



Public Works Agency
— Alameda County —

ANNUAL CONTRACTOR TREE PERMIT APPLICATION INSTRUCTIONS

The purpose of the Alameda County Tree Ordinance is to: promote the health, safety and general welfare of the public; enhance the beauty of the environment; to establish standards and regulations for planting, maintaining, removing, protecting and to preserve all public trees and landscaping within the County right-of-way. In an effort to protect and maintain healthy trees the County requires that any person or utility proposing to prune, trim or perform any other maintenance on any or all trees located within the County right-of-way must obtain an approved Tree Permit. Permit requirements will be waived for minor pruning of branches one (1) inch in diameter or less.

Yearly permits are available **for maintenance only** for qualifying contractors. If a contractor in possession of a yearly permit is hired, the homeowner will not need to apply for an individual permit (avoiding the \$50 fee). Homeowners requesting the services of a contractor will be provided with a list of contractors currently holding annual permits with the County.

Section 12.11.160 C of the Ordinance states the following: In order to obtain a Contractor permit, a contractor must meet the following requirements:

1. The Contractor has a valid C27 or C61/D49 license with the California State Contractors Licensing Board and such other additional, valid license(s) as required by federal State or local to do the proposed work;
2. The contractor has agreed in writing to perform all permitted work in accordance with County-approved International Society of Arboriculture standards and other applicable standards or guidelines approved by the Director; and
3. The Contractor has paid any applicable fee established by the Director, and approved by the County Board of Supervisors.

Annual Tree Permit Procedure

Please complete the required information on the Contractor Tree Permit Application and submit by mail or in person with the accompanying \$500.00 fee. Permits will be reviewed by the County Arborist and mailed upon issuance to the address given on the permit.

Be sure to include a copy of your California State Contractor's License and proof of Arborist Certification.

For more information please contact (510) 670-5480.