



**40 West
Farmers'
Market**

RULES AND REGULATIONS 2016

NO SMOKING ANYWHERE: See City Ordinance below The entire Lamar Station Plaza is NO SMOKING of ANY tobacco including Vapor and marijuana. The City of Lakewood has a NO SMOKING in Public law in ALL Public places and the Landlords are complying with this law. The Farmers' Market will comply with 100% no smoking as well in our public social market.

LOT SPACES: A designated Lot Space will be given to each approved FULL 10 Week 40 West Farmers Market Season. We will ensure each vendor is in the best space for the most of what they are selling. Some slight changes may occur but it is to improve each vendor's sales potential, not to take away. Please help to be fluid with your lot space assignments. There are a lot of moving pieces to ensure each vendor's gets the best exposure for sales.

First Vendors to apply, that are accepted and pay their Fees have 1st choice to their same location.

ABSENCES: Seniority will be given to vendors who can commit to all 10 Market Thursdays. Vendors may need to participate in other events or run have multiple venues. Even so, we are respectfully asking that you participate in the 40 West Farmers' Market every Thursday.

If you cannot, it is imperative that each vendor notifies the Market Manager personally, PRIOR to your absence.

Please do not ask other vendors to notify the Market Manager of your absence. If you know in advance that you cannot attend a Saturday Market, you must notify the Market Manager by 12noon the Wednesday before the day you can not attend, Gene Kalesti , 720-475-6894. We will check for messages on Friday at 12 noon only. If you do not notify the Market Manager and/or do not show up, you risk losing your assigned space, and another vendor given the authority to have like products for the remainder of the Market season. However, we will make every attempt to relocate you. Please stay within designated areas assigned.

PARKING: The 40 West Farmers' Market; Is conducted every Thursday evening from July 21st 2016 - September 22nd 2016. will be held every Thursday evening from July 21st, 2016 – September 22nd, 2016, a total of 10 markets, The times of the markets will be from 4:30pm – 8:30pm. We will be working to ease the parking difficulty we may have and will keep accepted vendors posted. We insist that all vendors USE RMCAD campus Parking on 200 feet east of the Farmers Market. You will be directed where to park by Farmers Market Volunteers to alleviate community conflict and allow parking for customers. Do not violate this requirement.

We must be excellent stewards of the parking lot, Lamar Station Plaza and the community.

LOCATION: Paved parking in front of RMCAD campus only 200 feet from the Farmers Market inside the plaza. We reserve the right to change the Vendor parking location if it becomes necessary.

SIMILAR PRODUCTS: We will organize the variety of products provided by vendors to ensure there are little to very limited duplicate products. (Not grown produce, fresh produce is not a part of this duplication avoidance.

At the end of Market, before returning with your vehicle, fill out the Market sheet and deposit your sealed envelope in the black box at 40 West Farmers Market Container (Market Office). Please be sure to sign off on the cover sheet taped on the deposit box. Failure to do so may result in a fine. All SNAP coupons will be due at the end of each Market Day. This is a must.

EBT/DEBIT/CREDIT PROGRAM: WILL NOTIFY WHEN AVAILABLE week 3 or 4 If you are accepted to the market, you must agree to participate in the debit program and if you have eligible products, you must agree to participate in the EBT Food Stamp Program. All Debit/Credit/Food Stamp rules and regulations must be followed at all times and by all representatives of your company. Market managers and staff have been trained with the machine and process and are always available to answer questions. We will work to make this process as simple and as profitable as possible, though it will be a challenge at first for everyone.

FINES: KEEP THIS BRAND NEW PARKING LOT CLEAN AND FREE FROM DAMAGE. Each Vendor will be assessed a \$25.00 fine per occurrence plus repair fees, per space for (1) Failure to properly clean and remove all trash from their space(s). All trash from vendors must be hauled out. The trash bins provided at the Market are for general public use only. ALL FINES WILL BE PAID PRIOR TO SETTING UP THE NEXT THURSDAY. ANY THREE (3) FINES IMPOSED ON ANY VENDOR (INCLUDING VENDOR REPRESENTATIVES) MAY RESULT IN EVICTION FROM THE 40 WEST FARMERS' MARKET. READ VERY IMPORTANT. THIS 40 WEST FARMERS MARKET IS A BRAND NEW PARKING LOT, YOU WILL BE THE FIRST TO USE IT. ANY DAMAGE OBSERVED BY MANAGEMENT MUST BE REPAIRED BY US BILLING YOU OR FILING A CLAIM ON YOUR INSURANCE COMPANY . WE WILL FILE A CLAIM IF WE OBSERVE PHYSICAL DAMAGE TO:

(1A) DAMAGE TO CURBING, TREES, GRASS, IRRIGATION SYSTEM, LANDSCAPING, WITH YOUR FOOD TRUCK, VEHICLE OR EQUIPMENT,

(1B) DO NOT DUMP ANYTHING INCLUDING ICE, WATER, TRASH, FOOD, GREASE, SPICES, JUICES. WE HAVE BEEN GIVEN A WONDERFUL NEW LOCATION, LETS TREAT IT WITH RESPECT AND MAKE THE OWNERS PLEASED WE ARE HERE.

(2) Failure to notify of absence (no shows)

(3) Tearing down early. This is a safety issue. We close at 8:30PM!

PRODUCT STANDARDS: The Market Managers reserve the right to reject any produce or product that is not of marketable quality or that is deemed inappropriate for the Market.

PUBLIC HEALTH REGULATIONS: All vendors must comply with all Public Health Regulations as pertaining to their product. (i.e. Vendors that sample any kind of foods or sell foods for immediate consumption must have appropriate washing stations, proper food handling – gloves, proper refrigeration for those food products that apply, etc.)

TENTS AND SET UPS: Each vendor is responsible for providing their own tent (WHITE OR WITH YOUR BRAND IS REQUIRED) with appropriate weights for high wind area. Sand bags or weights for all four (4) tent legs are required. We recommend 40lbs at each leg. No spiking or drilling is allowed. Management reserves the right to impose fines for having no weights or insufficient weights (under 40 lbs.) at each corner and/or not anchored.

ELECTRICITY & SAFETY: No electricity is provided. Generators will be permitted at the discretion of the Market Manager and must be approved prior to use. The almost "noiseless" generators are highly recommended. If cooking on-site, you must have all the appropriate fire safety equipment. Out of consideration to the general public, NO PETS will be allowed by vendors. (Service animals are permitted.)

****VENDORS TO BE CONSIDERED:** Farmers, (all fruits and vegetables, Colorado growers will be given first priority) specialty foods, breads, florals, on-site food preparation vendors, and some COLORADO specialty crafts strictly related to home and garden purposes may be considered. The market is not a venue for full season arts and craft, jewelry or clothing booths. All vendors and items must be approved by market management.

MARKET ACCEPTANCE: Please feel free to submit your application without payment or insurance until you have received your acceptance from the market management. Also, please be certain to look at the areas in which the market accepts vendors for full season booth space – items must be edible made in Colorado, or strictly home and garden-related to be considered. We do not offer space to for jewelry or craft items. We also ask that you comply with all 2016 Jefferson County Health Department requirements.

VENDOR PARKING: All vendors (unless selling from your trailer) will be expected to move their vehicles/trailers to the designated vendor parking lot. See a Market Manager for specifics. Failure to do so may result in eviction and/or non-acceptance the following season.

CONDUCT: All vendors will be expected to act in a professional manner at all times during the Market. Any profanity or vulgar/rude behavior will not be tolerated and is grounds for expulsion. Should a vendor encounter a problem with another vendor or customer, please notify a Market Manager immediately. In the absence of the Market Managers treat any designee as you would the Market Manager. In the absence of the Market Manager, all rules and regulations will remain in effect and the same.

VOLUNTEERS: Volunteers from the community, RMCAD and School of Mines as well as the Market Managers will assist you if available. Should you need any help, please ask the Market Manager only, and they will assign volunteers to help. Please do not leave your booth unattended. The Market Managers will be available to "fill in" for you for bathroom break.

SMOKING: The City of Lakewood has passed strict smoking regulations. Please contact the City of Lakewood for information 9.38.030 (see below) General smoking restrictions. WE DO NOT ALLOW SMOKING WITHIN OUR BOUNDARIES.

CHAPTER 9.38 - SMOKING IN PUBLIC PLACES

9.38.010 Purpose

This Chapter is enacted for the purpose of preserving and improving the health, comfort, and environment of the citizens of this City by limiting exposure to environmental smoke. (Ord. O-2014-14 § 1, 2014; Ord. O-2012-3 § 1, 2012; Ord. O-2009-36, § 1, 2009; Ord. O-86-78 § 1 (part), 1986).

B. OUTDOOR AREAS. Except as provided in Section 9.38.040, and in order to reduce the levels of exposure to environmental smoke, the smoking of tobacco products shall not be permitted and no person shall smoke tobacco in the following outdoor areas:

b. Outdoor locations where people congregate to partake in City events such as Cider Days or outdoor musical concerts.

C. Nothing herein shall be deemed to permit the smoking of marijuana that is conducted openly and publicly or in a manner that endangers others or otherwise violates state law.

(Ord. O-2014-14 § 3, 2014; Ord. O-2014-3 § 5, 2014; Ord. O-2012-3 § 1, 2012; Ord. O-2009-36 § 1, 2009; Ord. O-95-19 § 2, 1995; Ord. O-86-78 § 1 (part), 1986).

Again, thank you for your interest in becoming part of the 40 West Farmers Market.

Sincerely,

Gene Kalesti, operator / market manager
12610 W. Bayaud Ave. Unit 7
Lakewood, CO 80228
Ph: 720-475-6894
AskUs@40WestFarmersMarket.com

SPONSORED BY:

West Colfax Community Association | Planet Fitness | WestFax Brewery | 40 West Art District

APPLICANT NAME _____

APPLICANT SIGNATURE _____ **DATE** _____