Resolution 23-15

Finger Lakes Regional Land Bank Corporation Board of Directors

Moved by Kyle Barnhart, David Wood

RESOLUTION AUTHORIZING SERVICES AGREEMENT WITH MOZAIC FOR LAWN MAINTENANCE

WHEREAS, the Land Bank has a responsibility to maintain properties it holds in inventory including lawn maintenance; and

WHEREAS, the Land Bank wishes to have lawn maintenance to be completed with a maximum amount of flexibility depending on conditions; and

WHEREAS, the Land Bank currently has six (6) properties that require lawn maintenance services in its inventory; and

WHEREAS, the Land Bank has solicited a quote from New York State Industries for the Disabled Inc. (NYSID) which connects preferred source vendors that advance the goals related to the employment of New Yorkers with Disabilities under Article XI, Section 162 of the New York State Finance Law; and

WHEREAS, under this law, when certain commodity or service offerings meet the purchasing needs of a state or local government agency, public benefit corporation and some public authorities, those purchases must be made through the Preferred Source Program. NYSID is a facilitating agency of the Program; and

WHEREAS, NYSID is coordinating with MOZAIC (formerly the ARC) to produce a competitive quote for lawn maintenance of FLRLBC properties in 2023; and

WHEREAS, MOZAIC employs and offers valuable services to many residents of Seneca County which the FLRLBC Board recognizes and wishes to continually support; and

NOW, THEREFORE BE IT RESOLVED, by the Finger Lakes Regional Land Bank Corporation that:

1. The CEO/President upon receipt of an acceptable quote from NYSID for Lawn Maintenance services provided by Mozaic create a purchase order authorizing payment for those services not to exceed $12,000, the amount adopted in the 2023 budget for property maintenance.
2. This purchase order will also enable the CEO/President to add future properties acquired by the FLRLBC to the lawn maintenance schedule up to $12,000.
I, Amanda Forney, Secretary of the Finger Lakes Regional Land Bank Corporation, a corporation organized and existing under the laws of the State of New York (the "Corporation"), do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Corporation duly held and convened on March 28th, 2023, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect.

IN WITNESS THEREOF, the undersigned has affixed their signature this 28 day of March, 2023. The Corporation has no corporate seal.

Amanda Forney, Secretary

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Finger Lakes Regional Land Bank Corporation Board of Directors

Moved by Kyle Barnhart, David Wood

RESOLUTION AUTHORIZING SERVICES AGREEMENT WITH MOZAIC FOR LAWN MAINTENANCE

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Monday, March 27, 2023

Joe McGrath
Deputy Director
Seneca County Department of Planning & Community Development
CEO/President
Finger Lakes Regional Land Bank Corp.
1 DiPronio Drive
Waterloo, NY 13165
Ph: (315) 539-1667
jmcgrath@co.seneca.ny.us
www.co.seneca.ny.us
www.flrlbank.org

Re: Lawn Service(s) Multiple Sites FLRLB:

- 8388 Knight Street, Interlaken.
- 1372 Prospect Street, Willard.
- 2271 E. Seneca Street, Lodi.
- 2125 W. Seneca Street, Ovid.
- 2146 W. Seneca Street, Ovid.
- 22-26 Virginia Street, Waterloo.

Dear Joe,

This letter is to notify you that New York State Industries for the Disabled, Inc. is interested in providing the above referenced service as a preferred source. This action is taken under authority of Article XI, Section 162 of State Finance Law.

Based on your requirements and our review of lawn service need(s), attached for your review is the proposal with pricing from Member Agency Mozaic.

We believe our price proposals are well within the price threshold allowed under preferred source and pursuant to NY State Finance Law. Since the proposed projects dollar amounts are below $100,000., we will not need to submit an application to the State Office of General Services if this project is awarded to NYSID.

The NYSID Member Agency/Corporate Partner we are planning to utilize for this contract is Mozaic.

If you have any questions regarding this information or about preferred source, please do not hesitate to give me a call at (518) 925-9134.

Sincerely,
Joseph DelFavero
Joseph DelFavero
AR CNY NYSID
Request for Price Concurrence

Date Sent: 3-27-2023
Contracting Agency: Seneca County Finger Lakes Region Land Bank Corp
Customer Contact: Joseph McGrath
Job Title: Deputy Director
Street Address: 1 DiPronio Drive
City, State Zip: Waterloo NY 13165
Phone: 315-539-1667
Fax: #
E-Mail: Jmcgrath@co.seneca.ny.us

Member Agency: Mozaic
Service: Lawn Service
Multiple Sites:
- *8388 Knight Street, Interlaken*
- *1372 Prospect Street, Willard*
- *2271 E. Seneca Street, Lodi*
- *2125 W. Seneca Street, Ovid*
- *2146 W. Seneca Street, Ovid*
- *22-26 Virginia Street, Waterloo*

Location:

Services start April 15th. Weekly mowing until July all sites. July to November bi-weekly services all sites. End Services November 15th all sites. Includes Spring and Fall Clean Up all sites.

Proposed Price:
Total Estimated for all sites = $11,349.07 annual/ $540.43/Month

If a Renewal, Current Contract #
Proposed Renewal Term:
4-15-2023-11-15-2023

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules. All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.
Request for Price Concurrence

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

| New York State Industries for the Disabled, Inc. | E-mail:  jdelfavero@nysid.org |
| ATTN:  Joseph DelFavero | Phone:  315-925-9134 |
| 11 Columbia Circle Drive | Ext.:  [Staff Assignment Phone] |
| Albany, NY  12203-5156 | Fax:  518-694-0572 |

| NYSID Account Representative | Printed Name: |
| Joseph DelFavero | |

Authorized Signature: __________________________

Printed Name: __________________________

Job Title: __________________________

Date: __________________________

Note: See attached documents in lieu of signed form

The information contained herein is proprietary and confidential.