

# St. Francis de Sales Parish



One Family  
United  
Empowered  
Committed

*United as a  
Catholic  
faith family;  
Empowered by  
the Holy Spirit  
to proclaim  
Christ's  
teaching  
in word and  
deed;  
Committed to  
be Christ  
to one another  
through love  
and service.  
...as we  
welcome and  
honor the  
dignity  
of all people*

Parish Office  
135 S. Buesching  
Lake Zurich, IL 60047  
(847) 438-6622  
Fax (847) 438-6638  
[www.stfrancislz.org](http://www.stfrancislz.org)

**To: All St. Francis de Sales Parish and/or School Volunteers**

**RE: PROTECTION OF GOD'S CHILDREN COMPLIANCE DATE**  
Requirement for CURRENT and FUTURE employees and volunteers

As mandated by the United States Catholic Conference of Bishops, all parishes/schools are required to be in compliance with the Charter for the Protection of God's Children (PGC) and Young People, since 2004.

The following PGC documentation is necessary to complete **prior** to accepting a volunteer position, when school resumes.

**We thank you for generously sharing your time and talent!**

**Following are five areas of compliance you are required to meet:**

1. Background Check – (eAppsDB) - On-line Application
2. **DCFS Background Check – Annual requirement- submit new form each year. (Return form to school office, do not mail to DCFS.)**
3. Code of Conduct Acknowledgment Form (return to school office)
4. Virtus Class **and** ongoing On-line Monthly Virtus Training Bulletins
5. Mandated Reporter training - Religious-Ed teachers and Coaches-Only

All employees and those volunteers who work with our children, youth ministry and/or any ministries including St. Vincent De Paul and Emmaus Hospitality, **MUST** complete the above requirements before being allowed to work or volunteer at St. Francis De Sales.

**Please submit completed documentation prior to volunteering.**

All the necessary forms explaining how to complete each of the 5 steps are available on the School and PARISH WEBSITE:

**<http://www.stfrancislzschool.org>**

**<http://www.stfrancislzparish.org>**

**Any questions, contact Laura Angelini at 847-726-4747 or School Office at 847-726-4825.**