

# Moving face-to-face classes online... FAST!

## Suggestion

## Method/Tool



1) Identify the absolutely **essential learning outcomes** for the rest of your course. What MUST learners leave the course knowing, be able to do, and value? CUT the rest. Communicate these to students.

Word, PDF, LMS, email

2) **Communicate the information** learners need. Stay simple. Prerecord or give live classes with short information bursts (not long lectures), give time for questions, record, and post afterwards (make accessible asap). Share your notes. Ask a student(s) to share their completed notes.

PPT slides with voiceover, Adobe Connect, Zoom, YouTube, LMS, notability, Word, Keynote



3) **Increase options/modes for communication** with students. Ask for students' suggestions and ideas.

LMS, Slack, Email, WhatsApp, Zoom, Facebook, Skype



4) **Offer practice opportunities with feedback:** Additional practice sets with answers, organize online practice sessions. Encourage students to collaborate on assignments and midterm exams. It's not cheating; it's offering options for learning. You can still ask them to perform individually on a final.

LMS, Zoom, FB Adobe Connect



5) **Be flexible:** Offer options to offset deadlines and invite suggestions. Many reasons for flexibility: bad wifi at home, accessibility, etc.

Lots of communication



6) **Science labs:** Go back to the essential learning outcomes. Explain/show/demonstrate virtually, pulling from existing sources as much as possible. Are there ways for the students to video themselves using household tools? Can demonstrating skills wait?

iPhone video, Camtasia, FB live, YouTube



- LMS = learning management system
- Do what you can: it won't be perfect (is there such thing?) but it can still be an excellent learning experience for everyone!
- Tech support will be essential and these experts will be able to speak to server demand limits.
- There are excellent, detailed resources on creating online courses. This guide is simply meant to be the quick way to get started. Suggestions welcomed! Icons from Freepik and Eucalyp from Flaticon

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