

# BIG BROTHERS BIG SISTERS OF NELSON

## SAFETY OF CHILDREN POLICY

---

<b>Policy</b>	<p>Workers and Volunteers will protect the safety and well-being of children and young people by ensuring that:</p> <ul style="list-style-type: none"><li>• children and young people are adequately and appropriately supervised</li><li>• workers and volunteers do not use methods of discipline or control that involve physical or emotional punishment</li><li>• workers and volunteers are trained to identify potential safety issues for children in today's world and how to manage these effectively.</li></ul>
<b>Discipline Policy- Workers and Volunteers</b>	<p>Workers and volunteers of BBBSN will practice positive behaviour modification techniques.</p> <p>Volunteers (Mentors) are trained to set limits with young persons and to use positive reinforcement for appropriate behaviour.</p>
<b>Process when workers observe others using inappropriate methods of discipline</b>	<p>If workers observe a parent / caregiver using physical or emotional punishment they are to:</p> <ul style="list-style-type: none"><li>- intervene immediately to ensure the inappropriate actions cease</li><li>- advise the parent/caregiver that their behaviour is not acceptable</li><li>- offer advice/education on positive behaviour management techniques</li><li>- offer literature/pamphlets if appropriate</li><li>- complete an incident form as soon as possible following the incident</li><li>- ensure that the incident is reported to the Programme Director as soon as possible.</li><li>- if necessary follow-up to ensure the ongoing safety of the child as per BBBSN Child Safety and Protection Policy</li></ul>
<b>Documentation</b>	<p>Any incidents involving inappropriate child discipline or safety are to be fully documented. This includes:</p> <ul style="list-style-type: none"><li>- where workers have needed to use behaviour management techniques when supervising children</li><li>- where workers have observed others using inappropriate methods of discipline</li><li>- where the safety of a child or young person has been compromised in any way</li></ul> <p>An incident report form is to be completed as soon as possible after the incident.</p>
<b>References</b>	<ul style="list-style-type: none"><li>- Paramourncy of the Child Policy</li><li>- Child Safety and Protection Policy</li></ul>

---

- 
- Child Protection Concern Flow Chart
  - Community Based Mentors Handbook
  - School Based Mentors Handbook
- 

Date Implemented	Date of Last Change	Next Review Date	Policy approved at
May 2016	February 2013	May 2017	

Signed \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_