

April 11, 2016

Instructions for Application to Curley School Artisan Housing

To apply to lease a unit in Curley School Artisan Housing:

- Fill out the **“Application for Housing.”** Please fill in all blanks with “0” or “NA”.
- Fill out the **“Artisan / Artist Application and Artist Statement.”**
- Print your name at the top and sign and date at the bottom of the “Authorization to Release Information”. This will be sent to your financial institutions to confirm the information on your application.
- Attach a copy of your **Social Security Card and Photo ID**, for the credit and criminal check, please enclose a **\$35 check or money order** for the application fee, payable to Curley School Housing Partners

Deliver or Mail all **five items** to: **Catherine Rumney**
203 Lakeview Dr.
Boulder City NV 89005

You cannot apply on line.

Vantage Property Management is accepting applications for immediate occupancy.

The most **frequent questions** we have been receiving are related to income qualification:

- All income must be verifiable. Do not include any hopes of art sales enabled by your move to Curley School Artisan Housing on the “Application for Housing”. You could mention this anticipated income on the “Artisan / Artist Application”.
- To qualify for a unit in the Curley School Artisan Housing, your projected income for your first year of occupancy must qualify as “low-income”. So, if you are working elsewhere and would be leaving your job (and that income) to move to Ajo, be sure to make that clear on the application. Your income is permitted to rise above these limits in future years.

Income Caps 3/28/2016					
1 Person	2 Persons	3Persons	4 Persons	5 Persons	6 Persons
\$23,820	\$27,240	\$30,660	\$34,020	\$36,780	\$39,480

- Assets – Actual income earned on your assets, or 2% of your assets, if no proof of income, will be added to your income.
- Income is calculated per HUD Handbook 4350.3. If your income is below or close to the caps cited on our website www.curleyschool.com, please apply.
- A Pet Policy is posted on the web site. See Section 12 of the Management Plan.
- Resident involvement in the community is strongly encouraged. See Section 17 of the Management Plan on our web site.
- The Curley School Main Building is smoke free; the J Wing permits smoking.

If you feel your income exceeds these limits, call us at 520-387-6823 to discuss income qualification or other current Ajo housing options.

If you have any questions on the application, please contact Jim Wilcox at jawilcox@cox.net.

Thank you for your interest in Curley School Artisan Housing!