ATTENDING: Richard S. Poelaert, Justin B. Lyons (arrived 7:00PM), and Erin J. Pettinato

Others Attending: Jamie Saucier, Sharon Marston, Barbara Smith, Barbara Metcalf, Mike LePage.

Mrs. Pettinato called this Selectmen’s Public meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen’s Public Meeting minutes dated 11/19/18. Mr. Poelaert MOTIONED to approve the meeting minutes from 11-19-18. Mrs. Pettinato seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 11/20/18 – 12/14/18 in the amount of $971,840.72 and two police special detail lists with a total amount of $4,920.00 dated 11/12/18 – 12/07/18.

Mrs. Pettinato MOTIONED to approve and sign the check register dated 11/20/18 – 12/14/18 in the amount of $971,840.72. Mr. Poelaert seconded. Motion carried 2-0.

Mrs. Pettinato MOTIONED to approve the police special detail list as presented. Mr. Poelaert seconded. Motion carried 2-0.

2019 EMPLOYEE BENEFIT PROGRAM: Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

INVESTMENT POLICY-RENEWAL: Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

2019 APPOINTMENTS: (See attached list) Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

2019 WAGE CONTRACTS: Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

LOCAL HAZARD MITIGATION PLAN UPDATE GRANT AGREEMENT: The Town of East Kingston Board of Selectmen, in a majority vote, accepted the terms of the Pre-Disaster Mitigation (PDM) Program as presented in the amount of $7,500.00 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be $10,000.00, in which the Town will be responsible for a 25% match ($2,500).

Mr. Poelaert MOTIONED to accept the terms of the Pre-Disaster Mitigation (PDM) Program as presented as described above. Mrs. Pettinato seconded. Motion carried 2-0.

2018 EQUALIZATION MUNICIPAL ASSESSMENT DATA CERTIFICATE: Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

2019 TOWN HOLIDAYS: Mr. Poelaert MOTIONED to approve. Mrs. Pettinato seconded. Motion carried 2-0.

Barbara Metcalf-Permission to reconstruct culvert: Mrs. Pettinato MOTIONED to approve. Mr. Poelaert seconded. Motion carried 2-0.

Board of Selectmen acknowledgement of the following:
- Ron Morales’ resignation from the Energy Committee
- Upcoming Selectmen’s Budget Hearing on January 8, 2019, 7:00PM, Town Offices Building
Historical Committee-Jamie Saucier&Sharon Marston: Came in to update the BOS they will be setting up a recognition ceremony to honor the oldest living resident in EK and to establish a plan for the town’s historical buildings. No action required.

Barbara Smith-Town Treasurer: Updated BOS on CD investments over the past year and mentioned the Town Clerk would like to pursue the “one check system” to eliminate multiple checks being written to the Town and State for registrations. No action required.

POLICE DEPT.: Police Chief Mike LePage informed the BOS the painting was completed at the Police Station and it was agreed to pay the invoice from the Repair/Maintenance fund for the police station.

SEALED BIDS: The Board previously opened sealed bids received from Reinhold Security, LLC, Protection 1 and Integrated Security & Communications for the installation of a surveillance/security system at the Town Offices building. Over the past 4 weeks, bidders were scoped out and leveled for comparison and accuracy. Mr. Poelaert MOTIONED to approve issuing a PO to Protection 1, the lowest qualified bidder. Mrs. Pettinato seconded. Motion carried 3-0.

AVITAR ASSOCIATES: The Board acknowledged receipt of correspondence dated November 7, 2018 from Gary J. Roberge, Sr., Utility Assessor and owner of Avitar Associates of New England, Inc., the Town’s assessing company in which he outlines information in regard to a BTLA settlement with Northern New England Telephone Company (Fairpoint). There are (3) options to choose from and the #3 option is being recommended by Gary Roberge of Avitar.

Option #1 = Do not accept settlement and continue appeals
Option #2 = Accept settlement for 2016-17 only - $1,000
Option #3 = Accept full settlement ending all appeals - $2,000
Mrs. Pettinato MOTIONED to approve Option #3. Mr. Poelaert seconded. Motion carried 3-0.

SELECTMEN’S BUDGET: Mrs. Pettinato MOTIONED to approve the 2019 budget as presented. Mr. Poelaert seconded. Motion carried 3-0.

Mr. Lyons MOTIONED to adjourn this Selectmen’s Public meeting at 8:15PM. Mr. Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Justin Lyons

Erin J. Pettinato           Richard S. Poelaert           Justin B. Lyons