
Ms. Pettinato called this Selectmen’s Public meeting to order at 5:30PM.

MINUTES: The Board reviewed the Selectmen’s Public & Non-Public Meeting minutes dated 12/18/17.

Mr. Poelaert MOTIONED to approve the Selectmen’s Public & Non-Public Meeting minutes dated 12/18/17 as presented. Ms. Pettinato seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 12/20/17 – 12/31/17 in the amount of $68,947.62 and the police special detail list in the amount of $200.00 dated 12/21/17 – 12/21/17.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Ms. Pettinato MOTIONED to approve and sign the check register dated 12/20/17 – 12/31/17 in the amount of $68,947.62 based upon Mr. Poelaert’s prior review. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve and sign the police special detail list as presented. Mr. Poelaert seconded. Motion carried 2-0.

VETERANS’ EXEMPTIONS: The Board reviewed the following applications for Regular Veterans’ Exemptions noting all the criteria has been met for approval:

James J. Hughes, Trustee, 2 Country Lane, MBL #08-02-46-23A, $500
Paul C. Kaminski, 1 Post Lane, MBL #04-02-2011, $500
Michael D. MacDonald, 23 North Road, MBL #14-02-07, $500
Stephen B. Singlar, 7 Autumn Lane, MBL #16-02-04-07, $500

Ms. Pettinato MOTIONED to approve the Regular Veterans’ Exemption for James J. Hughes for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the Regular Veterans’ Exemption for Paul C. Kaminski for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the Regular Veterans’ Exemption for Michael D. MacDonald for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the Regular Veterans’ Exemption for Stephen B. Singlar for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

The Board reviewed the following applications for All Veterans, Veterans’ Exemptions noting all the criteria has been met for approval:

Dale L. Ciardelli, 112 Giles Road, MBL #06-02-05, $500
Nathan D. Drown, 85 Main Street, MBL #14-02-11 $500
Brian F. Groshon, 53 Haverhill Road, MBL #09-08-26, $500
Edward A. LeClair, 1 Depot Road, MBL #09-02-06, $500
Garet Van Gennep, 7 Blueberry Lane, MBL #08-02-7-44, $500

Ms. Pettinato MOTIONED to approve the All Veterans, Veterans’ Exemption for Dale L. Ciardelli for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.
Ms. Pettinato MOTIONED to approve the All Veterans, Veterans’ Exemption for Nathan D. Drown for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the All Veterans, Veterans’ Exemption for Brian F. Groshon for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the All Veterans, Veterans’ Exemption for Edward A. LeClair for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

Ms. Pettinato MOTIONED to approve the All Veterans, Veterans’ Exemption for Garet Van Gennep for $500 based upon all the criteria has been met for approval, as presented. Mr. Poelaert seconded. Motion carried 2-0.

**ABATEMENTS:** The Board reviewed the following Applications for Abatement for their approval and signature based upon the recommendation of Avitar Associates of New England, Inc., the Town’s assessing company, in correspondence dated December 11th and December 13, 2017:

Cynthia A. Boucher, Edward A. Carrier, 18 North Rd., MBL #14-03-10, $249.37, including interest
Nathan D. Drown, 85 Main St., MBL #14-02-11, $37.34, including interest

Ms. Pettinato MOTIONED to approve the Applications for Abatement as stated above based upon the recommendation of Avitar Associates of New England, Inc., the Town’s assessing company, in correspondence dated December 11th and December 13, 2017. Mr. Poelaert seconded. Motion carried 2-0.

The Board reviewed the following Application for Abatement for signature based upon the recommendation of Avitar Associates of New England, Inc., the Town’s assessing company, in correspondence dated December 12, 2017:

Ronald W. & Barbara A. Metcalf, 40 Haverhill Rd., MBL #09-02-01

Ms. Pettinato MOTIONED to deny the Application for Abatement as stated above based upon the recommendation of Avitar Associates of New England, Inc., the Town’s assessing company, in correspondence dated December 12, 2017. Mr. Poelaert seconded. Motion carried 2-0.

**2018 WARRANT:** Mr. Poelaert requested the Board vote to recommend or not recommend the 2018 warrant articles and they voted as follows noting Chairman Dworman voted with them via text message:

1. To choose all necessary Town Officers for the year ensuing. (No vote needed).

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling $2,897,998. Should this article be defeated, the default budget shall be $2,920,141 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn’t contain appropriations contained in any other warrant articles. (No vote needed). **MAJORITY VOTE REQUIRED**

3. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars ($10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a. **MAJORITY VOTE REQUIRED** (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
4. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars ($11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars ($50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

6. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars ($10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

7. To see if the Town will vote to establish a cistern/hydrant repair/replace Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing or replacing existing cisterns or hydrants and to raise and appropriate the sum of ten thousand dollars ($10,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 31:19-a for the purpose of defraying cemetery maintenance and administration expenses and to raise and appropriate the sum of twenty seven thousand six hundred ninety five dollars ($27,695) to be placed into this fund and further to name the East Kingston Cemetery Trustees as agents to expend from this fund. This initial funding shall be from those funds presently held by the Cemetery Trustees and shall not be raised through taxes. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

9. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars ($15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

10. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars ($10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

11. To see if the Town will vote to authorize the Trustees of the Town of East Kingston Library to negotiate and execute agreements, including a 20-year license and easement (with possible extensions up to 30 years), with Revision Energy of Brentwood, New Hampshire, and to take actions and execute documents reasonably related thereto, necessary to facilitate a Power Purchase Agreement for the purpose of locating a solar energy system that will serve the Town of East Kingston Library; including an option to purchase the system, and to otherwise purchase all of the energy produced by the system at a starting rate of $0.1050/kWh or such other rate as may be approved by the Board of Selectmen and the Trustees of the Town of East Kingston Library. This has no effect on the tax rate. The Board of Selectmen and the Trustees of the Town of East Kingston recommend this article. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

12. To see if the Town will vote, in accordance with RSA 289:2-a, to direct that all proceeds from cemetery lot sales be deposited with the Trustees of Trust Funds in the cemetery maintenance and administration Capital Reserve Fund for the maintenance of cemeteries. 
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
To see if the Town will vote to approve the Town Clerk/Tax Collector to fully participate in the Town of East Kingston Employee Benefit Program. Participation in the program will be based on years of service (under the part time/full time schedule). The Town Clerk/Tax Collector presently has two weeks of vacation with no sick/excused pay. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

**IRS MILEAGE RATE:** The Board acknowledged receipt of the 2018 Internal Revenue Service standard mileage rate, which has been set at 54.5¢ per mile.

Mr. Poelaert **MOTIONED** to approve the Town of East Kingston’s 2018 mileage rate at 54.5¢ per mile to coincide with the 2018 Internal Revenue Service’s standard mileage rate. Ms. Pettinato seconded. Motion carried 2-0.

**NHDOT:** The Board acknowledged receipt of correspondence dated December 18, 2017 from the New Hampshire Department of Transportation in regard to a pre-construction conference scheduled for January 10, 2018 at 9:00AM at the NHDOT District 6 Office, 271 Main Street, Durham, New Hampshire for “East Kingston X-A003 (411) 26942, NH 107A over B&M Railroad, Superstructure Replacement and Substructure Rehab., Bridge No. 061/064.”

**TRUSTEES OF THE TRUST FUNDS:** The Board acknowledged receipt of Trustees of the Trust Funds minutes of their meetings held on August 9, August 16, September 12, October 4 and October 19, 2017 for their review and information.

**CALENDAR:** The following dates were noted: 01/07-Fire Association Meeting 7:00PM, 01/08-Conservation Commission Meeting 5:00PM, 01/09-Bills Due 12:00PM, Selectmen’s Budget Hearing 6:00PM, Fire Training 7:00PM, 01/10-Bi-Weekly Timesheets Due 8:00AM, Fire Officers Meeting 7:00PM, 01/11-Friends of the Library Meeting 7:00PM, 01/12-Grange Meeting 7:30PM, 01/15-Civil Rights Day Holiday Observed/Town Offices & Library Closed, 01/16-Bills Due 12:00PM, EMS Training/Kingston Fire Station 7:00PM, Selectmen’s Meeting 5:30PM.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen’s Public meeting at 6:00PM. Ms. Pettinato seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Matthew B. Dworman                               Erin J. Pettinato                                 Richard S. Poelaert