**Class Structure**

- The class structure consists of 12 individual sessions running from 6pm to 9pm.
- The day of the class depends on Level (see Timetables)
- Each modules consists of four learning outcomes equally divided into three class sessions
- Each learning outcome is 25% of the total weighting and examination scoring
- First two class sessions per module review material for understanding
- Third class session focuses on application; case studies, past papers and examination technique
- A thirteenth class may be provided if required before the exam sitting

**Location**

DoubleTree by Hilton Hotel

Beach Blvd, Aberdeen, AB24 3HB
Fees and Costs

Membership Fees

To register for Lean Procurement Ltd classes it is compulsory to register with CIPS and become a CIPS member, without becoming a member no examination can be sat.

Details to register:-

http://www.cips.org/en-gb/membership/joinonline/

Membership fees paid directly to CIPS are £175 per year. Further details on Membership Fees:-

http://www.cips.org/en-gb/membership/why-join-cips/membership-forms/membership-forms/

Membership benefits:-


Lean Procurement Ltd Fees (all VAT exempt)

- Fees per classroom module - £500 per module, irrespective of level
  - For those actively seeking employment a discount of 60% applies £200 per module (evidence required and only available on a module basis)
  - Discounts also may apply for self-funding students, please enquire
  - For a full level the standard cost is £2,250 which includes a 10% discount

- Fees per blended learning module - £325
- Fees per distance learning module - £250
- Monthly instalment options available on all formats, please enquire

Additional Costs (VAT included)

- Each Study Guide/ Coursebooks per module (five per level) costs £37.50 each
- CIPS offer discounts for a Complete Level Study Pack (five Study Guides), this costs £187.50
- Study Guides/ Coursebooks are ordered and paid directly from CIPS from link below
  

- Examination Fee applies for each exam (five per level), this costs £96.00 per exam
- Examination Centre Fee also applies for each exam (five per level), this costs £20.00 per exam
- Instructions for booking examination will be provided during induction.

  Therefore the cost of each module (if paid separately) is £653.50 (excl. membership fee)

In summary

1. Before the first class and induction the following needs to take place:-
2. Register with CIPS for membership (if not already done so)
3. Register for the Lean Procurement Ltd CIPS module (see website)
4. Purchase the module Study Guide