Title: Teen Garden Program Facilitator

Reports to: Middle and High School Youth Programs Coordinator

Schedule

Month of May: Flexible planning hours, about 5 per week
June 15th- August 22nd: Mondays, Wednesdays, Fridays: 12:00-5:00pm
After August 21st: Flexible hours until September—Final harvests and putting the garden to bed

Compensation
$18.00-$22.00/hour

Organizational Background
Bayview Foundation is a multicultural affordable housing development that features the Bayview International Center for Education and the Arts which provides community support services for Bayview families. Over 275 residents, primarily immigrants and refugees, from more than eight countries live in the Bayview community. Youth programs focus on educational success, social and emotional wellbeing and physical health. Visit www.bayviewfoundation.org for more information. You can also check out the Bayview Foundation Facebook page to see what Bayview teens did last year: https://www.facebook.com/bayviewfoundation/

Position Summary
The Teen Garden Program Facilitator will work with a full-time Americorps member and a group of up to 12 youth aged 12-14 who participate in Bayview Foundation’s annual youth summer employment program. In coordination with Bayview’s Middle and High School Program Coordinator, the Teen Garden Facilitator will plan, coordinate and manage all aspects of the Giving Garden youth employment program.

Duties and Responsibilities

- Develop positive relationships with youth ages 12-14
- Facilitate garden-focused programming for teens ages 12-14
- Coordinate field trips to local farms and gardens
- Lead youth in the cultivation of organic vegetables, fruits, and herbs
- Plan and facilitate food literacy, sustainability and environmental education lessons and activities
- Lead cooking and food preservation workshops
- Assist youth in developing professional skills and meeting professional and social goals
- Supervise teen work crew, assisting youth with tracking their time and managing paperwork
- Ensure the safety of all youth
- Collaborate and communicate with staffing team
- Assist with program documentation and evaluation

Qualifications

- Previous experience working with youth from diverse backgrounds
- Experience gardening or farming using organic and/or sustainable practices
- Experience in healthy food literacy, preparation and preservation
- Flexibility and ability to work collaboratively in a dynamic and busy atmosphere
- Bilingual in Hmong and/or Spanish a plus
The Ideal Candidate Will Have

- Desire and ability to work with youth who have varying social, emotional, cognitive, physical and behavioral needs and challenges
- Behavioral management skills that are trauma-informed
- Excitement and passion for working with youth
- Experience working with youth from diverse cultural, racial and ethnic backgrounds
- The ability to design and implement engaging curriculum for youth:
  - Developing curriculum in a timely manner,
  - Planning relevant field trips and utilizing community resources
  - A passion for food justice, conservation, and sustainability and the ability to connect these to the development of relevant skills for youth
- A youth-centered approach (curriculum starts with youth interests)
- Patience and understanding when things do not go as planned, and the ability to offer structure to meet program goals
- The ability to work within a budget, including:
  - Tracking and reporting the amount of money being spent
- Positive attitude, strong communication skills, strong organizational skills, punctuality, dependability, and reliability
- A joy for working with teens and pre-teens
- Ability to implement team building activities
- A love of teaching and learning; an appreciation and understanding for learning that happens outside of classroom settings

Requirements

- College degree (or working towards) in relevant field and/or equivalent professional experience
- Ability to lift and carry up to 50 pounds and work outside in a variety of weather conditions
- Availability for all or most scheduled program days

To Apply:

Send resume and cover letter outlining interest and qualifications as related to the position. Applicants must be present for an interview. Send application materials to Nina Knorr, Middle and High School Programs Coordinator, at ninaknor@bayviewfoundation.org on or before March 15