
Others Attending: Sarah Courchesne & Laurel Urwick.

Chairman Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen’s Public and Non-Public Meeting minutes A & B dated 04/09/18.

Chairman Pettinato MOTIONED to approve the Selectmen’s Public and Non-Public Meeting minutes A & B dated 04/09/18 as presented. Mr. Poelaert seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 04/11/18 – 05/04/18 in the amount of $580,424.18, the police special detail list in the amount of $1,110.00 dated 04/02/18 – 04/13/18 and the police special detail list in the amount of $1,880.00 dated 04/16/18 – 04/28/18. It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Pettinato MOTIONED to approve and sign the check register dated 04/11/18 – 05/04/18 in the amount of $580,424.18 based upon Mr. Poelaert’s prior review. Mr. Poelaert seconded. Motion carried 2-0.

Chairman Pettinato MOTIONED to approve the police special detail lists as presented. Mr. Poelaert seconded. Motion carried 2-0.

APPOINTMENTS: The Board reviewed the following appointment for approval as recommended by the Energy Committee Chairman, Ronald Morales.

Laurel Urwick, Energy Committee Member effective May 7, 2018 through December 31, 2018

Chairman Pettinato MOTIONED to approve the appointment for Laurel Urwick as stated above based upon the recommendation of the Energy Committee Chairman. Mr. Poelaert seconded. Motion carried 2-0.

ABATEMENT: The Board reviewed the following application for Abatement as follows for their approval and signature as well as the corresponding letter of recommendation for approval dated April 20, 2018 from the Town’s assessing company Avitar Associates of New England, Inc.:

Bennett & Courtney Ahearn, 93 Depot Road, MBL #04-01-07, $157.69 (including interest)

Chairman Pettinato MOTIONED to approve and sign the application for Abatement as described above based upon the corresponding letter of recommendation for approval dated April 20, 2018 from the Town’s assessing company Avitar Associates of New England, Inc., as presented. Mr. Poelaert seconded. Motion carried 2-0.

NOTICE OF INTENT TO EXCAVATE: The Board reviewed a Notice of Intent to Excavate from Bernhard Mueggler, Trustee, of the Mueggler Agricultural Trust in regard to property located at 48 Giles Road Rear in East Kingston (72 acres) for their approval and signature.

It was noted a bond for the operation will not be requested as the property taxes are current, there are no roads in East Kingston necessary to perform the work and the roads that may be impacted are located in Kensington and Exeter per Dennis Quintal, Town Engineer.

Chairman Pettinato MOTIONED to approve and sign the Notice of Intent to Excavate as described above, as presented. Mr. Poelaert seconded. Motion carried 2-0.

POLICE DEPT.: The Board reviewed three quotes submitted by Police Chief Mike LePage to fit-up the new 2018 Dodge Charger as follows:
Chief LePage was unable to attend this evening, but asked that the Selectmen were made aware that although traditionally Adamson Industries Corp. was used by the Town to fit-up cruisers, he strongly recommends using 2-Way Communications Service, Inc. as they were $1,678.20 less than Ossipee Mountain Electronics and $3,756.95 less than Adamson Industries Corp.

Chief LePage also requested the Chairman sign the purchase order for the fit-up.

Chairman Pettinato MOTIONED to approve and for the Chairman to sign the purchase order to 2-Way Fleet Division of 2-Way Communications Service, Inc. for the total amount of $8,318.00. Mr. Poelaert seconded. Motion carried 2-0.

TOWN OFFICES: Ms. Hurteau presented the following bids for 8’ x 8’ replacement sheds to replace the one badly damaged by the wind and rain storm that occurred on March 2, 2018:

JD’s Sheds and More, $1,484.00
Home Depot, $1,348.00
Lowe’s, $598.00

It was noted the sheds from JD’s Sheds and More are well built and of good quality, the shed from Home Depot must be ordered and is of cheaper quality and the shed from Lowe’s does not come with shingles, paint or a floor.

Mr. Poelaert MOTIONED to approve the purchase of the shed from JD’s Sheds and More for the total price of $1,484.00. Chairman Pettinato seconded. Motion carried 2-0.

PAYROLL: Ms. Hurteau explained that over the years many Town employees have changed from monthly payroll to bi-weekly payroll, leaving only six employees being paid monthly and requested the Board approve paying all Town employees bi-weekly, thereby eliminating the monthly payroll.

Chairman Pettinato MOTIONED to pay all Town employees on a bi-weekly basis, effective immediately. Mr. Poelaert seconded. Motion carried 2-0.

213 HAVERHILL ROAD: The Board acknowledged receipt of correspondence dated April 9, 2018 from Dennis Quintal, PE in regard to property located at 213 Haverhill Road, owner of record Paul Masone, in response to a Notice of Violation dated March 26, 2018 from the Board of Selectmen.

Mr. Masone requested Mr. Quintal conduct an existing conditions survey, update his previous site plan and produce an Existing Conditions Plan to present to the Planning Board for review and comment. This plan will also show any improvements or changes that Mr. Masone plans for the site in the near future and will be reviewed by another engineer. Mr. Quintal states that because of his current workload and the weather, he anticipates completing the site plan within two months.

35 SOUTH ROAD: The Board acknowledged receipt of a written summary of a meeting from Dennis Quintal, Town Engineer that took place between he and Daniel and Kevin Stacey of 35 South Road on April 25, 2018.


NONPUBLIC SESSION: Chairman Pettinato MOTIONED to go into a nonpublic session at 6:40PM under RSA 91-A-3, II: para (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. The Board was polled and the results of the poll were: Erin J. Pettinato –Yes & Richard S. Poelaert – Yes.
The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of May 7, 2018. The results of the poll were: Erin J. Pettinato – Yes & Richard S. Poelaert – Yes.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Non-Public meeting at 6:55PM. Mr. Poelaert seconded. Motion carried 2-0.

LIBRARY: Sarah Courchesne, Trustee of the Library met with the Board at 6:55PM to discuss their Solar Power Purchase Agreement with ReVision Energy, Inc., which will be finalized in the near future.

Ms. Courchesne explained that the Library allocated money to buy down the kWh rate for the solar panels, which was funded by the Friends of the Library and private donations. She added the Solar Power Purchase Agreement has been reviewed by their attorney and the Town insurance company and will soon be ready to sign with the Selectmen signing the easement at a later date.

Ms. Courchesne stated the solar panels themselves will be installed within the next six months or late fall.

Chairman Pettinato asked what the rate is currently and Ms. Courchesne replied ReVision Energy has had a change of ownership and now has investors so they must make money and they cannot apply for a rebate because they already got one. She added with the larger system they wanted $10,000 to buy down the rate, so the Friends of the Library donated half of the money and the other half was from private donors so the rate is now 7.8¢/kWh.

Ms. Courchesne stated they will possible purchase the solar panels at the 6-year mark and Mr. Poelaert asked what the monthly electric bill is for the library and she replied about $300 a month now, adding they can sell all the electricity that is generated and Unitil credits for the balance of the excess and if there is still extra at the end of the year, they will cut them a check. She added they hope to come out slightly ahead and reiterated the Library Trustees will likely sign the Solar Power Purchase Agreement in the fall and the Selectmen will be asked to sign the portion for the easement.

The Board thanked Ms. Courchesne for meeting with them and she left the meeting at 7:00PM.

CONSERVATION COMMISSION: The Board acknowledged receipt of minutes of Conservation Commission meetings held on February 12, 2018 and March 12, 2018 for their review and information.

CALENDAR: The following dates were noted: 05/08-Bills Due 12:00PM, Fire Training 7:00PM, 05/09-Fire Officers 7:00PM, Grange Meeting 7:30PM, 05/11-Grange Meeting 7:30PM, 05/12-Historical Committee Meeting Town Hall, 05/14-Conservation Commission Meeting 5:00PM, 05/15-Bills & Timesheets Due 12:00PM, EMS Training/Kingston Fire Station 7:00PM, 05/17-Planning Board Meeting 7:00PM, 05/20-Power of the Past Meeting, 05/21-Selectmen’s Meeting Town Offices 6:30PM, Special Bulky Pick-up/7:00AM Curbside.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Public meeting at 7:03PM. Mr. Poelaert seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Erin J. Pettinato                                 Richard S. Poelaert                                  Justin B. Lyons