

DEVANSH AGARWAL

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Education

- New York University, Tisch School of the Arts** May 2016
– BFA in Film & TV and Economics (GPA: 3.75)
- United World College of South East Asia, Singapore** May 2012
– International Baccalaureate Diploma (Score: 43/45)

Work Experience

- Origin Films – Editor and Production Assistant (New York)** Jun 2016 - Present
- Producing and editing television commercials and documentaries; conducting research on potential stories and clients, and coordinating various shoots and interviews
 - Creating financial and legal documents for past and current projects; generating estimates, invoices and purchase orders, managing talent and location releases
- Jarrett Creative Group – Production and Development Intern (New York)** Jan-May 2016
- Assisted the production coordinator in organizing interviews for a reality show; created the budget and cost tracker sheets; managed logistics and transportation for the cast and crew
 - Conducted research for upcoming shows and potential projects; responsible for checking background of potential reality TV stars and scouring news and online articles for related content
- Oink Films – Intern Assistant Director (Mumbai, India)** Jul-Aug 2015
- Assisted in pre-production for nationwide TV commercials commissioned by TrulyMadly and Dell India; sourced costumes, created shooting documents, auditioned and tested actors
 - Worked as an Assistant Director on-set for the same commercials; responsible for preparing the cast, coordinating between the direction and costume departments and supervising art decorations
- Red Crown Productions – Production and Office Intern (New York)** Sep-Dec 2014
- Analyzed and prepared coverage on 5 scripts and 1 novel for the Creative Executive; assessed story strength and market viability by looking at financial success of attachments
 - Conducted database research on upcoming directors and writers; prepared details of their past successes; analyzed their financial prospects and compatibility with the company's portfolio
- 4th Row Films – Production Intern (New York)** Jun-Aug 2014
- Conducted research on the National Lampoon movie titled *Drunk Stoned Brilliant Dead* (2015), lined up interviews and materials relevant to the story including original pictures and articles
 - Worked as a Production Assistant in a documentary film shoot in Connecticut; was responsible for coordinating between the direction and camera crews, interviewing and troubleshooting issues
- Lexus Motors – Management & Accounting Intern (Kolkata, India)** Jun 2012 – Aug 2013
- Supervised an auto repair workshop under the Managing Director; held daily meetings to assess sales and service situations, created daily progress reports on employees and vehicle repairs
 - Analyzed financial records to create books of accounts and optimize operations
- Fusion Film Festival – Director of Finance (New York)** Sep 2013 – May 2016
- Managed finances for NYU's singular film festival promoting women in film and TV; created budget proposals based on estimated future expenses and applied for film festival grants
 - Supervised reimbursements to students and faculty and reviewed paperwork for accuracy

Skills

- Software:** Avid Media Composer; Pro Tools; Adobe – Premiere Pro, Photoshop, Illustrator, After Effects; Final Cut Pro; Microsoft Office Suite – Word, Excel, and Powerpoint
- Equipment:** Sony F5, Sony XDCAM PMW-EX1, Sony FS-100, Canon 5D, Arriflex SR11, Sound/Light/Grip Equipment
- Languages:** Fluent in English and Hindi; conversational in Spanish and Bengali