



General Information for 2017-18

1. Our first day of school is **Monday, August 14!**
2. **School Hours for Students:**
 - Pre-K promptly starts at 8:30 am and dismisses at 3:00 pm.
 - Kindergarten through 2nd Grade promptly starts at 8:10 am and dismisses at 3:30 pm.
3. Please help support your child's education by:
 - Making sure he/she gets a good night's sleep.
 - Starting the day with a healthy breakfast.
 - Arriving at school on time every day for a smooth start. Recommended arrival times:
 - 8:10 am for Kindergarten through 2nd Grade
 - 8:30 am for Pre-K
 - Check that your child brings completed homework to school each day.
4. It is important that teachers communicate with our parents and our preference is to have these communications either prior to 8:00 am or after 3:45 pm. Teachers have supervisory responsibilities during the school day and are not free to speak at length with parents during arrival or dismissal time. You are encouraged to email the teacher to set an appointment for most efficient communication.
5. During the school day, ALL visitors to the school ~ including parents ~ must sign in at the Front Office before being permitted inside the classroom areas. Parents or other authorized adults are not allowed to go directly to a classroom to deliver anything or to speak to a child without formal school permission. This is an important practice that promotes safety for our students and allows teachers to teach without interruption.
6. Florida Law requires children to attend school regularly. A minimum attendance of 38 days per grading period (no more than 5 absences per quarter) must be maintained to qualify a student for a passing grade in that quarter. This includes both excused and unexcused absences.
7. **VPK hours for 4-year-olds** are 8:30 am to 11:30 am. Your little one is welcome to stay for the entire school day (until 3:00 pm) or for the full day (until 6:00 pm) for a fee. For families that qualify for assistance, we accept Early Learning Coalition School Readiness funds for these services. Please be sure to designate Arlington Community Academy as your provider.

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8. Students in Kindergarten through 2nd Grade should apply with the Boys and Girls Club (BGC) for their afterschool program. Application forms are in the Front Office. Please be sure to fully complete the form and ask us if you have any questions.

Helpful Hint: For Student ID, use 9999 and the last 4 digits of your child's Social Security Number.

9. School Uniforms are required. Please see separate Uniform Policy document.

We are going to have an amazing year with your child and feel tremendously blessed that you have chosen ACA to educate your child. Please do not hesitate to contact us with any questions.

Thank you & Welcome to ACA!