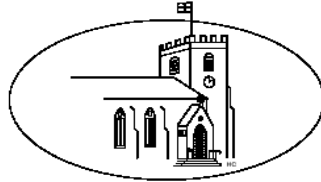


ST MARTIN'S CHURCH, EAST WOODHAY



Annual Report & Financial Statements of the Parochial Church Council for the year ended 31st December 2014

Incumbent:	The Revd. Christine Dale The Rectory, Woolton Hill, RG20 9QZ
Bankers:	National Westminster plc, Newbury Newbury Building Society, Newbury
Insurers:	The Ecclesiastical Insurance Group, Gloucester
Independent Examiner:	Mr N Spencer Hill House, Hollington Cross, Highclere, Hampshire RG20 9SE
Website:	www.stmartinchurch.hampshire.org.uk

St Martin's Church, East Woodhay, Annual Report for 2014

Administrative Information

St Martin's Church is situated in the hamlet of East Woodhay, Hampshire. It is part of the Diocese of Winchester within the Church of England. The correspondence address is: The Rectory, Woolton Hill, Nr Newbury, Hampshire RG20 9QZ.

Membership

The PCC is a charity exempted from registration with the Charity Commission; members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2014 until the date this report was approved are:

Incumbent:	The Revd. Christine Dale	Chairman
Churchwardens:	Mrs Katherine Cobbe Mr Richard Twallin	
Representative on the Deanery Synod:	Mr Colin Bonner	
Elected Members:	Julia Reis, Toby Ward, Mark Horlock, Sarah Ede (Hon.Sec), Andrew Colville, Annie Aplin, Paul Farrington, Karolien Van Der Vorm, Kristen Foxon	
Ex-officio Member:	Peter Shelton (Head Teacher of St Martin's School)	
Honorary Treasurer:	Mr Colin Bonner	

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Terms of Reference were reviewed and approved by the PCC in 2014 for each of its sub-Committees and these are reviewed on an annual basis.

Objectives and Activities

St Martin's Parochial Church Council (the PCC) has the responsibility of co-operating with the incumbent, the Revd. Christine Dale, in promoting within the ecclesiastical parish of East Woodhay the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for the church building of St Martin's.

Committees and Sub-Committees

The PCC alone could not hope to manage all the tasks which arrive on its doorstep and therefore a number of groups and committees are there to assist. The Standing Committee meets between full meetings of the PCC and the others when necessary.

Apart from the Standing Committee membership of the sub-committees is made up of PCC members and other church members. Sub-committees, other than Standing Committee, may co-opt members from outside the PCC.

Standing Committee

This is the only Committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the council.

From 2006 the work of the Finance Committee, in reviewing financial strategy and recommending new fund-raising and stewardship initiatives to the PCC, formed part of the Standing Committee's remit.

The membership of the Standing Committee during 2014 comprised:

The Rector*, the Churchwardens*, Colin Bonner (Honorary Treasurer), Sarah Ede (Secretary)

* *Ex-officio members*

The Fabric Sub-Committee

This is a committee elected by the PCC which meets as required to care for the fabric: i.e. buildings, fixtures and fittings of St Martin's Church, and to oversee the care of the churchyard.

It also oversees the Quinquennial Inspection and incorporates resulting works and other necessary maintenance into a five-year rolling programme agreed with the PCC. The Fabric Committee reviews the five-year plan annually following the Annual Meeting and presents it to the PCC for approval.

Membership: Toby Ward (Chair), Don Beaver, Andrew Colville, Richard Twallin as Churchwarden, Mick Phillips, Edward Reis. Ex-officio: The Rector.

The Social Committee

This sub-Committee, elected by the PCC, exists to arrange social events. It has a three-fold purpose:

- ❖ to provide social occasions for people of the church and village to gather together;
- ❖ to raise funds towards the fabric and running of St Martin's;
- ❖ to assist with other charitable events as may be proposed by the PCC.

Membership: Toby Ward (Chair), Annie Aplin, Mark Horlock and Karolien Van Der Vorm.

The Benefice Council

The Benefice Council was formed in 2009 at the time of the creation of the North West Hampshire Benefice. It meets three times a year to receive news from the parishes and to discuss matters relating to the Benefice as a whole. Members report back to their respective PCCs after each meeting.

Membership: The Rector (Chair), the Associate Priest, two representatives from each parish (St Martin's representatives being Katherine Cobbe and Richard Twallin). In addition one lay member of the Ministry Team has been co-opted as a non-voting member.

Electoral Roll

The Electoral Roll is a legal requirement of all parishes and is a list of the names and addresses of every person who can vote at the Annual Parochial Church Meeting. It also provides us with us a list of worshippers, which in turn is an indication of the strength of support at St Martin's. Membership is purely voluntary and it is necessary to apply to be enrolled. The roll is amended on an annual basis and a new roll is prepared every six years, along with the rest of the Church of England the St Martin's roll was renewed in 2014 in time for the 2014 Annual Parochial Church Meeting. As at the 2014 APCM there were 74 names on the Church Electoral Roll.

Deanery Synod

The parish is represented by Colin Bonner

Review of the Year

The full PCC met four times during the year. The Standing Committee and other sub-Committees met between meetings and the reports of their deliberations were received by the full PCC, discussed and decisions taken where necessary. The full PCC also received regular financial updates from the Honorary Treasurer. Meetings continued to be held in an atmosphere of good heartiness where members are able to speak their mind with decisions being reached in an affable and open way.

Worship:

We have maintained our high standard of liturgical worship during the year and this continues to be the spiritual hub around which the life of St Martin's revolves. The unfailing dedication of our Organist and Choir Master and Choir has ensured that our musical tradition continues to make a key contribution to our expression of worship. It is encouraging to know that we add our voices to countless numbers of other Christians who have worshipped in our building over the years.

From October the PCC moved the Family Communion to the second Sunday of the month, swapping Parish Communion to the fourth Sunday slot, this change is intended to offer greater continuity of worship through the year for families. Fellowship continues after both Family Communion and

Benefice Communion with coffee and our thanks to the Mothers Union for enabling this to happen. The PCC is very grateful to all whose commitment contributed to the orderly running of our services during the year: the rota of flower arrangers who continue to enhance the church with spectacular results; the bell ringers who summon the congregation to services without fail; the kneeler group whose handiwork is so delightful; the rota of sidesmen and women who offer welcome to all who worship with us; and the generous anonymous donor whose gift covers the annual cost of maintaining and tuning the organ.

The **Rector**

Choir & Organ:

The choir continued happily throughout the year and in particular contributed to a number of special services: Mothering Sunday with participation from St Martin's School; a moving service to commemorate the First World War in September; the Harvest Festival in October and the All Souls service on 2nd November. In August there was the very local wedding of Eleanor Clifton & Guy Aston-Noone, for which the choir received considerable reinforcements from elsewhere in the benefice. Finally right at the end of the year it was felt that music at the Christmas services went particularly well. Thanks to those who join in year in and year out as well as to those outside the parish who come and support us on special occasions. Thanks are also due to those who stand in for me when I have to be away, especially Peter Stanley and James Woodhouse. The organ has continued in good health under the care of our tuner, Dean Hayward of F.H. Browne & Sons.

Hugh Cobbe

Fabric Report:

The PCC recognise that it is a blessing that we have the privilege of a church and churchyard which has been at the heart of the village for almost 200 years. Work continued to ensure that the fabric of the church building was kept to a very high standard and that it remained a peaceful setting.

The Quinquennial Report which was published in May indicated that there were at least 5 areas to be improved immediately. Four of them have already been sorted but the most important one to be fixed is the replacement of the lead gutters with a stainless steel equivalent. The cost for such works is very expensive and the PCC has applied for grants from the local authority and also the Diocese to help with the process. The result should be known by the end of March 2015. In the meantime, remedial works to the joints in the gutters were carried out in November 2014 which should last for at least a year. The others less vital projects will be implemented in the recommended timescales.

The fabric of the building and agreed work continues to be over seen by the Fabric Committee.

New/ maintenance works carried out during the year have included:

- 1 All the gutters and roofs were given a total clean out and check in the Autumn.
- 2 The installation of a new kitchenette unit in the Bell Tower, made possible by a donation from Bridget Bonnett
- 3 Extra Gravel in the car Park
- 4 Clean up in Mower Shed

A programme has been drawn up to complete any outstanding works required by the Quinquennial report which can be achieved by self-help.

Toby Ward

Health & Safety:

- 1 All aspects of Health and Safety have been adhered to during the year.
- 2 The annual visible inspection of the electrical system has been carried out and was found to be fine.
- 3 The Fire Extinguishers were serviced in January 2014
- 4 The boiler has been checked and found to be operating satisfactorily
5. One of the ramps for use at the front of the porch was broken and has been repaired.
- 5 One or two areas for improvement which should be considered are the installation of a handrail on the steps in the Bell Tower and improving the path to the rear of the churchyard which in line with other suggestions will be progressed in 2015.

Mick Phillips

Social:

The Social Fundraising events help towards any special financial requirements or if there is a shortfall in the monies required to cover church expenditure. 2014 saw a very successful concert in March with Mr Georg von Opel kindly sponsoring one of the world's top musicians, Mr Maxim Vengerov. The Church was full and he gave a fantastic performance. The monies raised, approx. £10k, will go towards maintaining the Fabric in the forthcoming years or a major project like the re-guttering if our grant applications aren't successful.

Toby Ward

Young Children

There has been a fall in the number of children attending the family service, especially those who had previously been attending on a regular basis and it was noted that the fourth Sunday in the month often clashed with other events such as half term. The Family service has now been changed to the second Sunday, where it is hoped it will not suffer the same fate. It is too soon to know if this has made a difference. However there are a number of new families with very young children who have recently been attending. A highlight this year was the picnic at Rectory Farm following the family service; 9 families and 19 children made it a very enjoyable occasion. It is hoped that this will become an annual event. Strong links remain between St. Martin's school and the church; this year the school celebrated their harvest service at the Church which was very well attended and a most enjoyable event.

Julia Reis

Those whose activities support the work of the church:**St Martin's Guild**

St Martin's Guild was formed in 1908 its aim being to raise funds for the 'beautification of the church' primarily by holding an annual fete. The PCC supports this aim and works in collaboration with St Martin's Guild.

The 2014 fete was held again at Malverleys, by kind permission of Mr and Mrs Georg von Opel, on Monday 26th May. Despite the weather we had a very good day and were able to donate a total of £9,950 to the PCC St Martin's Guild Fund, The Guild committee would like to thank everyone who was involved, without whom we would not be able to put on such a successful event.

Sarah Ede (Hon Sec)

Flower Arrangers

Under the direction of Judy Twallin and Joanna Bonner, the team have provided decorative seasonal arrangements throughout the year.

Kneelers & Pew Seats

During 2014/15 two kneelers were put in the church. There are seven being worked on and when they are finished, that will complete the project started in 1979.

We continue to make pew seats and there are five under construction. They take a long time!

Liz Castle

Mothers' Union (East Woodhay & Woolton Hill)

We meet on the first Tuesday of each month at St Thomas' Woolton Hill or East Woodhay Village Hall in the winter. Among other things this year we have enjoyed a coffee morning in a members garden with the money raised going to Relief Fund Over Seas, a themed talk by a speaker and a lunch in a local pub. Members and friends continue to help at the refectory at Winchester Cathedral and we serve refreshments at St Martin's after the Family Service as well as at St Thomas' Church after the Communion service on the 4th Wednesday of the month. Some of our members also help weekly with Monday Funday at St Martin's School.

Sue Phillips

St Martin's East Woodhay Church of England School

Our school has had an extremely successful year, with some major achievements alongside lots of other smaller but important steps of progress.

In May last year the school was graded at the very top end of 'Good', with some aspects that were bordering on outstanding; a very positive recognition of the last few years of hard work and progress. In July the school achieved its highest ever Key Stage Two test results, coming 59th overall in the country in terms of achievement, superbly demonstrating the excellence we achieve with the vast majority of our pupils. In September our long awaited building project began and in December we moved into our two new classrooms, following a dedication service by the Bishop of Basingstoke. This project was the culmination of several years' work seeking to develop the highest quality facilities for the children in our school

The Head meets The Rector periodically to plan the main events where the school and church combine, and have additional useful discussion around church-school matters thus maintaining and developing the strong links between the school and the church, and developing our distinctive Christian character in school.

Our collective worship continues to be effective. God's Storyteller remains popular with the children enjoying a great story with a clear Bible link. We have also introduced a three year programme on Christian values for children, such as peace, trust, forgiveness and courage from a Christian perspective. We are very pleased with the positive impact collective worship has on our children.

Our link with Bukuya School, in Mityana District, Uganda, was strengthened in February as the Head visited for the third time. Again we had the opportunity for gifts to be shared, and the good progress being made in the school was celebrated. We look forward to welcoming one of the Ugandan teachers back to the UK in May 2015.

Peter Shelton

Financial Review 2014

Expenditure in 2014 (£41,258) was nearly £8,000 more than in 2013 with significant increases in service expenses (£2,000) and Parish Share (£1,000), lesser ones in Maintenance & Repairs, oil and miscellaneous costs, and the introduction of a 'fundraising expenses' line of £3,000 for the Vengerov concert which, because of its scale was financed through the PCC account. Income (£56,592) was considerably greater than both expenditure and that of last year; the main reason being the Vengerov Concert, with gross takings of nearly £12,500. The usual revenue lines also held up well with increases in collections, donations, boosted by generous legacies from the estates of Biddy MacKinnon and Mary Dinwoodie, fees, recordings and two years' worth of ARTEX donations following a delay in receiving our 2013 share.

The PCC is hugely grateful to Annie Aplin and Toby Ward for organising, with the help of Georg von Opel, the highly successful concert by Maxim Vengerov which, with the addition of Gift Aid to donations, raised very nearly £10,000; to St Martin's Guild and our regular donors, whose contributions largely covered the running expenses of our church and delivery of our Parish Share; and to Phil Beaver, whose work with recorders keeps that valuable source of income alive.

The chief financial consideration for 2015 will be meeting the costs of the fabric work identified as necessary by the Quinquennial Inspection. We have sufficient funds, just, to cover the work identified as urgent: replacing the nave roof gutters with new stainless steel ones. How much of the lower priority work, costing up to £20,000, we can tackle, and when we will be able to do so, will largely depend, certainly initially, on the level of success of our bids for grants towards the new gutters.

During the year, your Treasurer will continue his efforts to add to our number of invaluable regular givers and to enrol both new and current givers in the Parish Giving Scheme.

The detailed financial statements can be found later in the report.

Colin Bonner

Reserves Policy

The PCC has not adopted a formal policy on reserves but a financial report monitoring the budget is received by the PCC at each of its meetings. The need for a formal reserves policy remains under review.

Related Trusts and Charities

The late Col. W T Sheppard Trust provides an annual income (£1085 in 2014) which is the major regular contributor to the fund for the upkeep of the churchyard.

Definition of Funds

The table explains the purpose of each fund shown in the accounts.

Name	Type	Purpose
Bell Rope	Restricted	Financing expenditure on the bell ropes
Special Collections	Restricted	Accumulating and disbursing: <ul style="list-style-type: none">• church collections which the congregation is informed are to be allocated to a nominated charity• 'duplex away' contributions• other collections (e.g. carol service and Christmas midnight mass) which contributors are told will be used for a specific, external cause.
Organ	Restricted	Accumulating and disbursing money specifically donated for maintenance of the church organ.
Fabric	Restricted	Financing expenditure on the interior and exterior of the church buildings, including the churchyard wall.
Churchyard	Restricted	Financing expenditure relating to the upkeep of the churchyard.
St Martin's Guild	Restricted	Financing expenditure relating to the beautification, maintenance and well-being of the church buildings and the churchyard.
General	Unrestricted	Financing general day-to-day expenditure at the discretion of the PCC.

Support Given during 2014

The PCC supported the following charities from church collections:

- Mothers' Union
- Shelter
- St Martin-in-the-Fields Christmas Appeal
- Loose Ends
- Children's Society

and also made donations to:

- St Martin's School (both a general grant and a specific grant to provide those leaving for secondary school with bibles)
- Bukuya School in Mityana Diocese, Uganda
- Royal British Legion
- Friends of Winchester Cathedral

In conclusion - from the Rector

It is clear from the reports presented by members of our church included in this document that the Parish of St Martin of Tours, East Woodhay continues as a thriving, living focus of community life within the parish of East Woodhay. There is much indeed in which we may rejoice. So thank you to each and every one who has contributed to our worship and life together.

In 2014 further work has continued in our Diocese to progress the four strategic priorities agreed at the Diocesan Synod conference in 2013. Members of St Martin's Church along with members from our neighbouring parishes in our benefice (28 people in total) shared in the 2014 Diocesan Lent course. Called 'Living the Mission of Jesus' the course explored the strategic priorities (growing authentic disciples, re-imagining the Church, being agents of social transformation and belonging together in Christ). In 2015 a further Diocesan Lent course will encourage us to reflect on the discipline of Christian worship and life and a mission planning process will follow after Easter. Further impact of the new initiatives in the Diocese in 2014 included the renaming of 'Parish Share' to the 'Common Mission Fund' and the implementation of a new share formula for all parishes. I thank Colin Bonner for so ably representing not only this parish but our whole benefice on the Deanery working group overseeing these sensitive discussions.

In our parish, as we work on our mission action plan, we will find much will resonate with ministry with which we are already engaged as we continue to seek to 'make Christ known in our communities'. In 2014 members of St Martin's Church supported the Mackinnons at East End Farm in the launching of the Coffee Barn, open on Thursday afternoons during term time; the vision for this is to offer a place of Christian welcome and hospitality where friendships across boundaries within our communities may flourish. Also in 2014 the PCC agreed a new church leaflet to promote information about our church, our worship and activities – a copy was delivered to every home in our parish in December together with the annual Christmas Festival leaflet. Further copies of the new leaflet are available at the back of church and I encourage everyone to use them to help welcome newcomers to our village.

At its heart St Martin's Church is a traditional rural church in the centre of the Anglican tradition. I believe our strength will continue to be proclaiming our faith through the offering of regular worship on Sundays, celebration at Festivals and special events, the pastoral offices for marriages, baptisms and funerals and engaging with our local communities through the school, Guild and other events. We share our faith that Jesus is Lord through liturgy and the reading of the scriptures; and by caring for a church building which in its own way declares the long held tradition, of which we are now custodians, of the owning the Christian faith. Our challenge for 2015 and beyond is to grow in confidence ourselves of speaking of our Christian faith in our own lives, as St Peter urges (1 Peter 3:15) 'to be ready to give an answer for the hope that is within us'.

My thanks as ever to my ministry team colleagues: the Revd Carolyn Petts, our Lay Readers and Preachers and all who share with me across our parishes in leading worship and sharing in pastoral ministry and the teaching of the faith.

It continues to be a privilege and a joy to share in the life of this parish.

I commend this report to you.

The Revd Christine Dale

Independent Examiner's Report to the members/trustees of St Martin's Church, East Woodhay, Parochial Church Council

I report on the accounts for the year ended 31 December 2014 which are set out on pages 7 to 9.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

(a) to keep accounting records in accordance with section 130 of the 2011 Act; or

(b) to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed) *N Spencer*

Dated: 2 March 2015

N Spencer

Hill House, Hollington Cross, Highclere, Hampshire, RG20 9SE

Independent Examiner

**Financial Statements
for the year ended 31st December 2014**

**St. Martin's Church, East Woodhay.
Summary of Accounts for year ended 31st December 2014**

Funds	Balance 1 Jan 14	Receipts	Payments	Balance at 31 Dec 14
General Fund	2214.56	40543.38	28590.38	14167.56
Special collections	466.27	1301.08	1687.38	79.97
Organ Fund	145.41	0.00	100.00	45.41
St Martin's Guild Fund	3523.40	9950.00	7338.94	6134.46
Fabric Fund	7047.65	3000.00	1755.79	8291.86
Churchyard Fund	42.01	1785.20	1785.20	42.01
Bellrope Fund	780.58	12.00	0.00	792.58
TOTAL	14,219.88	56,591.66	41,257.69	29,553.85
Represented by:				
Nat West Current Account				12,691.05
Newbury Building Society				16,862.80
TOTAL				29,553.85

C E G Bonner
Hon Treasurer

N Spencer
Hon Independent Examiner

ANALYSIS OF RECEIPTS - YEAR ENDED 31st DECEMBER 2014

	2013 Total	2014 Total	General Fund	Special collections	Fabric Fund	Churchyard Fund	St Martin's Guild Fund	Organ Fund	Bellrope Fund
Direct Giving									
Regular Giving	10,060.00	11,137.98	10,787.98			350.00			
(excluding Duplex)									
Duplex Home	1,220.90	804.16	804.16						
Duplex Away	109.35	93.50		93.50					
Income Tax recovered	3,285.47	4,133.84	4,133.84						
Offerings									
Collections	1,851.63	2,620.16	2,620.16						
Special collections	606.08	1,207.58		1,207.58					
Other Income									
Interest	43.97	104.66	104.66						
Dividends	1,064.01	1,085.20				1,085.20			
Donations	1,391.59	4,633.58	1,271.58		3,000.00	350.00			12.00
St Martins Guild	10,000.00	9,950.00					9,950.00		
Fees to PCC	1,590.00	2,791.00	2,791.00						
Recording fees	2,300.00	3,850.00	3,850.00						
Fund raising									
Art Exhibition		1,700.00	1,700.00						
other		12,480.00	12,480.00						
Grants	750.00								
Miscellaneous									
Total	34,273.00	56,591.66	40,543.38	1,301.08	3,000.00	1,785.20	9,950.00	0.00	12.00

ANALYSIS OF PAYMENTS - YEAR ENDED 31st DECEMBER 2014

	2013 Total	2014 Total	General Fund	Special collections	Organ Fund	St Martin's Guild Fund	Fabric Fund	Churchyard Fund	Bellrope Fund
Church running costs									
Clergy expenses	747.32	843.18	843.18						
Visiting clergy costs	115.11	270.00	270.00						
Deanery Synod fees									
Other service expenses	623.96	2,617.90	2,617.90						
Visiting organist fees	270.00	360.00	360.00						
Diocesan Parish Share	19,882.00	20,966.00	20,966.00						
Restricted Funds									
Oil	1,489.40	1,944.60				1,944.60			
Electricity & Water	1,158.27	873.30				873.30			
Cleaning	576.00	520.00				520.00			
Maintenance/repairs	4,018.13	4,778.52			100.00	1,137.53	1,755.79	1,785.20	
Grant to St Martin's School	500.00	595.70				595.70			
Insurance	2,306.50	2,267.81				2,267.81			
Other payments									
Fund raising expenses		2,953.42	2,953.42						
Charity payments	1,774.17	1,773.38	86.00	1,687.38					
Miscellaneous	86.59	493.88	493.88						
Sub-total	33,547.45	41,257.69	28,590.38	1,687.38	100.00	7,338.94	1,755.79	1,785.20	0.00
Extraordinary expenditure									
Fabric work									
Total	33,547.45	41,257.69	28,590.38	1,687.38	100.00	7,338.94	1,755.79	1,785.20	0.00