2018 proposed budget is at $29,637, representing an increase of $3,484.

Ms. Hurteau explained the increases were due to a 75¢ hourly raise approved earlier this year for the Planning Board/ZBA Secretary, $2,000 in additional Rockingham Planning Commission expenses for the continuing update of the Master Plan as well as an increase of $600 for postage expenses.

Chairman Dworman noted the increase to the overall budget request was 13%, well over the requested 3%, but there was no choice as the increases are warranted.

Chairman Dworman MOTIONED to approve the 2017 budget for the Planning Board in the total amount of $29,637, as presented. Mr. Poelaert seconded. Motion carried 3-0.

ZBA: Mr. John Daly, Esq. asked Ms. Hurteau to present the 2018 proposed budget for the Zoning Board of Adjustment.

The Board acknowledged the 2016 Zoning Board of Adjustment budget was at $1,500 and the 2018 proposed budget is at $1,542, representing an increase of $42.

Ms. Hurteau explained the increase was due to a 75¢ hourly raise approved earlier this year for the Planning Board/ZBA Secretary as stated earlier.

Chairman Dworman MOTIONED to approve the 2018 budget for the Zoning Board of Adjustment in the total amount of $1,542, as presented. Ms. Pettinato seconded. Motion carried 3-0.
ROAD AGENT: Mr. Mark Brinkerhoff spoke with two of the Board members by phone to present the 2018 proposed budget for the Road Agent.

The Board acknowledged the 2017 Road Agent budget was at $458,379, and the 2018 proposed budget is at $458,379 representing no increase for 2018.

Ms. Hurteau explained there may be a small difference for the line item for the Highway Block Grant as the final numbers from the State of New Hampshire have not been received, to date, but it is a revenue that should have little impact on the bottom line.

Chairman Dworman stated he has no problem per se with the stipend under 4312-439, Vehicle Maintenance, but he would rather purchase a truck to be possibly used by the Road Agent for summer projects, plowing and sanding.

Mr. Poelaert replied he would like to see this conversation take place in April and they may be looking at between $80,000 and $90,000 for a truck.

Chairman Dworman stated they would likely look at a Ford F-550.

Ms. Pettinato replied she will obtain a quote from Ford for a 4-wheel drive with a plowing package.

Chairman Dworman stated they must be fair and equitable to both the Road Agent and the Town.

Chairman Dworman MOTIONED to approve the 2018 budget for the Road Agent in the total amount of $458,379, as presented. Mr. Poelaert seconded. Motion carried 3-0.

POLICE DEPARTMENT: The Board discussed future use of the Chevy Tahoe as well as recent water tests conducted at the Police Station.

The Board reviewed a water treatment recommendation dated October 9, 2017 from RE Prescott Co., Inc., based upon the results of the water test provided to them.

Mr. Poelaert stated bacteria and arsenic were found and recommends the Town purchase one of the systems recommended at his cost of $1,663 plus four hours of labor for the installation.

Chairman Dworman asked who would do the installation and Mr. Poelaert replied they could call Doug Barker, adding he had RE Prescott also test the water at other Town buildings and he suggests budgeting $150 times 5 buildings for yearly water testing.

Chairman Dworman MOTIONED to approve the purchase of (1) AC15T-TM Entipur AirCycle Filter w/MTM, (1) 1x10” Big Blue Sediment Filter package and (1) GreenPro ASM-10 POE09S Point of Entry Arsenic System (1 Tank, 7GPM) as a cost of $1663 plus the cost of installation for the Police Station. Ms. Pettinato seconded. Motion carried 2-0.

Mr. Poelaert abstained from the vote.

SUPERVISOR OF THE CHECKLIST: Mr. Poelaert asked Ms. Pettinato if she found someone to fill the vacant position for Supervisors of the Checklist and she replied not yet.

Chairman Dworman asked Ms. Vicki Brown who attended the meeting as an observer if she would be interested and she responded she previously spoke with Dennis Quintal and would be volunteering her time for the Conservation Commission, adding perhaps the position should be advertised on the Town website or Facebook page.

Mr. Poelaert asked how long the term was for a Supervisor of the Checklist and Ms. Hurteau responded it is a 6-year elected position.

The Board determined they would continue to seek interest candidates to fill the vacancy.
At 6:20PM, the Board took a break for a short recess.

Ms. Brown thanked the Board and left the meeting at 6:20PM.

**LIBRARY:** Sarah Courchesne met with the Board at 6:37PM to present the 2018 proposed budget for the East Kingston Public Library.

The Board acknowledged the 2017 East Kingston Public Library was at $221,777, and the 2018 proposed budget is at $220,443, representing a decrease of $1,334.

Ms. Courchesne stated the Library budget does not contain a lot of increases as their expenses are not up a lot. She added they held costs for employee compensation.

Mr. Poelaert stated he does not like to see employees working alone although it does happen at times in both the Town Clerk/Tax Collector’s Office and the Selectmen’s Office and asked if they needed to make any adjustments to their budget to cover costs to avoid Library employees working alone.

Ms. Waldron responded there are times she works alone as they do not have the staffing while acknowledging that Barbara Clark and Cheryll Hurteau sometimes work alone, as well, but she does feel the Library has enough money in their budget.

Ms. Courchesne requested the Board go into non-public session to discuss some issues and asked that Ms. Hurteau leave the meeting.

**NONPUBLIC SESSION:** Chairman Dworman MOTIONED to go into a nonpublic session at 6:47PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of October 10, 2017. The results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman MOTIONED to adjourn this Selectmen’s Non-Public meeting at 7:10PM. Mr. Poelaert seconded. Motion carried 3-0.

Police Officers Craig Charest, Clayton Jervis, Jerry Heywood & Chuck Rodolakis arrived at 7:10PM.

**NONPUBLIC SESSION:** Chairman Dworman MOTIONED to go into a nonpublic session at 7:10PM under RSA 91-A-3, II: para (c) Matters, which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of October 10, 2017. The results of the poll were: Matthew B. Dworman –Yes, Erin J. Pettinato – Yes, & Richard S. Poelaert - Yes.

Chairman Dworman MOTIONED to adjourn this Selectmen’s Non-Public meeting at 7:55PM. Mr. Poelaert seconded. Motion carried 3-0.

**TRUSTEES OF THE TRUST FUNDS:** The Board acknowledged receipt of Trustees of the Trust Funds minutes of their meeting held on June 13, 2017 for their review and information.
**CALENDAR:** The following dates were noted: 10/11-Fire Officers 7:00PM, 10/12-Friends of the Library Meeting 7:00PM, 10/13-Grange Meeting 7:00PM, 10/15-Power of the Past Meeting, 10/16-Special White Goods and Electronics Pick-up 7:00AM Curbside, 10/17-Bills Due 12:00PM, EMS Training – Kingston Fire Station, 10/18- Bi-Weekly Timesheets Due 8:00AM, Solid Waste & Recycle Committee Meeting 6:00PM, Cemetery Trustee’s Meeting 7:00PM, 10/19-Planning Board Meeting 7:00PM, 10/21-Household Hazardous Waste Collection – Exeter DPW 8:00AM – 1:00PM, 10/23- Selectmen’s Meeting 5:30PM.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s Public meeting at 8:00PM. Mr. Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau  
Town Office Manager

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Matthew B. Dworman                           Erin J. Pettinato                           Richard S. Poelaert