ATTENDING: Richard S. Poelaert, Robert L. Nigrello, and Justin B. Lyons.

Others Attending: Police Chief, Mike LePage and clerk Becky Merrow. At Timothy Allen and Joshua Bath appeared on behalf of the East Kingston Planning Board.

Chairman Poelaert called this Selectmen’s meeting to order at 6:30 PM

Minutes: Robert Nigrello made a motion to approve the non-public meeting minutes of August 12, 2019. Second by Dick Poelaert. Revision. At the meeting the motion to go into non-public session was made under 91-A: C. The motion should have been made under 91-A: E—Pending Claim of Litigation. Robert Nigrello made a motion to revise the minutes as stated above. Second by Richard Poelaert. The Motion to pass the revised minutes passed unanimously.

Robert Nigrello made a motion to unseal the non-public minutes of August 12, 2019. Richard Poelaert seconded the motion. Motion passes unanimously.

Dick Poelaert made a motion to accept the Check Register for Police Special Details from June 24, 2019 to July 7, 2019 in the amount of $350.00. Second by Bob Nigrello. Motion passed unanimously.

Accounts payable manifests for August 12, 14, 20, 26 and 28 were reviewed. Richard Poelaert made a motion to approve the accounts payable manifests as stated above. Payroll manifests were reviewed.

The Board of Selectmen Read the Resolution to accept the offer of the New Hampshire Public Risk Management Exchange (Primex 3) to enter into its Workers Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution and to be contractually bound to all of the terms and conditions of Primex3 risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex 3 in each year of membership shall be as then set forth in the Coverage Documents of Primex 3.

CY 2020-Maximum 10% increase over January 1, 2020 through December 31, 2020.
CY 2021-Maximum 10% increase over January 1, 2021 through December 31, 2021.
CY 2022-Maximum 10% increase over January 1, 2022 through December 31, 2022.

The Board of Selectmen Read the Resolution to accept the offer of the New Hampshire Public Risk Management Exchange (Primex 3) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution and to be contractually bound to all of the terms and conditions of Primex3 risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex 3 in each year of membership shall be as then set forth in the Coverage Documents of Primex 3.

CY 2020-Maximum 9% increase over January 1, 2019 through December 31, 2019.
CY 2021-Maximum 9% increase over January 1, 2020 through December 31, 2020.
CY 2022-Maximum 9% increase over January 1, 2021 through December 31, 2021.

Robert Nigrello stated that it is his inclination to have the solid waste contract go out to public bid this year. Richard Poelaert will attend the September 25 meeting at 1:00 PM. He would appreciate a reminder from the Town Office.

The Trustees of Trust Funds forwarded their minutes of May 14, May 17 and June 13. Once they are signed, we will forward them to be uploaded to the Town website. It was noted that the Trustees should be posting their meeting date, time and location in the form of an agenda in advance of the meeting. Their next meeting is

Town of East Kingston, NH Selectmen’s Public Meeting Minutes-August 29, 2019- Public
September 9, 2019. Location and time is unknown at present. Meetings should be held at a handicapped accessible location.

Driveway permit was received from the State of NH DOT. As the location was off route 107-A, a State Route, no input by the Town was necessary.

Ms. Webber was present to discuss her revised assessed valuation as provided by Avitar Associates. She feels it is still too high based on the fact that the residents are on fixed incomes and they maintain their own streets. There has been no changes to her unit except the addition of a stair lift to help her husband in his mobility. She feels it is unfair to have her taxes jump this amount. Her unit is part of the quads and the assessors admitted they should be valued less than the single or duplex units. Avitar told Selectmen Nigrello that they missed this factor in the preliminary assessments. Selectmen asked Ms. Merrow to obtain a history of the valuations for Ms. Webber and to assist her in filing for a review after the 2nd issue tax bills go out.

At 7:00 Joshua Bath and Tim Allen appeared to discuss Bob’s Septic.

Bob’s Septic has a home occupation permit. The owner, Mr. Gallant, sold the business. The Planning Board recommended to deny the home occupation permit because the business has been sold. The Planning Board is urging the Selectmen to follow through with the cease and desist. Bob’s Septic is behaving as if it were a grandfathered non-conforming business but it is not. The new owner states “all we are doing is parking our business trucks there.” The neighbors are complaining. It is suggested that the new owners rent a space in the Light Industrial Park which is zoned for this purpose. It is not recommended that commercial trucks be parked in a residential neighborhood. This is an opportunity to get conformity with the spirit and language of the Home Occupation section of the Zoning Ordinance.

In essence, the business is still operating there. In the Planning Board’s perspective, this is setting a poor example. It was brought up that there are many homes that have a company vehicle parked in their driveways at night. This is a slippery slope in terms of enforcement. New photos of the site were submitted to the Board of Selectmen. Mr. Allen stated that there is no verbiage in the ordinance that prohibits parking a commercial vehicle in a driveway. However, as part of the conditions of the Home Occupation permit, vehicles have to be screened and the site is restricted to no more than one commercial vehicle. There is no reference to commercial vehicles in East Kingston’s Zoning Ordinance. The actions at this location are contrary to the spirit of the ordinance. The Board should issue the cease and desist to Denners and Bob’s Septic. If the Planning Board wishes changes to the Zoning Board they should provide something to the Town Office.

On a new topic, it appears there may be an oversized sign on Haverhill Road. This should be reviewed.

Chief LePage mentioned that he recently attended a training as the 911 liaison. Driveways with more than 2 structures on them should be named. This is not a rule but is a recommendation.

A review of payment for selectmen salaries was undertaken. Mr. Lyons and Mr. Nigrello would like to be paid in November. Mr. Poelaert has taken his 2019 salary.

Chief LePage discussed his need for new Tasers. The Police Department participated in the Federal 1033 program and sold some vehicles under this program. Twelve thousand dollars was generated by the sale of these used vehicles. These funds went to the general fund. The rules of the 1033 program is that the funds should have gone back to the Police Department for the benefit of the department.

There is an opportunity to trade in the departments existing Tasers for new ones. The life expectancy of the new units will be 8-10 years. The trade in program would come with a zero percentage load. The cost is $1,620 dollars in year one (2019) and $4,800 for the next 4 subsequent years (2020-2023). Robert Nigrello made a motion to purchase the new Tasers on the 5 year zero interest loan and to acknowledge receipt of $4,800 from the sale of the Hum V’s to offset the future 2020-2023 purchase. Second by Richard Poelaert. Motion carries unanimously.

Town of East Kingston, NH Selectmen’s Public Meeting Minutes-August 29, 2019- Public
Chief LePage asked about the balance in the detail fund. Ms. Merrow explained that the Treasurer and the Selectmen’s need to balance July before this expense report can be prepared. They are very close to doing so but it is unclear if that would take place before Ms. Merrow went on vacation. A general journal transaction will need to take place to move funds from the general fund to the detail fund.

The audit is nearing completion.

The server project is moving forward with a recommendation for some cable testing.

Discussion of Bob’s Septic resumed. It was decided that Ms. Merrow would draft a letter asking all parties to be here at the next meeting on September 9. Richard Poelaert would review and sign.

The Board would like consultant Paul Deschaine to be present at the September 9 meeting for an update on the server quote and an update on the audit.

Bob Nigrello Motioned to adjourn at 8:30 PM, Mr. Poelaert seconded. Motion passes unanimously.

Respectfully Submitted
Becky Merrow, Recording Clerk

[Signatures]

Richard S. Poelaert
Justin B. Lyons
Robert L. Nigrello