
Others Attending:  Kevin Frye & Mike LePage.

Chairman Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES:  The Board reviewed the Selectmen’s Public and Non-Public Meeting minutes A & B dated 08/13/18.

Chairman Pettinato MOTIONED to approve the Selectmen’s Public and Non-Public Meeting minutes A & B dated 08/13/18 as presented.  Mr. Lyons seconded.  Motion carried 3-0.

CHECK REGISTER/POLICE DETAILS:  The Board reviewed the check register dated 08/15/18 – 08/24/18 in the amount of $210,771.65 and the police special detail list in the amount of $2,940.00 dated 08/08/18 – 08/17/18.  It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Pettinato MOTIONED to approve and sign the check register dated 08/15/18 – 08/24/18 in the amount of $210,771.65 based upon Mr. Poelaert’s prior review.  Mr. Poelaert seconded.  Motion carried 3-0.

Chairman Pettinato MOTIONED to approve the police special detail list as presented.  Mr. Poelaert seconded.  Motion carried 3-0.

TOWN POLICIES:  During review of the Town’s policies by Plodzik & Sanderson, PA for the 2017 audit, it was their recommendation that the Board of Selectmen conduct regular review and reaffirmation or revision of such policies to ensure they are being kept current.

The Board members were provided with photocopies of the Mailbox Policy, Purchasing Policy and the Purchase Order Policy for their review and recommendations, noting they will review several policies at upcoming meetings until all policies have been reviewed.

Mr. Poelaert suggested an additional line be added to the Mailbox Policy that mailboxes must be placed 48” back from the edge of the road as outlined in USPS policies.  The Board tabled signing this policy until the next meeting after it has been updated.

Chairman Pettinato MOTIONED to approve and sign the Purchasing Policy as presented.  Mr. Poelaert seconded.  Motion carried 3-0.

Chairman Pettinato MOTIONED to approve and sign the Purchase Order Policy as presented.  Mr. Lyons seconded.  Motion carried 3-0.

MS-1:  The Board reviewed the 2018 MS-1 Summary Inventory of Valuation for their approval and signature.

Chairman Pettinato MOTIONED to approve and sign the 2018 MS-1 as presented.  Mr. Poelaert seconded.  Motion carried 3-0.

MS-434:  It was noted the 2018 MS-434 Revised Estimated Revenues was submitted to the Department of Revenue Administration for review on August 9, 2018.
NONPUBLIC SESSION: Chairman Pettinato MOTIONED to go into a nonpublic session at 6:45PM under RSA 91-A-3, II: para. (b) The hiring of any person as a public employee. The Board was polled & the results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of August 27, 2018. The results of the poll were: Erin J. Pettinato –Yes, Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

Chairman Pettinato MOTIONED to adjourn this Selectmen’s Non-Public meeting at 7:03PM. Mr. Poelaert seconded. Motion carried 3-0.

Chairman Pettinato left the meeting at 7:03PM.

Mr. Lyons left the meeting for a brief conversation with a resident at 7:03PM and returned to the meeting at 7:10PM.

KEVIN FRYE: Kevin Frye met with the Board at 7:10PM to provide an update on his concerns with the Emerald Ash Borer insects that are invading and killing ash trees.

Mr. Frye requested the Selectmen allocate $5,000 to treat infected trees in East Kingston as a starting point. He added he spoke with Bill Davidson at the State level who confirmed the Emerald Ash Borers have been identified on Route 107A in East Kingston.

Mr. Frye continued you cannot wipe them out, but you can let people know that they are here and suggested doing a mailing to inform residents with literature provided by UNH. He added you can either treat the trees or cut and burn them.

Mr. Frye stated $5,000 is not a lot of money to get this started and he will reach out to Unitil to see if they would treat or remove trees with their power lines going through them. He added if you decide to treat the trees with chemicals, you must treat them for 3 or 4 years to be effective and then move on to another section of trees.

Mr. Frye stated he had 30 ash trees to be treated on his own property and he hired a 2-man operation from Stratham that will treat the base of the trees and the chemicals will travel up to the leaves. He added the insects then eat the leaves and die.

Mr. Lyons pointed out that the chemical aspect may bother people and Mr. Frye responded by asking is 1,000 dead trees worth it? He added Sanborn Road has many ash trees and another option would be to use parasitic wasps, which the state may assist with.

Mr. Frye stated the insects attack sick trees then move on to healthier ones and he feels this is something we should look at, adding it is more cost effective to treat the trees than to remove them.

Mr. Lyons asked which trees would be treated first and Mr. Frye replied he would start with the trees along Sanborn Road and Willow Road and the cost is $12 per inch.

Mr. Poelaert asked Mr. Frye to call the New Hampshire Cooperative to find out the cost of the informational sheets and we will go from there.

The Board thanked Mr. Frye for meeting with them and he left at 7:30PM.

NONPUBLIC SESSION: Mr. Poelaert MOTIONED to go into a nonpublic session at 7:30PM under RSA 91-A-3, II: para. (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.
The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of August 27, 2018. The results of the poll were: Richard S. Poelaert – Yes, & Justin B. Lyons - Yes.

Mr. Poelaert MOTIONED to adjourn this Selectmen’s Non-Public meeting at 8:10PM. Mr. Lyons seconded. Motion carried 2-0.

CEMETERY SEXTON: The Board reviewed a Proposal for Sexton Pay Rate Increase for the current cemetery sexton. The current rate of pay for the Sexton is set at $17.60 per hour and the proposed rate of pay is $25.00 per hour. The Trustees of the Cemetery also request the appointment of an assistant sexton to provide flexibility in that it increases the chance that at least one sexton will be available to address issues.

Mr. Lyons MOTIONED to approve the proposed rate of pay of $25.00 per hour for the cemetery sexton, effective immediately. Mr. Poelaert seconded. Motion carried 2-0.

FIRE DEPARTMENT: The Board reviewed and discussed an invoice dated August 15, 2018 from RPF Environmental for the total amount of $1,475.

DEPARTMENT HEAD MEETING: It was noted the annual Department Head Meeting is scheduled for Monday, September 10, 2018 at 7:00PM in the Selectmen’s Office.

33 DEPOT ROAD: Ms. Hurteau informed the Board that Wendy Madej of 33 Depot Road plans to conduct an estate sale on the property in September and requests permission from the Board to use the Town Offices parking lot for those attending the sale.

Police Chief LePage expressed safety concerns with people crossing back and forth over Route 107 on a bad corner and Mr. Poelaert and Mr. Lyons agreed to grant permission to Ms. Madej to use the Pound School parking lot instead.

Mr. Poelaert also suggested Ms. Madej hold the sale on a Sunday rather than a Saturday as more parking is available on Sundays when the Used Book Store at the Pound School is closed.

CONSERVATION COMMISSION: The Board acknowledged receipt of Conservation Commission minutes of their meeting held on July 9, 2018 for their review and information.

CALENDAR: The following dates were noted: 08/28-Bills Due 12:00PM, Fire Training 7:00PM, 08/30-Planning Board Meeting 7:00PM, 09/03-Labor Day Holiday Observed/Town Offices & Library Closed, No Trash Pick-up, 09/04-Bills & Timesheets Due 12:00PM, Cemetery Trustee’s Meeting 5:30PM, Trash Pick-up, 09/10-Selectmen’s Meeting 6:30PM, Department Head Meeting 7:00PM, Conservation Commission Meeting 5:00PM.

Mr. Poelaert MOTIONED to adjourn this Selectmen’s Public meeting at 8:10PM. Mr. Lyons seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Erin J. Pettinato                                 Richard S. Poelaert                                  Justin B. Lyons