Job Description

Position Title: Groundskeeper

Position Purpose
Responsible for upkeep of grounds and Misty Meadows buildings in a safe, tidy and timely manner.

Organizational Relationships:
• Reports to Property Manager

Resources Allocated:
• Part-Time 20-30 hrs per week

Primary Duties:
• Oversees upkeep of structural organizational assets.
• Duties including but not limited to landscaping, trash and recycling, picking and dragging paddocks and arenas, managing manure storage, fixing fences, mowing and tree trimming.
• Coordinates with Equine Manager and other staff on work schedule and needs.
• Works with and trains volunteers helping with property maintenance.

Training & Education Preferred:
• Property management, environmental studies or relevant work experience

Prior Experience Preferred
• Experience landscaping and maintaining properties
• Good verbal communication skills
• Good interpersonal skills, positive attitude, enthusiasm and energy
• Ability to prioritize, manage time and resources

Competency:
• Team player
• Effective Verbal and written communication skills
• Proficiency with technology
• Knowledge of the Misty Meadows's mission, and passionate belief in its goals.