TOWN OF EAST KINGSTON, NH
SELECTMEN'S PUBLIC MEETING MINUTES
MONDAY, APRIL 9, 2018

6:00PM – Mike LePage, Police Chief
6:15PM – Steven Whitley & Gary Roberge – Granite State Gas Appeal
6:45PM – Ernie Landry & Dennis Quintal
7:15PM – Kevin Frye


Chairman Pettinato called this Selectmen’s Public meeting to order at 5:30PM.

MINUTES: The Board reviewed the Selectmen’s Public and Non-Public Meeting minutes dated 03/26/18.

Chairman Pettinato MOTIONED to approve the Selectmen’s Public and Non-Public Meeting minutes dated 03/26/18 as presented. Mr. Poelaert seconded. Motion carried 3-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 03/28/18 – 04/06/18 in the amount of $541,537.08 and the police special detail list in the amount of $1,700.00 dated 02/27/18 – 03/30/18.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Pettinato MOTIONED to approve and sign the check register dated 03/28/18 – 04/06/18 in the amount of $541,537.08 based upon Mr. Poelaert’s prior review. Mr. Lyons seconded. Motion carried 3-0.

Chairman Pettinato MOTIONED to approve the police special detail list as presented. Mr. Poelaert seconded. Motion carried 3-0.

ABATEMENT: The Board reviewed the following application for Abatement as follows for their approval and signature as well as the corresponding letter of recommendation for denial dated April 2, 2018 from the Town’s assessing company Avitar Associates of New England, Inc.:

Northern New England Telephone Operations, LLC, MBL #FAIR-01-00, Town Wide Telecom

Chairman Pettinato MOTIONED to approve and sign the application for Abatement as described above based upon the corresponding letter of recommendation for denial dated April 2, 2018 from the Town’s assessing company Avitar Associates of New England, Inc., as presented. Mr. Poelaert seconded. Motion carried 3-0.

TRUSTEES OF THE TRUST FUNDS: The Board acknowledged receipt of information from The Trustees of the Trust Funds in regard to the anticipated disposition of funds from the closing of a checking account held by the Trustees of the Cemeteries as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustees of the Trust Fund</td>
<td>$19,439.69</td>
</tr>
<tr>
<td>General Fund</td>
<td>$  8,073.81</td>
</tr>
<tr>
<td>Total</td>
<td>$27,513.50</td>
</tr>
</tbody>
</table>

Going forward, any revenues received from the sale of cemetery lots and corner markers will go to the Trustees of the Trust Funds and all other transactions will be funneled through the Town’s General Fund.

POLICE DEPT.: Police Chief LePage met with the Board for his monthly update on the Police Department.

Chief LePage stated the Standard Operating Procedures (SOP’s) have been typed and they are in the process of printing them out.

Chief LePage continued they will be attending Narcan training and Steve Turner of the Exeter Fire Department will be conducting the training sessions.
Chief LePage thanked Ms. Hurteau for her assistance in updating the pay periods for Town employees and stated they have settled into the new date structure for scheduling purposes.

Chief LePage stated he has looked into GPS systems for the cruisers and it has proved to be expensive, but IMC has a vehicle locator that could possibly work and this would only be used liability-wise if there is an issue. Mr. Lyons asked if GPS was used in Kingston and Chief LePage replied, yes, not often, but for quality control or to review a fatal accident.

Following discussion, Chairman Pettinato tabled the item.

Chief LePage discussed the arrival of the new cruiser and which cruiser should be traded and in the end it was determined he will take the 2013 Dodge Charger, Patrol Officer Jerry Heywood will receive the 2014 Dodge Charger and the new cruiser will be given to Sergeant Craig Charest.

Chief LePage stated he sold the first set of spike strips for $1,200 and has an offer to sell the remaining sets to a department in Santa Monica, California, removed the window tint off the front window of his own cruiser as there have been complaints and he may eventually remove it from all cruisers, adding the new cruiser will not have it.

Mr. Poelaert informed Chief LePage a resident of Willow road will sandblast the Police Department sign to remove the graffiti and asked him to let Sergeant Charest know.

Chief LePage stated he was told the Selectmen asked the Police Department to hire part-time officers and Chairman Pettinato asked if there were a need. He replied he can start the ball rolling on this as the department has only two part-time officers with one serving as their ammunition supplier and firearms trainer and the other being a full-time officer in the Town of South Hampton.

Chief LePage stated the hiring process can take months as they must perform background checks and be sent to the Police Academy, plus they must be provided with uniforms and equipment and Mr. Lyons replied in light of the cost, he would rather pay the officers we have with overtime.

Chief LePage stated it would help out with scheduling and after reviewing the Police Department budget for 2018, Chairman Pettinato replied they budgeted for two 600 hour a year part-time officers and because they do not have a full-time Chief, she would say hire one part-time officer.

Chief LePage informed the Board members the new cruiser is ready for pick-up.

The Board thanked Chief LePage for meeting with them and left at 6:20PM.

**NONPUBLIC SESSION:** Chairman Pettinato MOTIONED to go into a nonpublic session at 6:20PM under RSA 91-A-3, II: para (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. The Board was polled and the results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of April 9, 2018. The results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Non-Public meeting at 6:50PM. Mr. Lyons seconded. Motion carried 3-0.

**ERNIE LANDRY:** Mr. Landry met with the Board at 6:50PM for further discussion about a possible future water source located in both Kingston and East Kingston that could supply both towns.

Mr. Landry stated he met here with the Board a couple of months ago to discuss the potential purchase of property owned by Paul Trabucco where there was a plan for a water extraction process at one time and Southeast Land Trust (SELT) contacted the Town of Kingston to see if they were interested in purchasing the property.
Mr. Landry continued an appraisal would have to be done and he was wondering if the two towns of Kingston and East Kingston could go in together to assist in funding the cost with a method of Kingston would pay $1,000, East Kingston would pay $1,000, Friends of Open Space would pay $500 and Paul Trabucco would pay $500.

Mr. Landry asked if the Town of East Kingston would be willing to contribute $1,000 toward the cost.

Mr. Lyons asked what the asking price for the property (of 66.88 acres) is and Mr. Landry replied 1.5 million dollars, but he thinks that price is high. He added there are potential grants available to protect water sources and SELT can help with that.

Mr. Quintal stated the Conservation Commission supports preserving land and has paid for appraisals a couple of times within the last two years and the Town was reimbursed for the cost. He added you may want to preserve this property for the future and he thinks it is a good thing.

Mr. Quintal continued they may ask for a conceptual subdivision to determine the value where the property has so much wetland just to get an idea of the value.

Mr. Frye pointed out there is also a large parcel of property next to it that is owned by Henshaw.

Mr. Poelaert asked if they want to put $1,000 into the pot for the appraisal.

Mr. Poelaert MOTIONED to expend $1,000 toward the appraisal of land located at 143 Willow Road, East Kingston. Mr. Lyons seconded. Motion carried 3-0.

Mr. Landry thanked the Board for meeting with him and he left the meeting at 7:10PM.

KEVIN FRYE: Mr. Frye stated we have Emerald Ash Borer insects infesting ash trees in East Kingston with a couple of trees on Sanborn Road and one of them is on the Smith property. He added the state will look to confirm it this year.

Mr. Frye continued you can’t completely cure the situation, but you can slow it up by removing the infected trees and insects in the surrounding area. He added you can also kiln dry the wood to kill the insects, which hatch in May.

Mr. Frye stated it is a bit late this year because the trees should be removed before May 1st or after October. He added you can inject a chemical into the infected tree that can slow it up, but again there is no cure at this point.

Mr. Frye stated there are ash trees up and down Sanborn Road that will die and spending money will buy time to maybe remove the dead trees and treat the others. He suggested sending out a mailing to residents and there will be a cost to the Town that may be partially mitigated by the sale of the wood, but it must be dealt with.

Mr. Frye stated maybe the Town can build a kiln and other towns may possibly go in on the cost of it. He added the Town might set aside maybe $25,000 to pay one half of the cost to treat the infected trees.

Mr. Quintal stated there is merit to Mr. Frye’s presentation, adding the Conservation Commission budgets to help pay for the cost of milfoil treatments in the Powwow, so maybe Mr. Frye can do a presentation to them and they can possibly put a line item in the Conservation Commission budget to help treat the trees.

Chairman Pettinato agreed it falls under the umbrella of the Conservation Commission.

Mr. Frye explained this infestation began in this country from wood pallets being delivered from Asia and there is no “silver bullet,” but there may be grant money available, as well.

Mr. Poelaert suggested Mr. Frye speak with State Representative, Bob Nigrello as he may be able to help at the state level.

Mr. Quintal stated Mr. Frye can meet with the Conservation Commission, but approval of the funding is up to the voters.

Mr. Frye thanked the Board for meeting with him and left the meeting at 7:25PM.

FIRE DEPARTMENT: Fire Chief Ed Warren and Deputy Fire Chief Matt Gallant met with the Board at 7:25PM.
Chief Warren gave Ms. Hurteau permission to arrange for the repair of a corroded safety valve on the boiler in the basement of the Fire Station in response to her inquiry following an inspection conducted on behalf of the Town’s property liability insurer Primex by Traveler’s Insurance.

Chief Warren informed the Board he will be expending approximately $15,000 on the purchase of radios within the next month, but the good news is Motorola is offering a 50% discount on them until June plus free installation and they will need a truck and base radio.

Chief Warren continued Engine #3 had to be recently towed and it might have been due to bad fuel causing the need to replace all fuel lines, but it something they have to fix.

Mr. Poelaert asked if they ever sample the diesel fuel in the Town tanks and Chief Warren replied he will test it and place algae killer in it, adding this is not uncommon and this is the first real work to be done to the truck in 15 years.

NONPUBLIC SESSION: Chairman Pettinato MOTIONED to go into a nonpublic session at 7:30PM under RSA 91-A-3, II: para (c) Matters, which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. The Board was polled and the results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of April 9, 2018. The results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Non-Public meeting at 8:25PM. Mr. Poelaert seconded. Motion carried 3-0.

CALENDAR: The following dates were noted: 04/10-Bills Due 12:00PM, Fire Training 7:00PM, 04/11-Fire Officers 7:00PM, 04/12-Friends of the Library Meeting, 04/13-Grange Meeting 7:30PM, 04/15-Cemeteries and Town Hall Open, 04/17- Bills Due 12:00PM, Bi-Weekly Timesheets Due 12:00PM, EMS Training Kingston Fire Station 7:00PM, 04/18-Solid Waste & Recycle Committee Meeting 5:00PM, 04/19-Planning Board Meeting 7:00PM, 04/23-Selectmen’s Meeting Town Offices 5:30PM.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Public meeting at 8:30PM. Mr. Lyons seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Erin J. Pettinato                                 Richard S. Poelaert                                  Justin B. Lyons