
Others Attending: Chad Roberge, Jonathan Babon, Susan Serino, Evelyn Brace, Amy Head, Linda Maclaren & Mike LePage.

Chairman Poelaert called this Selectmen’s Public meeting to order at 6:43PM.

MINUTES: The Board tabled approval of the Selectmen’s Public Meeting minutes of 01/02/19 and 01/08/19.

The Board reviewed the Selectmen’s Public Meeting minutes dated 05/07/19.

Mr. Lyons MOTIONED to approve the Selectmen’s Public Meeting minutes dated 05/07/19 as presented. Chairman Poelaert seconded. Motion carried 2-0.

CHECK REGISTER/POLICE DETAILS: The Board reviewed the check register dated 05/08/19 – 05/17/19 in the amount of $69,332.91 and the police special detail list with a total amount of $5,040.00 dated 04/29/19 – 05/10/19.

It was noted that Chairman Poelaert reviewed the accounts payable prior to its approval at this meeting.

Chairman Poelaert MOTIONED to approve and sign the check register dated 05/08/19 – 05/17/19 in the amount of $69,332.91 based upon his prior review. Mr. Lyons seconded. Motion carried 2-0.

Chairman Poelaert MOTIONED to approve the police special detail list as presented. Mr. Lyons seconded. Motion carried 2-0.

ABATEMENT: The Board reviewed an application for Abatement for Clark J. Sawyer, Jr., 218 Haverhill Road, MBL #01-01-06 and the corresponding letter of recommendation for denial from Avitar Associates of New England, Inc., the Town’s assessing company dated April 29, 2019.

Chairman Poelaert MOTIONED to deny the Request for Abatement for Clark J. Sawyer, Jr., 218 Haverhill Road, MBL #01-01-06 based upon the letter of recommendation for denial from Avitar Associates of New England, Inc., the Town’s assessing company dated April 29, 2019. Mr. Lyons seconded. Motion carried 2-0.

GRAVEL TAX LEVY: The Board reviewed a Warrant for Gravel Tax Levy for Mueggler Agricultural Trust, Bernhard Mueggler, Trustee in regard to Operation #18-035-01-E for property located at 48 Giles Road Rear, MBL #17-02-02 for the total amount of $150 for their approval and signature.

Chairman Poelaert MOTIONED to approve and sign the Warrant for Gravel Tax Levy for Mueggler Agricultural Trust, Bernhard Mueggler, Trustee in regard to Operation #18-035-01-E for property located at 48 Giles Road Rear, MBL #17-02-02, as presented. Mr. Lyons seconded. Motion carried 2-0.

HOME OCCUPATIONS: The Board reviewed the following Home Occupation Permit renewals effective July 1, 2019 through June 30, 2020, noting they have paid their fees and there have been no changes since 2018 for the following:

Mark F. Brinkerhoff, Brink’s Firewood, 32 Burnt Swamp Rd., MBL #10-06-09
Howard E. George, Lilac Patch Farm, 96 Depot Rd., MBL #14-02-13
James R. Keegan, Keegan Concrete, Inc., 59 North Rd., MBL #15-01-05
Lisa McCarthy, Compass Point Quilts, 59 Sanborn Rd., MBL #08-02-27
Michael A. Paul, Mike Paul & Company, 30 South Rd., MBL #14-01-09
Chairman Poelaert **MOTIONED** to approve the Home Occupation Permit Renewals as listed above effective July 1, 2019 through June 30, 2020, noting they have paid their fees and there have been no changes since 2018. Mr. Lyons seconded. Motion carried 2-0.

The Board further acknowledged the following Invisible Businesses noting they have paid their fees and there have been no changes since 2018:

Berco, Inc., Robert E. Bagshaw, 77 South Rd., MBL #12-03-12  
MAC Tactical, Mark A. Cook, 73 Burnt Swamp Rd., MBL #11-04-03  
The Still River Shop, Cheryl Doucette, 174 North Rd., MBL #16-02-03  
Joy’s Salon, Joy Given, 120 Burnt Swamp Rd., MBL #11-02-03  
FF Mech-Welding, LLC, Alan Mazur, 137 Haverhill Rd., MBL #10-06-07  
Sea of Green Lawn Care, LLC, Christopher & Dawn Mierswa, 61 Main St., MBL #14-02-01  
Reid’s Auto body, Reid Simpson, 35 Giles Rd., MBL #16-02-09

Chairman Poelaert **MOTIONED** to approve the Invisible Home Occupation Permit Renewals as listed above effective July 1, 2019 through June 30, 2020, noting they have paid their fees and there have been no changes since 2018. Mr. Lyons seconded. Motion carried 2-0.

**AVITAR:** The Board met with Chad Roberge and Jonathan Babon of Avitar Associates of New England, Inc., the Town’s assessing company and Susan Serino of the NH Department of Revenue Administration at 6:50PM in regard to the 2019 Revaluation in East Kingston.

Mr. Roberge stated they would be looking at all sales and do a sales analysis for the revaluation, which will begin in June and he sees the possibility of a 15% - 20% increase in assessed values from the last revaluation in 2014.

Mr. Roberge explained they will be sending out letters containing the preliminary assessments in June whereby residents will be able to make an appointment to meet with Avitar to discuss their updated assessments should they wish to. He added there will also be a website that residents to go to for the information and those who make appointments will receive a finalized notice with their updated assessment. If they don’t agree with the assessment at that point, they will have the option of applying for a tax abatement. Avitar will also have a runner with them on appointment day to visit disputed homes if requested and Mr. Babon stated he would be happy to address concerns during the process.

Mr. Lyons asked if the assessment information would be available on EKNG.org and Mr. Roberge replied it would and also in the preliminary process letter.

Chairman Poelaert expressed concern about the Avitar vehicles being labeled and easily identifiable and Mr. Roberge responded they will be and he will let Ms. Hurteau know what dates and times they will be out and about in East Kingston in case anyone calls with concerns.

Ms. Serino explained she will be mailing postcards to residents requesting access to their properties so she can report on Avitar’s work and she will be reviewing all property tax exemptions, which is done every five years.

Mr. Babon informed the Board that Ms. Hurteau works closely with Avitar and handles everything to make it easier for Avitar to do their work.

The Board thanked Mr. Roberge, Mr. Babon and Ms. Serino for meeting with them and they left at 7:25PM.

**HISTORICAL COMMITTEE:** The Board met with Evelyn Brace, Amy Head and Linda Maclaren of the Historical Committee at 7:25PM who wanted to express concerns and possible solutions in regard to the Town Hall building.

Ms. Brace indicated they wanted to paint and re-roof the Town Hall in the near future.

Chairman Poelaert replied they did a survey that revealed how the residents felt about the Town Hall and then found out that the building would have to be upgraded to today’s building codes so they must move in one direction or the other and are open to suggestions.

Mr. Lyons asked if they had any idea of what the cost of a new roof would be and Chairman Poelaert replied $40,000+ and the bare bones minimum cost for upgrade of the building would be in the neighborhood of $150,000.
Mr. Lyons stated he would get the preliminary numbers and set-up the framework for the project and Chairman Poelaert added they can obtain a square foot price for the roof.

Chairman Poelaert encouraged the Historical Committee to come up with any questions they may have and the Board will do its best to get them answers.

Chief LePage informed the Historical Committee he is seeking photographs of former East Kingston Police Chiefs to hang on the recently painted walls of the Police Station should they have any.

Ms. Brace inquired about the possibility of installing flag brackets and flags on the telephone poles running through the center of Town and Chief LePage promised to speak with Unitil to get their permission if possible.

The Board thanked Evelyn Brace, Amy Head and Linda Maclaren for meeting with them and they left at 7:40PM.

POLICE DEPT.: The Board met with Police Chief Mike LePage at 7:40PM and discussed bids to lease a new copier.

Chief LePage discussed a lease for a color copier for the Police Station and recommended Seacoast Business Machines who is willing to waive 90 days of payments. He added the other bids were higher.

Chief LePage discussed selling the Humvees and suggested obtaining sealed bids and Chairman Poelaert asked him to get the best money possible for them.

Chief LePage stated he has obtained two quotes to revamp the Town’s website and will email a third to present to the Board in the near future.

Chief LePage stated the Town Offices door and security system is all set and now the schedule must be input with whomever will have a fob and access to the building.

Mr. Lyons replied they can make a list to determine who will have access.

Chief LePage proposed raising the hourly rate for Police Officers performing Special Detail work from $40 per hour to $50 per hour for a total detail billing of $70 per hour because as their hourly rates have risen there isn’t a big difference between the regularly hourly pay rate and the rate for detail work and he wants to provide incentive for them to do the detail work when needed. Chairman Poelaert asked Ms. Hurteau to calculate hours of Police Detail work, to date.

Mr. Lyons MOTIONED to increase the Special Detail rate to $70 per hour with $50 per hour for the Police Officer, $10 administrative fee and $10 cruiser fee effective June 1, 2019.

The Board thanked Chief LePage for meeting with them and he left at 8:25PM.

NH RETIREMENT: The Board reviewed correspondence dated May 3, 2019 from the New Hampshire Retirement System in regard to the possibility of changing the Town’s report of contributions from a post-tax basis to a pre-tax basis.

SUPERVISORS OF THE CHECKLIST: The Board acknowledged receipt of a letter of resignation from Margery R. Young, Supervisor of the Checklist. The Board members accepted Ms. Young’s resignation with regret.

CONSERVATION COMMISSION: The Board acknowledged receipt of Conservation Commission minutes of their meeting held on March 11, 2019 for their review and information.

Chairman Poelaert MOTIONED to adjourn this Selectmen’s Public meeting at 8:30PM. Mr. Lyons seconded. Motion carried 2-0.

Respectfully submitted,

Cheryll A. Hurteau, Town Office Manager