The Denco Area 9-1-1 District Board of Managers convened into regular session at 8:30 a.m., Thursday, January 11, 2018, at the Denco Area 9-1-1 District Office, 1075 Princeton Street, Lewisville, Texas.

Board Members Present:  
Jack Miller, Chairman  
Assistant Chief Terry McGrath, Secretary  
Bill Lawrence  
Jim Carter

Staff Present:  
Mark Payne  
Greg Ballentine  
Carla Flowers  
Andrea Zepeda  
Leddie Taylor, Outside Counsel

Guests:  
Rob Seay of Hankins, Eastup, Deaton, Tonn and Seay  
Mike Donnely, Double Oak

1. **Call meeting to order.**  
   
   Chairman Miller called the meeting to order at 8:32 a.m.

   Mark Payne, Executive Director, gave the invocation and led the pledge of allegiance to the American and Texas flags.

2. **Open Visitors Forum: At this time, any person with business not scheduled may speak to the board. No formal action may be taken.**  
   
   No visitors addressed the board.

3. **Conduct public hearing for the following purposes:**  
   a. **Hear public comment regarding the continuation of the Denco Area 9-1-1 District and the 9-1-1 emergency service fee.**  
   b. **Hear public comment on the participation of the Denco Area 9-1-1 District in the North Central Texas Council of Governments regional plan for 9-1-1 services.**  

   The public hearing opened at 8:35 a.m. No visitors were present or voiced a concern. Bill Lawrence moved to close the public hearing. Secretary McGrath seconded the motion. The motion passed. (Three in favor, none against, two absent).
The meeting closed at 8:37 a.m.

4. **Consider approving and adopting a resolution for the continuation of the Denco Area 9-1-1 District and the 9-1-1 emergency service fee.**

   Secretary McGrath moved to approve and adopt a resolution for the continuation of the Denco Area 9-1-1 District and the 9-1-1 emergency fee. Bill Lawrence seconded the motion. The motion passed. (Three in favor, none against, two absent).

5. **Consent Agenda**
   
a. **Consider approval of the November 9, 2017, regular meeting minutes.**
   
b. **Consider acceptance of the November 2017 financial statements.**
   
c. **Consider acceptance of the first quarter, fiscal year 2018 report of investment transactions for the Denco Area 9-1-1 District in accordance with its investment policy.**
   
d. **Consider authorizing the executive director to enter into a Continuation of Coverage Administrative Agreement with TML Intergovernmental Employee Benefits Pool.**

   Bill Lawrence moved to approve the consent agenda. Secretary McGrath seconded the motion. The motion passed. (Three in favor, none against, two absent).

6. **Receive report and consider acceptance of the December 2017 financial statements.**

   Carla Flowers, Director of Administration, presented the December 2017 financial report.

   Jim Carter and Mayor Donnely arrived for the board meeting.

   Jim Carter moved to approve the December 2017 financial statements. Secretary McGrath seconded the motion. The motion passed. (Four in favor, none against, one absent).

7. **Consider revision to resolution requiring two signatures on all checks, drafts, notes or orders drawn against the District’s depository account in excess of $5,000 or made payable to the executive director that are not recurring expenditures.**

   Bill Lawrence moved to revise the draft policy to include the qualifying language of, “non-budgeted, nondiscretionary, and checks to the executive director, will require dual signatures; and that a bimonthly report be provided to the board on all expenditures over $5,000.” Secretary McGrath seconded the motion. The motion passed. (Four in favor, none against, one absent).

8. **Executive Director’s Report – Information including but not limited to Texas 9-1-1 Alliance activities, legislative and regulatory matters, legal, administrative and operational matters.**

   Mark Payne, Executive Director, presented the report.

   Greg Ballentine, Deputy Executive Director, will follow up regarding FirstNet and AT&T.

Rob Seay, from Hankins, Eastup, Deaton Tonn and Seay, presented the report. There were no issues, problems or disagreements with management. The financial statements are represented fairly. There were no compliance issues with controls.


Secretary McGrath moved to approve the Denco Area 9-1-1 District’s financial statements for the year ended September 30, 2017, with independent auditor’s report. Bill Lawrence seconded the motion. The motion passed. (Four in favor, none against, one absent).

10. Adjourn.

Secretary McGrath moved to adjourn the meeting. Jim Carter seconded the motion. Chairman Miller adjourned the meeting at 9:41 a.m.