Order Form

Choco le'a

Name:	Notes:
Phone:	Email:

Pick-up Date & Time (check): Tuesday Wednesday Thursday Friday Saturday

Specify Date: _____ Pick-up Time (specify between 10am – 6pm): _____

Photos and descriptions of each product available on our website at www.chocolea.com/our-products

$3 and Under

Qty	Item	Price
	Chocolate Covered Oreos (Original)	$2.49
	Chocolate Covered Oreos (Mint)	$2.49
	Chocolate Covered Oreos (Peanut Butter)	$2.49
	1pc Truffle Box (Check box color: Red, aqua, cream) Flavor:_____	$2.99

$5 and Under

Qty	Item	Price
	Chocolate Dipped Pineapple Bag	$4.99
	Chocolate Dipped Mango Bag	$4.99
	Chocolate Dipped Jabong Bag	$4.99
	Mac Nut Cluster Bag (Dark Chocolate)	$4.99
	Mac Nut Cluster Bag (Milk Chocolate)	$4.99
	Mac Nut Cluster Bag (White Chocolate)	$4.99
	Mac Nut Cluster Bag (Matcha)	$4.99
	Mac Nut Cluster Bag (Kona Coffee)	$4.99
	2pc Truffle Box (Check box color: Red, aqua, cream, coral) Flavors:_____	$4.99

$20 and Under

Qty	Item	Price
	Half Pound Mac Nut Bark	$16.99
	Half Pound Box Dipped Fruits	$16.99
	Half Pound Box Dark Mac Nuts	$19.99
	Half Pound Box Milk Mac Nuts	$19.99
	9pc Truffle Box (Most Popular Gift Set)	$19.99
	9pc Truffle Box (Every Day Favorite Set)	$19.99

$40

Qty	Item	Price
	20pc Truffle Box (Most Popular Gift Set)	$39.99
	20pc Truffle Box (Every Day Favorite Set)	$39.99

Logo Items / Gift Cards

Qty	Item	Price
	Blank Foil Embossed Greeting Card	$1.99
	Cooler Bag	$4.99
	Cooler Bag with Mini Ice Packs	$5.99
	Canvas Tote Bag	$12.99
	Gift Cards $20.00/$25.00/$30.00/$40.00/$50.00 +	

Other/Notes

Qty	Item	Price

For Choco le'a Crew Use:

Order Checklist:

___ Get all info: (Name, Email, Phone, P/U Date, Order Details, CC PMT etc.)
___Approved by manager
___Confirm with customer that we can fulfill order
___Set aside Oreo flavors/boxes/packaging and label with reserve sign
___Add supplies needed to shopping list
___Enter customer's phone# & info into royalty program
___Add to Producteev
___Invoice or charge customer
___Add order to invoice folder
___Confirm payment and send receipt to confirm order
___ Order prepped in refrigerator _____

Subtotal	
Tax	
Total Amount Due	
Date Invoice Sent	
Payment Method	
Date Processed/Receipt Sent	

Order Guidelines

- For freshness, we produce to order, so please place orders 1-2 weeks prior to the pick-up date.
- Additional fees may be applied for customization of orders. Customization requests must be approved prior to placing order.
- Please provide payment in full to secure your order.
- Payments can be made
  1) Credit card over the phone (808.371.2234)
  2) Email credit card information below (yourchocolatefamily@chocolea.com)
  3) Credit card via emailed invoice.
  4) Pay in person with credit card or cash at our shop (Manoa Square – 2909 Lowrey Ave.)
  Shop Hours: Tuesday, Wednesday, Thursday, Friday, or Saturday 10am – 6pm
- All orders must be refrigerated or kept in a cool AC environment to preserve the optimal quality and appearance of the freshly made chocolates.

After submitting this form, a chocolate crew member will respond within 2 business days for confirmation and verification. Thank you!

For Choco le'a Crew Use:

*Payment Information or Date Invoice Sent:*_____
Name on card:_____
Card#_____ Exp Date:_____
Billing Zip Code:_____ Security Code:_____