



External Job Posting

Greenest City Community Cooking Coordinator

The Greenest City Community Cooking Coordinator will focus on supporting development and implementation of a full range of healthy cooking and preserving workshops centred on the Milky Way Urban Agriculture and Community Hub - with a priority on children and young people. In addition, the community chef will work with the community to implement potlucks, weekly community meals, and celebrations during the outdoor growing season with the team at Greenest City. The ideal candidate will have a range of skills in cooking and preserving.

Tasks

- Develop curriculum and implement a series of healthy cooking workshops for children and young people
- Facilitate cooking and preserving workshops for adults
- Manage kitchen space, maintain attractive, clean, and organized kitchen for use for workshops and local community members
- Work within the seasons and integrate food grown in the Milky Way Hub into cooking programs
- Develop partnerships to offer programming in the Milky Way Hub and local community kitchens
- Facilitate community engagement events, workshops and trainings with volunteers and community members locally and citywide.
- Be able to move tables and chairs
- Work with team to support volunteer recruitment and retention
- Ensuring and following all processes and systems such as data management, inventory, procurement, and registration.
- Curriculum design and program design in collaboration with team
- Work well with team members
- Communicate with partners in the neighbourhood and city-wide
- Represent Greenest City and its mission in the community;
- Must be available for evenings and weekends – schedules will be in collaboration with team
- Participate in team meetings, evaluation activities, staff training and reporting requirements and handle other duties as assigned.

Qualifications

- Strong technical skills in cooking and preserving healthy food through experience and/or education and training
- Demonstrated high level skills in teaching others
- Experience in working with children and young people
- Demonstrated ability to work respectfully with people of different ages, genders, abilities, cultural backgrounds, and individuals who experience marginalization
- Demonstrated commitment to the principles of social justice
- Demonstrated experience in project coordination



- Evidence of strong leadership and interpersonal skills
- Good computer skills
- Self-starter and meets deadlines
- Have a strong commitment to the environment

Assets:

- Fluent in languages other than English
- Knowledge and skills of social enterprise
- A good sense of humour
- Previous experience working/volunteering in the Parkdale community

Individual is required to

- Abide by Greenest City's equity and diversity policies
- Conduct a vulnerable sector police check (paid for by Greenest City)
- Commit to Saturdays and evenings as scheduled within the program

Hours and Compensation: 35hrs/week at \$20/hr

Start date: November 29, 2018

How to apply: Please email your resume and cover letter to Angela ElzingaCheng at angela@greenestcity.ca. Please put: Community Cooking Coordinator in subject line.

Deadline for applications: Friday, November 9, 2018

Please note:

Greenest City is committed to equity in its policies, practices, and programs. We support diversity in our teaching, learning and work environments, and aim to ensure that applications for members of underrepresented groups are seriously considered under our Anti-Racism, Access and Equity policy. All qualified individuals who would contribute to the further diversification of our community are encouraged to apply and may choose to identify as such if they wish to identify additional assets.

Our office is not physically accessible to everyone (Sewing Repair Hub is fully accessible). If you would like to interview for the position but are worried this might be a concern feel free to email us in advance and we will accommodate.

Additionally, any further requests for accommodation (Skype interviews, request for a question-based interview or experiential-based interview, etc.) may be made via email.

Only candidates selected to move forward in the hiring process would be contacted.