



- i. Conference and Workshops: over budget due to the National Chancellor's Conference which had not been budgeted for;
- ii. Fair Share Shortfall: falling faster than what had been budgeted, many possible reasons, but too early to tell;
- iii. Donations (#6130), much of this was a \$30,000 unencumbered donation;

**D. New Business:**

**1. Blind Bay Proceeds**

- a) Proceeds from the sale of the Blind Bay property were not earmarked for any particular purpose, therefore they remain in a general fund;
- b) Archbishop John has proposed that the Administration Committee recommend to Diocesan Council that some of these funds be used to support the repair work at All Saint's, Vernon;
- c) There are congregational meetings taking place at All Saints, it was suggested that more discussion on this take place at the June Administration meeting.

**2. 2015 Surplus Allocation**

- a) We should reserve a decision on allocation of the 2015 Surplus until such time as we have seen the completed 2015 audit;
- b) We can draw down from the Reserve Fund in times of struggle;
- c) Some dollars should go towards parishes having difficulties regarding clergy positions in struggling congregation;
- d) Other possible locations for use of these funds are being considered, and a decision should be made at the June meeting of this committee.

**3. Diocesan Security Patrols**

- a) There have been signs of inappropriate use of the Diocesan Centre grounds overnight;
- b) The building is secure and contains security cameras, but the outside space is relatively sheltered and out of sight;
- c) A quote has been received from Paladin Security to check the grounds on Friday, Saturday, and Sunday nights for a cost of \$30 per weekend

**MOTION A16-19**

**Moved/Seconded**

**J. Pring/R. Frost**

That we approve up to \$1,000.00 for Diocesan Centre security and ask for a report from the security company at the end of the year.

**CARRIED**

**4. Cowan Foundation Grant Request**

- a) We received a \$10,000 grant from the Foundation;
- b) The Foundation now requests an annual report;
- c) Trevor F. prepared an excellent grant request to the Cowan Foundation which focuses on programs throughout the Diocese, including Camp Owaissi.

DIOCESE OF KOOTENAY  
ADMINISTRATION AND FINANCE COMMITTEE MINUTES  
Wednesday, May 24<sup>th</sup>, 2016                      7:00 pm Teleconference

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**5. Rollason Car Loan – information only**

- a) The Car Loan is dealt with in policy 5.6.9 of the POW book which has not been updated since 1989;
- b) Richard Frost volunteered to have a look at the policy and provide any changes to bring it up to date;
- c) Decision is made by Diocesan staff and then is reported to this committee;
- d) Loans are limited to \$3,500.

**6. Gift of \$30,000.**

- a) This gift is to be used for refugee programs where needed;
- b) Elizabeth Huether has suggested that \$5,000 be given to the Nelson refugee committee;
- c) Archbishop John will consult with Elizabeth and report to the Administration Committee where funds are used.

**MOTION: A16-20    G. Fitz-Gerald moved the meeting be adjourned at 8 p.m.                      CARRIED**

**C. Next Meeting: Wednesday, June 22<sup>nd</sup>, 2016    7 p.m. at the Diocesan Centre**