

Data Protection Notice

Introduction

This notice describes CollegeCouncil's practices for information collected on this website. CollegeCouncil supports the right to privacy, including the rights of individuals to control the dissemination and use of personal data that describes them. We are committed to protecting personal data of the users of our website, and utilize technical and organizational measures to protect your data. CollegeCouncil supports and complies with domestic and international laws and regulations (GDPR) that seek to protect the privacy rights of individuals.

This website is owned and operated by CollegeCouncil gGmbH, Torstr 178, 10115 Berlin. CollegeCouncil's Data Protection Officer can be reached at kg@college-council.de or by mail at:

CollegeCouncil
Data
Torstr
10115
Germany

Privacy

gGmbH
Officer/Director
178
Berlin

Data Collection

When visiting our website, you are not required to provide any personal data. CollegeCouncil relies on consent or other lawful principles established for data collection under applicable laws. Therefore, you have the option to abstain from providing personal data when visiting publicly available portions of the website. However, when registering for an event, subscribing to receive CollegeCouncil's marketing materials or when purchasing or using CollegeCouncil's services or in other circumstances, you may be required to provide some or all of the personal data listed below. If you have provided CollegeCouncil with your personal data, you have the rights described below in the respective section on Data Subject Rights below.

CollegeCouncil collects additional non-personal data as described in the subsequent section of this Notice.

Any data collected may be used in CollegeCouncil's business to provide you the services we offer and to aid in CollegeCouncil's marketing efforts, and may result in you being contacted by CollegeCouncil. In some cases, contact information may be required for CollegeCouncil to create an account, enable delivery of materials requested on the website or to otherwise communicate with you. This may include: providing product or other requested information, making responses to inquiries, registration for CollegeCouncil

events, and distributions for marketing purposes, or processing of visa and registering for study or work programs with a third party. You may also be able to register for CollegeCouncil services through the website.

For the purposes mentioned above, CollegeCouncil may collect the following personal data about you:

- Full name & title
- Status
- Company/Institution name
- Company/Institution location
- Position in company/institution
- Department
- Billing information
- Telephone/Fax number
- Email address

- Date and place of birth

- Nationality

- Personal contact address(es)

- Emergency contact name(s) and addresses/e-mail/telephone

We will retain your personal information as needed to fulfill the purposes for which it was collected. Personal data collected under this Notice is retained as long as you continue to interact with CollegeCouncil in the current program, or as long as we have a legitimate business interest or legal requirement to retain your data. See „Data Subject Rights“ below for your rights pertaining to these data.

Additional Data Collection Activities (Automatic Information)

CollegeCouncil automatically receives and records information about the use of the website either directly or through third party tracking utility providers. This may include cookies, IP addresses, your browser type, operating system version, language settings, which locally installed CollegeCouncil applications you use (if any) and how you use them, the web page you were visiting immediately prior to visiting our website, pages of our website that you visited, the time spent on those pages, information you searched for on our website, access times and dates, and other statistics. This data is not combined with your personal data collected directly from you.

CollegeCouncil utilizes cookies on its website. We collect information about you using “cookies” and similar technologies, such as “tracking pixels”. Cookies are small text files placed on your computer by websites you visit. Tracking pixels are small blocks of code on a webpage or app used to track your usage information. On 25 May 2011, Directive 2009/136/EC, (the "Cookies Directive"), which amends Directive 2002/58/EC, came into force in the European Union (EU). Among other things, this Directive states that "the

storing of information or the gaining of access to information already stored, in the terminal equipment of a subscriber or user is only allowed on condition that the subscriber or user concerned has given his or her consent, having been provided with clear and comprehensive information". You can manage the cookies on the CollegeCouncil website through your web browser setting. Our website is evolving as we continue to take steps to implement the relevant measures set out in the Cookies Directive. Consequently, this web page and the information here will be reviewed and updated from time to time.

CollegeCouncil's website for the College Days events currently uses the [cookies](#) shown under this link.

CollegeCouncil also uses IP addresses to help diagnose problems and to administer the CollegeCouncil website. When you visit our Website, we recognize only your domain name and not your e-mail address. We will see your e-mail address only if you provide it or send us an e-mail message.

CollegeCouncil does not ask you for access or track any location-based information from your device. If CollegeCouncil wishes to do so in the future to enhance our website, we will specifically ask your permission.

As stated above, the collection of personal data is not required for accessing this website. However, CollegeCouncil collects the additional data for the maintenance and optimization of its website.

Data Processing

CollegeCouncil may utilize vendors, third-party operators and official governmental agencies to facilitate and/or support the operation of CollegeCouncil's programs; and for sales and marketing. These may receive the data collected under this notice, and these vendors/operators/agencies are data processors. However, any such processing is limited to facilitating CollegeCouncil's own activities. CollegeCouncil does not share, sell or rent your personal information to any third parties for their promotional purposes.

Additionally, data processors utilized by CollegeCouncil are subjected to CollegeCouncil's due diligence process and required to make contractual assurances that they will take adequate precautions to protect your data. CollegeCouncil will require such service providers to adopt adequate technical and organizational security measures to ensure the processing of personal data only as instructed by CollegeCouncil and for no other purposes. In case of governmental agencies, CollegeCouncil relies on their full compliance with international data protection regulations.

Additional Transfers

CollegeCouncil may share personal information with vendors/operators working on our behalf as necessary to complete your requests and to provide you CollegeCouncil's services. We may also share data when required by law or to respond to legal process. CollegeCouncil and/or the vendors/operators may be located in countries that are not

considered to provide an adequate level of data protection as established by the European Data Protection Directive (95/46/EG) or the General Data Protection Regulation ((EU) 2016/679) (GDPR), including the United States. Where required under applicable law, CollegeCouncil will implement appropriate measures to secure the data transfers in accordance with applicable data protection laws.

CollegeCouncil has responsibility for the processing of personal information it receives under the Privacy Shield (see below) and subsequently transfers to a third party acting as an agent on its behalf. CollegeCouncil remains liable under the Privacy Shield Principles if an agent processes personal data covered by this Notice in a manner inconsistent with the principles, except where CollegeCouncil is not responsible for the event giving rise to the damage.

In certain situations, CollegeCouncil may be required to disclose personal data in response to lawful requests by public authorities, including to meet national security or law enforcement requirements.

Privacy Shield

CollegeCouncil complies with the Europe - U.S. Privacy Shield Framework as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of personal information transferred from the European Union to the United States. If there is any conflict between the terms in this Notice and the Privacy Shield Principles, the Privacy Shield Principles shall govern.

Rights you may have under Privacy Shield or applicable regulation, such as the General Data Protection Regulation (GDPR), are described below.

Data Subject Rights

Everyone

You may request from CollegeCouncil access to, correction of, blocking of and/or deletion of your personal data in line with applicable data protection law. You may also withdraw your consent for CollegeCouncil to process your personal data.

Privacy Shield

In compliance with the Privacy Shield Principles, CollegeCouncil commits to resolve complaints about our collection or use of your personal information. European Union residents with inquiries or complaints regarding our Privacy Shield policy should direct any such request and any other questions you may have with regard to the Privacy Shield Principles to CollegeCouncil's data protection officer whose contact information is listed in the introduction to this Notice.

CollegeCouncil commits to cooperate with the panel established by the EU data protection authorities (DPAs) and the German Federal Data Protection and Information Authority as

applicable, and comply with the advice given by the panel and Authority, as applicable, with regard to human resources data transferred from the EU.

CollegeCouncil has further committed to refer unresolved complaints to JAMS, an alternative dispute resolution provider located in the United States, with a global presence. If you do not receive timely acknowledgment of your complaint from us, or if we have not resolved your complaint, please contact or visit [JAMS](#) for more information or to file a complaint. The services of [JAMS](#) are provided at no cost to you.

Under certain circumstances you may invoke binding arbitration for complaints regarding Privacy Shield compliance not resolved by any of the other Privacy Shield mechanisms. For more information please visit the U.S. Department of Commerce's [Privacy Shield Site](#).

GDPR

Data Subjects covered by the GDPR are afforded additional rights including:

- The Right to be Forgotten: you have the right to request the erasure of the personal data submitted to OpenText; this means you can request OpenText restrict your data from any further processing, and have your data deleted if possible.
- Complaints may also be submitted to the applicable supervisory authority in the European Economic Area, which includes the data protection authority in your locality (for example, in the U.K., the supervisory authority would be the Information Commissioner's Office).

CollegeCouncil Customers

CollegeCouncil may also collect personal data from customers as required to provide support and delivery of CollegeCouncil services. If you have an agreement in place with CollegeCouncil for specific CollegeCouncil services, that agreement takes priority over this Notice; a customer's use of CollegeCouncil's services is governed by the terms of the contract between CollegeCouncil and the customer.

Updates to this Data Protection Notice

CollegeCouncil may update this Notice from time to time. If we modify this Notice, we will post the revised version here. We may also provide notification of material changes by other means such as posting a notice on our website.

Revised: 23 May 2018