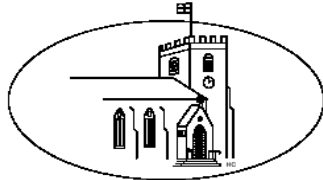


# ST MARTIN'S CHURCH, EAST WOODHAY



## **Annual Report & Financial Statements of the Parochial Church Council for the year ended 31<sup>st</sup> December 2013**

Incumbent:	The Revd. Christine Dale The Rectory, Woolton Hill, RG20 9QZ
Bankers:	National Westminster plc, Newbury Newbury Building Society, Newbury
Insurers:	The Ecclesiastical Insurance Group, Gloucester
Independent Examiner:	Mr Nigel Fleming, The Kitchen Garden, Abbey Wells, Woolton Hill, Hampshire
Website:	<a href="http://www.stmartinschurch.hampshire.org.uk">www.stmartinschurch.hampshire.org.uk</a>

# **St Martin's Church, East Woodhay, Annual Report for 2013**

## **Administrative Information**

St Martin's Church is situated in the hamlet of East Woodhay, Hampshire. It is part of the Diocese of Winchester within the Church of England. The correspondence address is: The Rectory, Woolton Hill, Nr Newbury, Hampshire RG20 9QZ.

## **Membership**

The PCC is a charity exempted from registration with the Charity Commission; members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2013 until the date this report was approved are:

Incumbent:                      The Revd. Christine Dale      Chairman

Churchwardens:                Mrs Katherine Cobbe  
    Mr Richard Twallin

Representative on the Deanery Synod:  
    Mr Colin Bonner

Elected Members:             Julia Reis, Toby Ward, Mark Horlock (secretary), Sarah Ede, Andrew Colville, Annie Aplin, Paul Farrington, Karolien Van Der Vorm, Kristen Foxon

Ex-officio Member              Peter Shelton (Head Teacher of St Martin's School)

Honorary Treasurer:          Mr Colin Bonner

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Terms of Reference were reviewed and approved by the PCC in 2013 for each of its sub-Committees and these are reviewed on an annual basis.

## **Objectives and Activities**

St Martin's Parochial Church Council (the PCC) has the responsibility of co-operating with the incumbent, the Revd. Christine Dale, in promoting within the ecclesiastical parish of East Woodhay the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for the church building of St Martin's.

## **Committees and Sub-Committees**

The PCC alone could not hope to manage all the tasks which arrive on its doorstep and therefore a number of groups and committees are there to assist. The Standing Committee meets between full meetings of the PCC and the others when necessary.

Apart from the Standing Committee membership of the sub-committees is made up of PCC members and other church members. Sub-committees, other than Standing Committee, may co-opt members from outside the PCC.

### **Standing Committee**

This is the only Committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the council.

From 2006 the work of the Finance Committee, in reviewing financial strategy and recommending new fund-raising and stewardship initiatives to the PCC, formed part of the Standing Committee's remit.

The membership of the Standing Committee during 2013 comprised of:

The Rector\*, the Churchwardens\*, Colin Bonner (Honorary Treasurer), Mr Mark Horlock (Secretary)

\* *Ex-officio members*

### **The Fabric Sub-Committee**

This is a committee elected by the PCC which meets as required to care for the fabric: i.e. buildings, fixtures and fittings of St Martin's Church, and to oversee the care of the churchyard.

It also oversees the Quinquennial Inspection and incorporates resulting works and other necessary maintenance into a five-year rolling programme agreed with the PCC. The Fabric Committee reviews the five-year plan annually following the Annual Meeting and presents it to the PCC for approval.

**Membership:** Toby Ward (Chair), Don Beaver, Andrew Colville, Richard Twallin as Churchwarden, Mick Phillips, Edward Reis. Ex-officio: The Rector.

### **The Social Committee**

This sub-Committee, elected by the PCC, exists to arrange social events. It has a three-fold purpose:

- to provide social occasions for people of the church and village to gather together;
- to raise funds towards the fabric and running of St Martin's;
- and to assist with other charitable events as may be proposed by the PCC.

**Membership:** Toby Ward (Chair), Annie Aplin, Mark Horlock and Karolien Van Der Vorm.

### **The St Martin's Guild**

St Martin's Guild was formed in 1908 with the aim of the 'beautification of the church'. The PCC supports this aim and works in collaboration with St Martin's Guild. See report below.

### **The Benefice Council**

The Benefice Council was formed in 2009 at the time of the creation of the North West Hampshire Benefice. It meets three times a year to receive news from the parishes and to discuss matters relating to the Benefice as a whole. Members report back to their respective PCCs after each meeting.

**Membership:** The Rector (Chair), the Associate Priest, two representatives from each parish (St Martin's representatives being Katherine Cobbe and Richard Twallin). In addition one lay member of the Ministry Team has been co-opted as a non-voting member.

### **Electoral Roll**

The Electoral Roll is a legal requirement of all parishes and is a list of the names and addresses of every person who can vote at the Annual Parochial Church Meeting. It also provides us with us a list of worshippers, which in turn is an indication of the strength of support at St Martin's. Membership is purely voluntary and it is necessary to apply to be enrolled. The roll is amended on an annual basis and a new roll is prepared every six years, along with the rest of the Church of England the St Martin's roll was renewed in 2013 in time for the 2013 Annual Parochial Church Meeting. As at the 2013 APCM there were 74 names on the Church Electoral Roll. Two members had passed away and one member has left the parish

## ***Review of the year***

The full PCC met four times during the year. The Standing Committee and other sub-Committees met between meetings and the reports of their deliberations were received by the full PCC, discussed and decisions taken where necessary. The full PCC also received regular financial updates from the Honorary Treasurer. Meetings continued to be held in an atmosphere of good heartiness where members are able to speak their mind with decisions being reached in an affable and open way.

## **Worship**

We have maintained our high standard of liturgical worship during the year and this continues to be the spiritual hub around which the life of St Martin's revolves. The unfailing dedication of our Organist and Choir Master and Choir has ensured that our musical tradition continues to make a key contribution to our expression of worship. It is encouraging to know that we add our voices to countless numbers of other Christians who have worshipped in our building over the years.

The monthly Family Communion continues to be well received and is flourishing - fellowship continues after the service with coffee and our thanks to the Mothers Union for making this happen.

St Martin's continued to play its part as the parish church in the community of East Woodhay by the offering of the occasional offices – the joy of Baptisms and weddings and also as a place of mourning and funeral services.

The PCC is very grateful to all whose commitment contributed to the proper running of our services during the year: the rota of flower arrangers who continue to enhance the church with spectacular results; the bell ringers who summon the congregation to services without fail; the kneeler group whose handiwork is so delightful; the rota of sidesmen and women who offer welcome to all who worship with us; and the generous anonymous donor whose gift covers the annual cost of maintaining and tuning the organ.

## **Property**

The PCC recognises the importance of having such a fine church building and churchyard where they can worship. Work continued to ensure that the fabric of the building was kept to a high standing and is detailed in the Fabric report below. Once again a lot of time and resource continued to be put in to maintaining the churchyard to a high standard. **(Toby Ward)**

## **Fabric Report**

The fabric of the building and agreed works continued to be overseen by the Fabric Committee.

Maintenance works completed in 2013 were as follows:

- Final Plans drawn up for the Kitchenette. Work to be done in March/ April 2014
- The Coat of Arms restored
- Redecoration of External Noticeboards
- Repairs to the steps to the Bell Tower
- Clean and Paint Oil Tank
- Treat Vestry Door
- Revamp Disabled Ramp

The Committee met in November and a comprehensive list of works was drawn up in preparation for the next Quinquennial Inspection due in 2014. Other works were agreed and regarded as vital to keep up the standards of the building. These included the servicing of the clock and investigating the installing of a new winding mechanism, repairs to some of the stained glass windows and the stone parapets (where there had been masonry falls), redecoration of parts of the ceiling, replacement of spotlights with LED lights.

The churchyard continued to be maintained to a high standard. It was agreed that the gravel paths needed topping up and the car park repaired close to the road. **(Toby Ward)**

**Health & Safety:** all aspects of Health and Safety have been adhered to and at the end of the year there were no outstanding works. **(Mick Phillips)**

## **Social**

As the social committee has only recently been reformed no events took place this last year but plans have been drawn up for a large fund raising Concert in the Church on Friday the 25<sup>th</sup> April 2014. Details will be published shortly. A sub-committee has been formed to oversee this event. **(Toby Ward)**

## **St Martin's Guild**

We would like to thank Georg and Emily von Opel for generously allowing us to use the grounds at Malverley for the fete this year. The Guild committee would like to thank everyone who was involved, not only with their assistance on the day, but also with the setting up and taking down. We have brilliant stallholders, tea ladies and sideshow helpers, without whom we would not be able to put on such a successful event. Out of the overall profit of £11,962.41 we donated £10,000 to St Martin's PPC, to go into the St Martin's Guild Fund, £150 to East Woodhay WI, £500 to the Community First Responders (Central Ambulance Trust) and £250 to the East Woodhay and Highclere Neighbourcare. £1,000 has been retained to fund a future village event. The 2014 fete will be held again at Malverley, by kind permission of Mr and Mrs Georg von Opel, on Monday 26<sup>th</sup> May. **(Sarah Ede (Hon Sec))**

## **Young Children**

Although occasionally the number of children attending each Family Communion service can be low, the number of families who support the service is up to eight with more coming to just one or two a year. During the Rector's sabbatical, the service was ably led by the Revd Raymond Obin, who even managed to introduce a Lego prop into one of his sermons! More of the children are now staying with their families throughout the service rather than drawing at the back. This largely reflects the children's ages and perhaps signals the need for a Sunday school soon. As in previous years the children helped decorate the Christmas tree again, and following a short crib service enjoyed a Christmas tea at the back of the church. It was also encouraging to see some of the children attend with their parents to help with the annual working party in November, there was much enthusiastic leaf clearing and church dusting! St. Martin's is a welcoming church for children and their families, and a very close link continues to be maintained between the church and St. Martin's school. **(Julia Reis)**

## **Flowers**

Judy Twallin and Joanna Bonner were supported by a strong team of willing and gifted volunteers, of all ages, who provided lovely and seasonal arrangements in our church throughout the year. There is always room for new members on the team and, if anyone would like to join, contact Judy or Joanna. There will be a Coffee morning in March 2014 when we will fill the rota for the year and discuss arrangements for Easter flowers, all interested are welcome. **(Joanna Bonner)**

## **Choir & Organ**

The choir contributed to a number of special services last year: the annual service on Mothering Sunday with participation from St Martin's School; again the Patronal evening service at Ashmansworth in July, and the Harvest Festival in October when we sang the anthem 'Thou visitest the earth' by Maurice Greene. The choir carol at the Carol Service was 'The truth from above' arranged by Vaughan Williams and there were the usual contributions to Midnight Mass at Christmas. We also were very glad to take part in five services connected with long-standing parishioners: We had farewell to Biddy Mackinnon (for whom we had sung the Naylor 'Benedicite' at the 2012 Harvest Festival) at her funeral on 14<sup>th</sup> October (when Ian Caddy, the well-known baritone sang Finzi's setting of 'Fear no more the heat o' the sun'), and to Mary Dinwoodie at her funeral just after the New Year on 4<sup>th</sup> January. More joyfully we took part in the weddings of Victoria Dennison, Don and Phil Beaver's grand-daughter, on 4<sup>th</sup> May, when we sang 'The world in union', and in Kate's and my daughter Louisa's wedding on 31<sup>st</sup> August, when we sang John Ireland's anthem 'Greater Love', with some external reinforcement. Finally right at the end of the year there was the christening of Kate Mackinnon's grandson Jack Stillman-Hurst, at which we sang the 'Coventry Carol'.

The organ has continued in good health under the care of our new tuners, F.H. Browne & Sons.

(Hugh Cobbe)

### **Kneelers & Pew Seats**

3 kneelers were put in the church during 2013/14 bringing the total to 118. There are further 8 being worked on at the moment and when they are finished the kneeler project will be concluded. It is hoped this will be within the next two years. To celebrate this colossal achievement it has been suggested that a calligraphist records the names of all those involved and once framed to hang in the church. To demonstrate the determination and commitment of this team it is recorded here that one kneeler which was started in the early 1980s has been returned unfinished from someone who used to live in the village. The author has taken the responsibility of finishing the work. 1 pew seat was completed and put in the church during this year. 5 are under construction and one old pew seat needing refurbishment should be returned to the church in the next couple of months. (Liz Castle)

### **Study Groups**

Members of St Martin's Church joined with other folk (34 in total participated) from the Benefice for Lent study groups exploring the epistle to the Ephesians. The Bible Study group for several parents from St Martin's School continued through to the summer when, due to the complexity of family life and work commitments it was not possible to continue. The group is now in abeyance.

### **Mothers' Union (East Woodhay & Woolton Hill)**

We continued to meet on the first Tuesday of each month with a varied programme ranging from a coffee morning in a member's garden, with the money raised going to the Relief Fund Over Seas, to a pub lunch and then a themed talk by a speaker. We have members from East Woodhay, Woolton Hill and Ashford Hill. Our members serve refreshments at St Martin's Church after the Family Service on the fourth Sunday of the month, and at Woolton Hill Church on the fourth Wednesday of the month after the Communion Service. Some of our members help at Winchester Refectory and also at Monday Funday at St Martin's School. We would like to thank the PCC for the generous donation from the Duplex Away fund. (Sue Phillips)

### **St Martin's School**

The school has been pleased to build on the successes of previous years and continues to go from strength to strength. This included improving the school academically and developing its distinctive church school character. The Head meets The Rector periodically to plan the main events where the school and church combine, and have additional useful discussion around church-school matters thus maintaining and developing the links between the school and the church.

The major events held in St Martin's Church are usually very well attended, which is very encouraging, and there is usually a good crowd in the school hall for events held there too. These included:

- Easter Celebration – March 2013.
- Y6 leavers service at Winchester Cathedral – July 2013. Our Y6 enjoyed this annual celebration activity and service.
- School Eucharist – July 2013. This special service was a lovely, moving time of devotion.
- Y6 'Moving On' event with COINS at school, preparing for next steps towards secondary school
- Y6 leavers service – July 2013 –final farewell to those leaving our school.
- Harvest Celebration – September 2013. Giving gifts and saying thank you to God for all He provides.
- St Martin's Day – November 2013. The life of St Martin retold through narrative and drama, to remind everyone of the story and our Christian commitment.
- Remembrance Day – November 2011. The laying of the wreath by the school ambassador's as part of this community service, as well as our own school silence, accompanied by a bugle player.
- Y6 'Christmas Unwrapped' with COINS Trust
- School Carol Service – our own school service of readings and songs to conclude our term
- Church Carol Service – contributing to the church service, with songs, readings and prayers.

- Mothers Day – planned for March.
- Easter Service – planned for April

### Church school foundation strengthened

The school has restated its core aims and objectives as a church school with a strong Christian foundation which pervades all aspects of school life. The Head is carrying out some research on how to make church schools more distinctively Christian, one of the key themes explored in the church school inspection framework, and the findings will be developed in our school and other church schools.

### Collective worship in school

Daily acts of worship support the strong Christian ethos maintained across the school. ‘God’s Storyteller’ remains the key theme, linking a fun story, enjoyed by the children, but also getting a strong message across of God’s story. Other assemblies follow different themes, with some assemblies in smaller groups and class groups. Some link to events in the world, some links with Uganda, and others follow further Christian themes over a number of weeks. The week concludes with a celebration assembly, where the achievements of the school and individuals are noted, celebrating together as a school community, with parents and others joining the event. The children love to sing in worship and a wider singing repertoire is being developed, with a good mix of traditional, modern and new songs.

### Link with Bukuya, Uganda

The link with Bukuya School, in Mityana District, Uganda, was strengthened again in October as the Head visited for the second time. Despite illness, visits to the school gave the opportunity for gifts to be shared, and the progress at the school to be celebrated. This included seeing the recent provision of a new water tank, and an accommodation block for three teachers. Further fund raising will continue to help the school.

### Changes on the way

The school continues to be popular. Following the condemning of the existing Cherry class room, plans to develop the buildings are under way to provide appropriate and much improved accommodation for the five classes. Exciting days ahead, with God’s blessing!

## **Deanery Synod**

Whitchurch Deanery Synod met three times during 2013.

Reports on Deanery finance, which included the Parish Share updates, were given at each meeting. The Synod also discussed Matters for praise in two or threes. Reports on meetings of Diocesan Synod were also included. The Deanery Mission and Pastoral Committee gave updates on their work. Rural Dean/Lay Chair notes were also included.

Throughout the year Synod was given reports on our link with Mityana. There were Deanery visits in February and October, the latter by pupils from Testbourne School and adults associated with other schools in the Deanery, most of which are linked with schools in Mityana, to help with improving teachers’ accommodation at schools which included St Martin’s, East Woodhay’s link school at Bukuya.

In February the Synod had a visit from the Youth and Children’s Diocesan advisors who reported on the changes that are being made in these areas.

In June the Revd Dodie Marsden reported in more length on the recent visit to Mityana. This was the tenth year of visiting and fourteen trips had been made; she also gave a report on the setting up of the Mityana Trust.

The meeting in November included the outcome of the Diocesan conference and the strategic principles were highlighted. These are: Growing authentic disciples; Re-imagining the Church; Being agents of social transformation; Belonging together in Christ.

Elections for the next triennium of the Synod will take place at APCMs this year. **(Colin Bonner)**

## **Financial Review 2013**

Income in 2013 was over £3,000 less than in 2012 but a reduction in costs of £1628 left an end of year surplus of £726. The bulk of our income was provided, as in previous years, by the generosity of regular givers, supported by the Gift Aid applied to their donations, and of St Martin’s Guild, which provided, in

addition to the annual grant of £8,000, an extra £2,000 to be set aside to contribute to work on the fabric of the church which will, inevitably, follow the Quinquennial inspection later this year. The PCC is hugely grateful to our regular donors and the Guild who, between them, are largely responsible for ensuring that we can both keep our church welcoming and in good order and deliver our Parish Share fully and on time; and to Phil Beaver whose excellent liaison work with recorders ensures that this valuable source of income, despite the changes in the music industry, remains significant.

The main financial consideration for 2014 will be preparing for the consequences of the Quinquennial inspection. Our church has been well maintained but we must expect extra spending in 2015 and the PCC is holding its major fundraising event on 25 April to anticipate these costs. In addition, during this year, we will continue our efforts to add to our number of invaluable regular givers and to enrol both new and current givers in the Parish Giving Scheme; and we will be looking at further opportunities for cost savings in group purchasing schemes, including the Church of England Parish Buying service.

The independent examination of this year's accounts marked the end of Nigel Fleming's association of over 30 years with St Martin's and its finances. Nigel took over the treasurership, from John Dinwoodie, in 1980 and held it until 1992 when he became CEO of the Newbury Building Society and needed to shed some of his outside responsibilities. He did kindly agree, however, that for the next few years he would be happy to be appointed the Independent Examiner of the PCC's accounts; and these few years stretched on for over twenty until last year. The PCC is enormously grateful for his long years of service to St Martin's and for the expertise, cheerfulness and helpfulness he has always applied to his duties.

The detailed financial statements can be found later in the report. (**Colin Bonner**)

#### Reserves Policy

The PCC has not adopted a formal policy on reserves but a financial report monitoring the budget is received by the PCC at each of its meetings. The need for a formal reserves policy remains under review.

#### Related Trusts and Charities

The late Col. W T Sheppard Trust provides an annual income (£1064 in 2013) which is the major regular contributor to the fund for the upkeep of the churchyard.

#### Definition of Funds

The table explains the purpose of each fund shown in the accounts.

Name	Type	Purpose
Bell Rope	Restricted	Financing expenditure on the bell ropes
Special Collections	Restricted	Accumulating and disbursing: <ul style="list-style-type: none"> <li>• church collections which the congregation is informed are to be allocated to a nominated charity</li> <li>• 'duplex away' contributions</li> <li>• other collections (e.g. carol singing) which contributors are told will be used for a specific, external cause.</li> </ul>
Organ	Restricted	Accumulating and disbursing money specifically donated for maintenance of the church organ.
Fabric	Restricted	Financing expenditure on the interior and exterior of the church buildings, including the churchyard wall.
Churchyard	Restricted	Financing expenditure relating to the upkeep of the churchyard.
St Martin's Guild	Restricted	Financing expenditure relating to the beautification, maintenance and well being of the church buildings and the churchyard.
General	Unrestricted	Financing general day-to-day expenditure at the discretion of the PCC.

#### **Support Given during 2013**

The PCC supported the following charities from church collections:

- Mothers' Union
- Shelter
- St Martin-in-the-Fields Christmas Appeal
- Royal British Legion
- Loose Ends
- Children's Society



and also made donations to:

- St Martin's School (both a general grant and a specific grant to provide those leaving for secondary school with bibles). (**Colin Bonner**)

## **In conclusion - from the Rector**

It is clear from the reports presented by members of our church included in this document that the Parish of St Martin of Tours, East Woodhay continues as a thriving, living focus of community life within the parish of East Woodhay. There is much indeed in which we may rejoice. So a big THANK YOU to each and every one who has contributed to our worship and life together.

In 2013 the Bishop of Winchester led our Diocese in further reflection on our priorities together under the strapline 'Living the Mission of Jesus'. In particular four strategic priorities were agreed at a Diocesan Synod conference in September. Initial discussion of these priorities (growing authentic disciples, re-imagining the Church, being agents of social transformation and belonging together in Christ) were discussed at Deanery Synods and in 2014 will be explored in parishes using a newly written Diocesan Lent Course. A Mission Planning process will follow after Easter in the deaneries and later in parishes. In addition to this there is currently much change and transition in some Diocesan departments and work underway to review once again the process of allocation of parish share.

In our parishes we work together to 'make Christ known in our communities'. As we explore the new Diocesan emphasis and priorities we will find much that will resonate with our current ministry and no doubt much to challenge us to reflect further, and to build on work begun by the PCC in 2013 through discussion on how we may indeed seek to make Christ known in our parish.

It was a privilege for me to take a period of sabbatical (study leave) from April to July in 2013. With 'liturgy and pilgrimage' as my theme and focus I set off on pilgrimage, following the ancient 'Way' or Camino to Santiago de Compostela in northern Spain. It was humbling to reflect upon the millions of people who, with faith and hope, travelled the road before me in generations past. In 2013 the pilgrim hostels are plentiful (and facilities mostly good!) and the waymarks excellent, it would certainly not have been so straightforward in the middle ages! I suspect however that the mounting sense of anticipation and excitement amongst pilgrims as the great Cathedral of Santiago draws ever closer is much the same as it has always been. The arrival was not a disappointment, the Pilgrims' Mass at the Cathedral, attended by 1,000 people or more each day, was truly uplifting. I stayed for four days in the city before travelling home and spent much of that time in the Cathedral. I concluded my sabbatical with three weeks on Holy Island (Lindisfarne), where there was time for me to reflect on my pilgrimage whilst staying in a holy place of pilgrimage – experiencing the ebb and flow of the tides cutting the island off from the mainland twice a day and joining the daily round of worship in the parish church. I was fortunate that my sabbatical coincided with the visit of the Lindisfarne Gospels to the north-east; I was able to visit the exhibition in Durham and also be part of the pilgrimage to Holy Island in celebration of the Gospels. This added an extra dimension to my sabbatical.

I am very grateful to those who made it possible for me to take time away. In particular I would like to thank the Revd Christopher Ardagh-Walter and the Revd Raymond Obin who assisted with services, and the Revd Dodie Marsden who came to lead the annual School Eucharist on my behalf. Also my especial thanks to the Revd Carolyn Petts and our churchwardens who ably 'held the fort' in my absence and to all my colleagues in the Ministry Team, all of whom undertook more during that time and of course also continue to serve us all so faithfully. Thank you to you all.

It continues to be a privilege and a joy to share in the life of this parish.

I commend this report to you.

**Approved by the PCC and signed on their behalf by:**

*Christine Dale*

**The Revd. Christine Dale (Chairman)  
17<sup>th</sup> February 2014**

## **Independent examiner's report to the PCC of St Martin's, East Woodhay**

I report on the accounts for the year ended 31 December 2013 which are set out on pages 11 to 13.

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- (a) to keep accounting records in accordance with section 130 of the 2011 Act; or
- (b) to prepare accounts which accord with the accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed) *NFC Fleming*

Dated 10 February 2014

**Nigel F C Fleming**

The Kitchen Garden, Abbey Wells, Woolton Hill, Hampshire

**Independent Examiner**

**St Martin's Church, East Woodhay**

**Summary of Accounts for year ended 31<sup>st</sup> December 2013**

<b>Funds</b>	<b>Balance 1 Jan 13</b>	<b>Receipts</b>	<b>Payments</b>	<b>Balance at 31 Dec 13</b>
General Fund	3208.98	20730.56	21724.98	2214.56
Special collections	775.01	1465.43	1774.17	466.27
Organ Fund	617.78	0.00	472.37	145.41
St Martin's Guild Fund	1853.57	8000.00	6330.17	3523.40
Fabric Fund	6266.41	2550.00	1768.76	7047.65
Churchyard Fund	5.00	1514.01	1477.00	42.01
Bellrope Fund	767.58	13.00	0.00	780.58
<b>TOTAL</b>	<b>13,494.33</b>	<b>34,273.00</b>	<b>33,547.45</b>	<b>14,219.88</b>
<b>Represented by:</b>				
Nat West Current Account				8,357.08
Newbury Building Society				5,862.80
<b>TOTAL</b>				<b>14,219.88</b>

C E G Bonner      N F C Fleming  
 Hon Treasurer      Hon Independent Examiner

**ANALYSIS OF RECEIPTS - YEAR ENDED 31st DECEMBER 2013**

	2012 Total	2013 Total	General Fund	Special collections	Fabric Fund	Churchyard Fund	St Martin's Guild Fund	Organ Fund	Bellrope Fund
<b>Direct Giving</b>									
Regular Giving (excluding Duplex)	9,779.00	10,060.00	9,610.00			450.00			
Duplex Home	1,392.00	1,220.90	1,220.90						
Duplex Away	105.60	109.35		109.35					
Income Tax recovered	3,669.04	3,285.47	3,285.47						
<b>Offerings</b>									
Collections	3,070.59	1,851.63	1,851.63						
Special collections	655.69	606.08		606.08					
<b>Other Income</b>									
Interest	43.97	43.97	43.97						
Dividends	1,038.12	1,064.01				1,064.01			
Donations	2,801.00	1,391.59	828.59		550.00				13.00
St Martins Guild	8,400.00	10,000.00			2,000.00		8,000.00		
Fees to PCC	1,525.00	1,590.00	1,590.00						
Recording fees	3,453.00	2,300.00	2,300.00						
<b>Fund raising</b>									
Art Exhibition	1,266.36								
other	418.25								
Grants		750.00		750.00					
Miscellaneous									
<b>Total</b>	<b>37,617.62</b>	<b>34,273.00</b>	<b>20,730.56</b>	<b>1,465.43</b>	<b>2,550.00</b>	<b>1,514.01</b>	<b>8,000.00</b>	<b>0.00</b>	<b>13.00</b>

ANALYSIS OF PAYMENTS - YEAR ENDED 31st DECEMBER 2013

	2012 Total	2013 Total	General Fund	Special collections	Organ Fund	St Martin's Guild Fund	Fabric Fund	Churchyard Fund	Bellope Fund
<b>Church running costs</b>									
Clergy expenses	1,506.25	747.32	747.32						
Visiting clergy costs		115.11	115.11						
Deanery Synod fees	60.00								
Other service expenses	588.89	623.96	623.96						
Visiting organist fees	270.00	270.00	270.00						
Diocesan Parish Share	19,504.00	19,882.00	19,882.00						
<b>Restricted Funds</b>									
Oil	1,471.78	1,489.40				1,489.40			
Electricity & Water	949.37	1,158.27				1,158.27			
Cleaning	486.00	576.00				576.00			
Maintenance/repairs	5,798.27	4,018.13			472.37	300.00	1,768.76	1,477.00	
Grant to St Martin's School	650.00	500.00				500.00			
Insurance	1,770.78	2,306.50				2,306.50			
<b>Other payments</b>									
Fund raising expenses									
Charity payments	874.98	1,774.17		1,774.17					
Miscellaneous	1,244.96	86.59	86.59						
<b>Sub-total</b>	35,175.28	33,547.45	21,724.98	1,774.17	472.37	6,330.17	1,768.76	1,477.00	0.00
<b>Extraordinary expenditure</b>									
fabric work									
<b>Total</b>	35,175.28	33,547.45	21,724.98	1,774.17	472.37	6,330.17	1,768.76	1,477.00	0.00