
Others Attending: Kevin Frye, Mike LePage, Dennis Quintal, Callie Bailey & Ben Bailey.

Mr. Lyons called this Selectmen’s Public meeting to order at 6:30PM.

SOLAR EXEMPTIONS: Dennis Quintal, Callie Bailey and Ben Bailey met with the Board to discuss the Bailey’s purchase of a home with leased solar panels and the assessment cost associated.

Mr. Quintal stated the Town should be encouraging green energy and submitted an example of a warrant article that other towns have utilized.

Following discussion, Ms. Hurteau promised to research the Town’s current solar exemption and work with the Baileys’ on a possible updated warrant article.

Mr. Quintal and Mr. & Ms. Bailey thanked the Board for meeting with them and left at 6:45PM.

KEVIN FRYE: Kevin Frye met with the Board to further discuss the Emerald Ash Borer situation and how the invasive species is killing ash trees in East Kingston.

Mr. Frye discussed how the cost cannot be quantified, but he does want to ask the Board to get the word out and raise public awareness about the situation and possible remedies to save trees as in the long run it will definitely prove to be less expensive than paying to cut them down and dispose of them.

Mr. Frye suggested a possible warrant article with the Board’s support or perhaps circulating a citizens’ petition to be included on the 2019 ballot to begin to set aside funds, possibly $5,000 for the next 5 years to treat as many trees as possible.

The Board agreed they would support Mr. Frye’s efforts, thanked him for meeting with them and he left at 7:20PM.

POLICE DEPT.: Police Chief Mike LePage met with the Board at 7:20PM to continue discussion on the Police Department’s 2019 proposed budget and to offer his monthly update to the Board.

Chief LePage updated the Board that the e-Ticket grant he applied for was approved and once the units are ordered, they can be paid for through the grant.

Chief LePage continued he would like to replace the current Verizon air cards with AT&T First Net for a savings of $50 per month and better band width, which should be on-line in about 8 weeks.

Mr. Poelaert MOTIONED to approve the Police Department to contract with AT&T First Net for air cards. Mr. Lyons seconded. Motion carried 2-0.

Chief LePage stated the Road Agent, Mark Brinkerhoff inquired about the Police Department’s authority to remove vehicles obstructing the roads during ice and snow events as in a winter parking ban and several options were discussed.

Following discussion, the Board requested that Chief LePage create a policy based upon the policy the Town of Kingston uses for further discussion and approval.

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Chief LePage stated the Board previously asked him to meet with them on a monthly basis and asked if now that he is the full-time Chief if they felt he should report to them less often and both Mr. Poelaert and Mr. Lyons agreed that meeting every other month going forward is fine with them.

**Budget:** It was determined the final approval of the 2019 proposed Police Department budget is tabled until the Board can conduct a work session to iron out the final details.

**SEALED BIDS:** The Board opened sealed bids received from Reinhold Security, LLC, Protection1 and Integrated Security & Communications for the installation of a surveillance/security system at the Town Offices building.

Following review of the bids, the Board determined more information was needed before award of the bid.

The Board thanked Chief LePage for meeting with them and he left at 8:30PM.

**LIBRARY:** At the Selectmen’s Meeting held on October 29, 2018, Sarah Courchesne presented the 2019 proposed budget for the East Kingston Public Library, which was tabled by the Board until updates were completed.

The Board readdressed their budget request with requested wage updates included.

The Board acknowledged the 2018 East Kingston Public Library was at $222,141, and the 2019 proposed budget is at $224,932, representing an increase of $2,791.

Mr. Lyons **MOTIONED** to approve the 2019 budget for the East Kingston Public Library as presented. Mr. Poelaert seconded. Motion carried 2-0.

**SELECTMEN’S BUDGET:** The Board tabled the Selectmen’s Office, Town Election, Non-Town Elections, Financial Administration/Audit/Treasurer/IT, Contract Services, Animal Control/Health/Welfare and Patriotic/Historical Committee 2019 proposed budgets until the next meeting.

**MINUTES:** The Board reviewed the Selectmen’s Public Meeting minutes dated 10/29/18.

Mr. Lyons **MOTIONED** to approve the Selectmen’s Public Meeting minutes dated 10/29/18 as presented. Mr. Poelaert seconded. Motion carried 2-0.

**CHECK REGISTER/POLICE DETAILS:** The Board reviewed the check register dated 10/31/18 – 11/16/18 in the amount of $596,719.81 and two police special detail lists with a total amount of $5,880.00 dated 10/15/18 – 11/06/18.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Mr. Lyons **MOTIONED** to approve and sign the check register dated 10/31/18 – 11/16/18 in the amount of $596,719.81 based upon Mr. Poelaert’s prior review. Mr. Poelaert seconded. Motion carried 2-0.

Mr. Lyons **MOTIONED** to approve the police special detail list as presented. Mr. Poelaert seconded. Motion carried 2-0.

**ELDERLY & DISABLED TAX DEFERRAL:** The Board reviewed an Elderly and Disabled Tax Deferral Application (Form PA-30) for George W. Boylen, III, Trustee, 5 Hickory Lane, MBL #10-02-10 for 2018 for the total amount of $6,437.

Mr. Lyons **MOTIONED** to approve and sign the Elderly and Disabled Tax Deferral Application (Form PA-30) for George W. Boylen, III, Trustee, 5 Hickory Lane, MBL #10-02-10 for 2018 for the total amount of $6,437. Mr. Poelaert seconded. Motion carried 2-0.

**WREATH OF REMEMBRANCE CEREMONY:** The Board acknowledged receipt of correspondence from Geraldine Tilley in regard to organizing a Wreath of Remembrance Ceremony scheduled for Saturday, December 15, 2018 at 12:00PM at the Veterans Memorial Stone in front of the East Kingston Public Library and the laying of Wreaths of Remembrance on the gravesites of Veterans buried in East Kingston’s cemeteries.
It was noted the Cemetery Trustees have always supported this program and will be supporting it again this year.

STATE REP.: The Board acknowledged receipt of email correspondence dated 11/14/18 from newly elected State Representative Deborah Hobson requesting permission to hold “office hours” in East Kingston so she “can be available to constituents with questions or concerns” as it is “very important to her.” Ms. Hobson seeks a “small space in order to place her computer for note taking,” and “for safety reasons would like these office hours to take place during business hours or in the evening when other activity or business is going on.” Ms. Hobson also states she would prefer a time on a Monday or Friday during the day.

YMCA CAMP LINCOLN: The Board acknowledged receipt of correspondence dated November 6, 2018 from Southern District YMCA/Camp Lincoln, Inc., which is located at 67 Ball Road in Kingston, NH, requesting the Town’s continued support to allow campers to board their bus at the Town Hall during the summer months.

Their summer camp program will operate from June 17th through August 23, 2019 and their bus operates Monday through Friday, with pick-up at approximately 8:15AM and drop-off at approximately 4:45PM.

Mr. Lyons MOTIONED to approve and sign the permission line for the above described correspondence as presented. Mr. Poelaert seconded. Motion carried 2-0.

AVITAR ASSOCIATES: The Board acknowledged receipt of correspondence dated November 7, 2018 from Gary J. Roberge, Sr., Utility Assessor and owner of Avitar Associates of New England, Inc., the Town’s assessing company in which he outlines information in regard to a BTLA settlement and offers three options to settle.

GALE HOUSE: The Board acknowledged receipt of correspondence dated November 7, 2018 in regard to the John E. Gale Gift of Real Estate.

The Board determined this information should be forwarded to Town Counsel for response.

PASSWORDS: Ms. Hurteau provided the Board with a list of her computer passwords as requested at their last meeting.

CELL PHONE REIMBURSEMENT: Ms. Hurteau provided the Board with a letter in regard to cell phone reimbursement as requested at their last meeting.

CALENDAR: The following dates were noted: 11/20-Bills Due 12:00PM, EMS Training/Kingston Fire Station 7:00PM, 11/22-ZBA Meeting 7:00PM (as needed), Thanksgiving Day/Town Offices & Library Closed, 11/23-Grange Meeting 7:30PM, Day After Thanksgiving/Town Offices & Library Closed, 11/27-Bills & Timesheets Due 12:00PM, Fire Training 7:00PM, 12/03-Selectmen’s Meeting 6:30PM.

Mr. Lyons MOTIONED to adjourn this Selectmen’s Public meeting at 9:05PM. Mr. Poelaert seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

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Erin J. Pettinato                                 Richard S. Poelaert                                  Justin B. Lyons