
Others Attending: Mike LePage, Laurel Urwick, Dennis Quintal & Gail Gwynne.

Mr. Poelaert called this Selectmen’s Public meeting to order at 5:00PM.

MINUTES: The Board reviewed the Selectmen’s Public and Non-Public Meeting minutes dated 05/07/18.

Mr. Lyons MOTIONED to approve the Selectmen’s Public and Non-Public Meeting minutes dated 05/07/18 as presented. Mr. Poelaert seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 05/09/18 – 05/18/18 in the amount of $62,449.41 and the police special detail list in the amount of $2,100.00 dated 04/30/18 – 05/12/18. It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Mr. Lyons MOTIONED to approve and sign the check register dated 05/09/18 – 05/18/18 in the amount of $62,449.41 based upon Mr. Poelaert’s prior review. Mr. Poelaert seconded. Motion carried 2-0.

Mr. Lyons MOTIONED to approve the police special detail list as presented. Mr. Poelaert seconded. Motion carried 2-0.

TAX COLLECTOR’S WARRANT: The Board reviewed the Tax Collector’s Warrant for the 1st billing of 2018 directing the Tax Collector to collect property taxes in the total amount of $3,831,429.

Mr. Lyons MOTIONED to approve and sign the Tax Collector’s Warrant for the 1st billing of 2018 directing the Tax Collector to collect property taxes in the total amount of $3,831,429 as presented. Mr. Poelaert seconded. Motion carried 2-0.

APPOINTMENTS: The Board reviewed the following appointments for the Salary Review Committee effective May 21, 2018 through March 31, 2019 as recommended by the Town Moderator, Keri J. Marshall, Esq.:

Christophe G. Courchesne
Daniel J. Guilmette
Dennis G. Quintal

Mr. Lyons MOTIONED to approve and sign the appointments for the Salary Review Committee effective May 21, 2018 through March 31, 2019 as stated above based upon the recommendation of Town Moderator, Keri J. Marshall, Esq., as presented. Mr. Poelaert seconded. Motion carried 2-0.

HOME OCCUPATION: The Board reviewed a Home Occupation Permit renewal effective July 1, 2018 through June 30, 2019, noting they have paid their fee and there have been no changes since 2017 for the following:

Christopher Crowley, Horse Kneads, 153 North Road, MBL #16-02-03

Mr. Lyons MOTIONED to approve the Home Occupation Permit Renewal as listed above effective July 1, 2018 through June 30, 2019, noting they have paid their fee and there have been no changes since 2017. Mr. Poelaert seconded. Motion carried 2-0.

LIBRARY: The Board reviewed an Easement Agreement relative to a Solar Power Purchase Agreement between the Trustees of the East Kingston Public Library and ReVision Solar Impact Partners, LLC, whereby the Town of East Kingston “grants and conveys unto Grantee, its successors and assigns, a non-exclusive easement for the period of time set forth herein, across, over, under and above the Facility in order to construct, install, alter, protect, repair, maintain,
replace, operate, maintain and remove the System, including any related interconnection equipment and any facilities or equipment appurtenant thereto as Grantee may from time to time require. Grantor also hereby grants and conveys unto Grantee all other easements across, over, under and above the Premises as reasonably necessary to provide access to and services reasonably required for Grantee’s performance under the Solar Agreement.”

Mr. Lyons **MOTIONED** to approve and for Mr. Poelaert to sign the Easement Agreement as described above as presented. Mr. Poelaert seconded. Motion carried 2-0.

**FOREST FIRE WARDENS:** The Board reviewed a form for signature and approval for 2019 Forest Fire Warden and Deputy Warden Re-Appointments as recommended for approval by Adam J. Mazur, Forest Fire Warden as follows:

Timothy Conti, Deputy Warden
Matthew Gallant, Deputy Warden
Michael Hall, Deputy Warden
Richard Urwick, Deputy Warden
Edward Warren, Deputy Warden
Adam Mazur, Warden

It was noted these are 3 year appointments.

Based upon the recommendation of Adam J. Mazur, Forest Fire Warden, Mr. Lyons **MOTIONED** to approve and sign the form for 2019 Forest Fire Warden and Deputy Warden Re-Appointments as presented. Mr. Poelaert seconded. Motion carried 2-0.

**DES:** The Board acknowledged receipt of correspondence dated May 4, 2018 from the NH Department of Environmental Services concerning a complaint in regard to “Land Resources Management File #2016-01237, 129 Depot Road, East Kingston: Tax Map 4, Lot 1-21.” DES determined a required wetlands permit has not been issued for work underway utilizing a skidder and causing rutting in the wetland, logging slash had been left in the wetland and an excavator was observed operating in the wetland causing siltation in an associated stream.

Mr. Lyons asked Mr. Quintal if he was aware of this DES complaint and he responded he was copied on the May 4th correspondence and noted they were given until May 28, 2018 to respond to DES.

**HISTORICAL COMMITTEE:** Ms. Hurteau stated the Historical Committee received a grant from the Exeter Garden Club to purchase plants to be placed at the front of the Town Hall and seeks the Board’s permission to place red, white and blue flowers and possibly small American flags in half barrel type planters across the front of the building in time for Memorial Day.

Mr. Poelaert and Mr. Lyons approved placement of the flowers, flags and planters at the Town Hall by the Historical Committee.

**COMMUNITY CHOIR:** Ms. Hurteau explained that Jamie Saucier is looking to start a local community choir and looking at the possibility of using the Town Hall with the Board’s permission.

Mr. Saucier also respectfully seeks the Board’s support in reducing or waiving the fee for the Town Hall rental as it will benefit the local community.

Mr. Poelaert and Mr. Lyons approved waiving the Town Hall rental fee for Mr. Saucier’s local community choir.

**BRIDGE REPLACEMENT:** The Board reviewed email correspondence dated May 16, 2018 from Dylan Simpson, Superintendent, CPM Constructors in regard to the upcoming bridge replacement project (NHDOT Bridge #26942, NH Route 107A over Pan Am Railway & Troll Way, East Kingston).
CPM is requesting the use of Town Land outside of the right of way given for this project to stage materials, equipment and an office trailer starting on Tuesday, May 22nd extending to the project completion date. They also provided a map depicting the locations requested for use, which are both Town-owned.

Mr. Poelaert **MOTIONED** to approve the use of the Town-owned land by CPM Constructors for the duration of the project as depicted on the map provided to stage materials, equipment and an office trailer, as requested. Mr. Lyons seconded. Motion carried 2-0.

Mr. Poelaert requested that CPM Constructors do not block access points and Mr. Lyons asked that they take before and after photographs to show the land was left in the same condition as it was found.

**POLICE DEPT.:** Chief LePage offered his monthly update to the Board.

Chief LePage stated the SOP (Standard Operating Procedures) manuals have been distributed to each Police Officer and they have 30 days to read and understand then sign-off on them.

He updated the Board on the status of the new cruiser and the light bar that is back ordered, the possible sale of the silencers and the cost of new plastic flashlight holders at $83.66 each (if ordered on Amazon) x 8 = $670 plus shipping, adding the sale of the silencers should balance out the cost. Mr. Poelaert and Mr. Lyons both approved this purchase.

Chief LePage stated he is in the process of hiring a new part-time Police Officer who is retired and part-time certified and the background investigation has begun. He added his approval for federal grants is nearly finished.

Chief LePage stated he received bids to letter the new cruiser: Lorraine Lettering, Plaistow = $650, 2-Way Communications (who do not do partial wraps and will sub-out the work) = $1,778 and the vendor who did Chuck Rodolakis’ cruiser and uses better materials = $900. Mr. Poelaert replied if the quality of work and materials is better he is OK with spending a little extra for $900 and Mr. Lyons agreed.

Mr. Poelaert asked about the Police Department issued cell phones that Chief LePage recently told them were not being used by the Officers and asked if they should discontinue the service for them as they cost over $500 per month. He responded the only catch is if they use their personal cell phones, the going rate of reimbursement is $25 a month per Officer.

Mr. Lyons stated he feels the Town should cover most of the bill plus the cost of insurance for them and Mr. Poelaert added he would be OK with $50 to each Officer per month.

Chief LePage indicated that the use of private cell phones is covered in the Police Department policies, but if they do take pictures on it at a crime scene they can be subpoenaed in court so he could look into purchasing an inexpensive digital camera. Mr. Lyons replied they can just use the Police Department issued I-phones for their cameras.

**NONPUBLIC SESSION:** Mr. Poelaert **MOTIONED** to go into a nonpublic session at 5:30PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of May 21, 2018. The results of the poll were: Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen’s Non-Public meeting at 5:45PM. Mr. Lyons seconded. Motion carried 2-0.

Chief LePage left the meeting at 5:45PM.
**35 SOUTH ROAD:** The Board discussed concerns addressed at the last Planning Board meeting in regard to 35 South Road.

**THANK YOU:** The Board acknowledged receipt of a thank you card from Judy Cash, Assistant Town Clerk/Tax Collector, for their thoughtfulness and kindness honoring the recent passing of her mother.

**CALENDAR:** The following dates were noted: 05/22-Bills Due 12:00PM, Fire Training 7:00PM, 05/24-ZBA Meeting 7:00PM (as needed), 05/25-Grange Meeting 7:30PM, 05/26-Grange Ham & Bean Supper/EKES, 05/28-Memorial Day Holiday Observed/Town Offices & Library Closed, No Trash Pick-up, 05/29-Bills & Timesheets Due 12:00PM, Trash Pick-up, 06/04-Selectmen’s Meeting Town Offices 6:30PM.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen’s Public meeting at 6:03PM. Mr. Lyons seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau  
Town Office Manager

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Erin J. Pettinato                                 Richard S. Poelaert                                  Justin B. Lyons