Graduate Fellow

*Beyond the Barbed Wire: Japanese American Stories of the Pacific Northwest*

**Overview**

*Beyond the Barbed Wire: Japanese American Stories of the Pacific Northwest* creates a series of tours to tell the full and complex story of the Japanese American experience. Two tours will be developed over a 3 year period and told through a mobile app and a website platform with narration, oral histories, and visual content. These tours will identify landmarks related to the Japanese American experience, which may be known, unknown, or unmarked, thus becoming "monuments" through the telling of these stories. Friends of Minidoka will work collaboratively with community partners to develop the tours.

Friends of Minidoka seeks to employ a Graduate Fellow to assist the Project Manager with historical research for the project. This hybrid position will allow the Graduate Fellow to work virtually, but travel will be required to participate in meetings and research.

The primary role of the Graduate Fellow is to assist with research, writing, and interpretation in collaboration with stakeholders for the two virtual tours. During this first year, the Graduate Fellow will attend initial scoping and planning meetings to gain understanding of the project and the partners. Additionally, they may be required to draft reports, concept designs, and project plans in coordination with the Project Manager.

Through this fellowship, the Graduate Fellow will learn about project planning, historical research for public projects, and collaboration with community partners.

**Essential Duties and Responsibilities**

- Participate in planning meetings and assist with the development of tour themes and concepts.
- Conduct historical research.
- Review tour content, check for accuracy, and test the tours when uploaded.
- Other duties related to the project as assigned.

**Preferred Transferable Competencies and Skills**

- Ability to effectively navigate change and be able to adapt plans as needed.
- Commitment to social justice and ability to apply equity, intersectional and anti-racist lens.
- Experience working with a broad range of stakeholders and commitment to building relationships with new partners.
- Ability to manage multiple projects with a variety of deadlines.
- Ability to travel on an as-needed basis.
- Must have experience conducting historical research utilizing archival research.
- Must demonstrate exceptional research, writing, and oral communication skills for public audiences.
- Preference for students studying history, political science, Asian American studies, or related background.
Minimum Qualifications
● Must be either a current graduate student (Masters or Ph.D) or successfully completed a Master’s program.
● Must have a valid driver's license.
● Must pass a criminal background check.

Compensation
● Starting at $20 per hour up to 20 hours per week.

Location
● This position is primarily telework-based but will include occasional travel to the Minidoka site and other in-person meetings in coordination with the Project Manager and Executive Director and as needed for the project.

How to Apply
Submit a cover letter and resume to info@minidoka.org. Position closes on July 23, 2023 at 11:59 pm MT.

Non-Discrimination Statement
Friends of Minidoka does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, the appointment to and termination from its Board of Directors, hiring and firing of staff or contractors, selection of volunteers, selection of vendors, and providing of services.

Friends of Minidoka is an equal-opportunity employer. We shall not discriminate and will not discriminate in employment, recruitment, Board membership, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, or for any other discriminatory reason.

Version 5-11-23