

# The PlanNet “P&P” Rundown

*The following is ONLY a summary and not intended to replace the full content and conditions of the PlanNet Marketing Policies & Procedures. The full Policies and Procedures document is located in the Virtual Office under Resources.*

- **BE NICE.** Be respectful, ethical, moral, legal and financially sound in all your business dealings. Don't do anything or say anything damaging to you, PlanNet or others that might result in disciplinary action.
- **LEGAL AGE.** Be of legal age and a resident of a country where PlanNet does business.
- **REP BENEFITS.** The benefits of being a Rep: Sell ITAs, enroll Reps, earn commissions.
- **ONE REP ACCOUNT.** Each person is allowed ONE Rep account - no exceptions.
- **ACTIVE STATUS.** Keep your Rep account active by paying your monthly fees. If you fail to pay your monthly fee for 60 days or more, your Rep account will be involuntarily canceled. Once a Rep account is canceled it cannot be reinstated. If you choose to voluntarily cancel you must request cancellation in writing.
- **INCOME DISCLOSURE.** PlanNet Marketing has created an Income Disclosure Statement to show earnings of all Reps. Please share this when you're talking about our business.
- **COMP PLAN.** Reps must strictly follow the PlanNet Marketing Compensation Plan and company presentation when presenting the business to prospects. Don't offer any other product, service or system with or at the same time as you are offering the Rep business.
- **PAYMENTS.** Don't accept payment from anyone - every Rep should pay PlanNet Marketing directly. Don't pay for anyone else's account.
- **SALES AIDS.** Reps should only use corporately created sales aids. Anything ELSE must be reviewed and approved by the PlanNet.
- **LOGO.** Don't use PlanNet's name, logo or third-party company names or logos without prior written authorization. Don't use the name "PlanNet Marketing" in your domain names, email addresses, online aliases, and/or social media pages.
- **TELL THE TRUTH.** Make certain that your online marketing activities are truthful and not misleading or deceptive.
- **NO SPONSOR CHANGES.** We don't do sponsor changes.
- **NO OTHER PRODUCTS.** Don't sell other products, services or systems to PlanNet Reps you didn't personally sponsor into the company.
- **CONFIDENTIAL INFORMATION.** PlanNet shares confidential information with you to allow you to best manage your business, but that information does not belong to you. You cannot share it with others or use it for any purpose other than working with PlanNet Marketing.
- **TRAINING.** Train your team - You should offer some initial training to new Reps and ongoing training in the form of communication and assistance.
- **ERRORS.** If you believe that PlanNet Marketing has made an error in commissions, bonuses, reports, or charges please notify us in writing within 30 days to [Support@plannetmarketing.com](mailto:Support@plannetmarketing.com).
- **RECIPROCITY.** If your account is terminated with IntelTravel, your Rep account will be automatically terminated with PlanNet Marketing.

