

LSU COMPLIANCE

PROSPECT EXPENSES INCURRED EN ROUTE FORM

Prospect's Name _____

Sport _____

Initial Date of Travel _____

13.5.2.2 Automobile Transportation. If a prospective student-athlete travels by automobile on an official paid visit, the institution may pay round-trip expenses to the individual incurring the expense (except the prospective student-athlete's coach as set forth in Bylaw 13.8.1.1) at the same mileage rate it allows its own personnel. Any automobile may be used by the prospective student-athlete, provided the automobile is not owned or operated or its use arranged by the institution or any representative of its athletics interests.

13.6.7.1.1 Meals and Lodging While in Transit. It is permissible for an institution to pay a prospective student-athlete's actual costs for reasonable expenses (e.g., meals, lodging) incurred while traveling to and from campus on an official visit.

1) Mileage: *(Per State policy, mileage reimbursement may not exceed 1,200 miles round trip)*

Round Trip:

From: _____

To: _____ One-way Miles: _____ $\times 2 \times \$0.51 =$ _____
Mileage Reimbursement

2) Airfare: *(Per state policy, mileage reimbursement may not exceed the cost of travel of the lowest possible airfare obtained 14 to 21 days prior to the trip departure date)*

Cost _____

3) Meals En Route: *(cost for PSA only)*

Location 1: _____ Cost _____ Location 2: _____ Cost _____

4) Lodging En Route: *(for PSA room only)*

Location: _____ Hotel: _____ Cost _____

*** A map must be attached for all mileage reimbursement**

*** Receipts must be attached for all meals and lodging**

TOTAL REIMBURSEMENT

I hereby certify that I have received a cash remuneration from the LSU Athletics Department to cover the above listed transportation expenses.

Signature of Prospect

Date

Signature of Head Coach or Designee

Date